



**Notice of meeting of**

**Executive Member for Children & Young People's Services and  
Advisory Panel**

**To:** Councillor Christina Funnell (Chair)  
Councillor Jenny Brooks (Vice-Chair)  
Councillor Andy D'Agorne  
Councillor Julie Gunnell  
Councillor David Merrett  
Councillor Carol Runciman (Executive Member)  
Councillor Richard Watson  
Councillor Irene Waudby

Co-opted Statutory Members:

Mr John Bailey  
Dr David Sellick

Co-opted Non-Statutory Members:

Ms Fiona Barclay  
Mrs Ann Burn  
Mrs Jona Ellis  
Dr Alison Birkinshaw  
Ms Barbara Reagan  
Mr Mike Thomas

**Date:** Tuesday, 10 June 2008

**Time:** 6.00 pm

**Venue:** Guildhall

## **AGENDA**

### **Notice to Members - Calling In:**

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democratic Services by:

**10am on Monday 9 June 2008**, if an item is called in *before* a decision is taken, *or*

**4pm on Thursday 12 June 2008**, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

### **1. Declarations of Interest (Pages 3 - 4)**

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

### **2. Exclusion of Press and Public**

To consider excluding the press and public from the meeting during consideration of Annex A of agenda item 10 (Joseph Rowntree New School – Final Business Case) on the grounds that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information). This information is classed as exempt under Paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.

### **3. Minutes (Pages 5 - 10)**

To approve and sign the minutes of the meeting held on 18 March 2008.

#### **4. Public Participation**

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Panel's remit can do so. Anyone who wishes to register or requires further information is requested to contact the Democracy Officer on the contact details listed at the foot of this agenda. The deadline for registering is Monday 9 June 2008 at 5pm.

#### **5. School Term Dates and Holidays 2009/2010, 2010/2011 & 2011/2012 (Pages 11 - 24)**

This report recommends options for term dates and holidays for the school year 2009/2010, 2010/2011 & 2011/12, outlines the consultation responses from schools and the Teachers' Panel, and reports on action taken by the Local Authority to align the dates with those of neighbouring authorities.

#### **6. Local Authority (LA) School Governors (Pages 25 - 34)**

This report provides information about the current position with regard to vacancies for Local Authority seats on governing bodies, lists current nominations for those vacancies and requests the appointment, or re-appointment, of the listed nominees.

#### **7. Service Plan Performance Year End 2007/8 Report: Including Feedback from the Joint Area Review (JAR) (Pages 35 - 146)**

This report analyses performance by reference to the service plan, the budget and the performance indicators for all of the services funded through the Children's Services budget. It also creates a timely opportunity to receive formal written feedback on the Joint Area Review (JAR) which is published on the 3 June 2008.

#### **8. Capital Outturn Report 2007/08 (Pages 147 - 158)**

This report informs Members of the final outturn position of the 2007/08 Capital Programme and seeks approval for the addition of any new schemes to the 2008/09 - 2010/11 Capital Programme.

**9. Primary Strategy for Change (Pages 159 - 180)**

This report details the background to the Government's capital programme of investment in primary schools, identifies the proposed initial local priorities for investment and seeks approval for the submission of the Primary Strategy for Change to the Department for Children, Schools and Families (DCSF) on June 16<sup>th</sup>.

**10. Joseph Rowntree New School - Final Business Case (Pages 181 - 196)**

This report outlines the details of the Local Competition carried out, the affordability of the final solution and the arrangements in place for contract administration and monitoring, and seeks to gain Executive Member approval to proceed with contract award of the Design and Build contract and the delivery of the new Joseph Rowntree School.

**11. Any other business which the Chair considers urgent under the Local Government Act 1972**

Democracy Officer:

Name: Simon Copley

Contact Details:

- Telephone – (01904) 551078
- E-mail – [simon.copley@york.gov.uk](mailto:simon.copley@york.gov.uk)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

## About City of York Council Meetings

### Would you like to speak at this meeting?

If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

**A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088**

### Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

### Access Arrangements

We will make every effort to make the meeting accessible to you. The meeting will usually be held in a wheelchair accessible venue with an induction hearing loop. We can provide the agenda or reports in large print, electronically (computer disk or by email), in Braille or on audio tape. Some formats will take longer than others so please give as much notice as possible (at least 48 hours for Braille or audio tape).

If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

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### **Holding the Executive to Account**

The majority of councillors are not appointed to the Executive (38 out of 47). Any 3 non-Executive councillors can 'call-in' an item of business from a published Executive (or Executive Member Advisory Panel (EMAP)) agenda. The Executive will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Executive meeting in the following week, where a final decision on the 'called-in' business will be made.

### **Scrutiny Committees**

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

### **Who Gets Agenda and Reports for our Meetings?**

- Councillors get copies of all agenda and reports for the committees to which they are appointed by the Council;
- Relevant Council Officers get copies of relevant agenda and reports for the committees which they report to;
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**MEETING OF THE EXECUTIVE MEMBER FOR EDUCATION &  
CHILDREN'S SERVICES AND ADVISORY PANEL**

**Agenda item I: Declarations of interest.**

The following Members and Co-optees declared a general personal interest in the items on the agenda:

Councillor Runciman – Governor of Joseph Rowntree School, Governor at New Earswick Primary School, Governor of York College and Trustee of the Theatre Royal.

Councillor Aspden – Member of the National Union of Teachers (NUT), teacher at Norton College, Malton, North Yorkshire and Governor at the Pupil Referral Unit, Fulford.

Councillor D'Agorne – Governor of Fishergate School, Employee of York College Student Services (Information Advice & Guidance for Young People) and has a daughter at All Saints School.

Councillor Firth – Governor of Wigginton Primary School and wife is a member of the National Association of Head Teachers (NAHT)

Councillor Gunnell – has a son at York College and is a Governor at the Pupil Referral Unit, Fulford.

Councillor Merrett – has a child at St Paul's Primary School, is an LEA Governor at St Paul's Primary School, has a child who uses the school's music service and is a committee member of the York Chinese Cultural Association.

Councillor Brooks – is a member of the Association of Teachers and Lecturers and she is employed by City College Manchester

Councillor Alexander – is an employee at York St John's University.

Co-opted statutory members

Dr D Sellick – Governor of Derwent Infant & Junior School

Mr J Bailey – Governor of Huntington Secondary School and LEA Governor of Huntington Primary School

Co-opted non-statutory members

Ms F Barclay – Teacher at All Saints School and ATL Branch Secretary for City of York.

Mrs J Ellis – Governor of Burton Green Primary School and Governor of Canon Lee School.

Mrs A Burn – Headteacher and Governor of Yearsley Grove Primary School. Secretary of the York branch of the NAHT

Ms B Reagan is a teacher at Joseph Rowntree School. SENCO, Secretary of the York Association of the National Union of Teachers.

Mr M Thomas is the secretary of the York Association of National Association of Schoolmasters and Women Teachers (NASUWT).

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City of York Council

Committee Minutes

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MEETING	EXECUTIVE MEMBERS FOR CHILDRENS SERVICES AND ADVISORY PANEL
DATE	18 MARCH 2008
PRESENT	COUNCILLORS RUNCIMAN (EXECUTIVE MEMBER), ASPDEN (EXECUTIVE MEMBER), ALEXANDER (CHAIR), BROOKS (VICE-CHAIR), FIRTH, GUNNELL, MERRETT, D'AGORNE,  <u>CO-OPTED NON STATUTORY MEMBERS</u> MS F BARCLAY MRS J ELLIS MS B REAGAN  <u>CO-OPTED STATUTORY MEMBERS</u> DR D SELICK
APOLOGIES	MRS A BURN, MR M THOMAS AND MR J BAILEY

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**58. DECLARATIONS OF INTEREST**

Members were invited to declare any personal or prejudicial interests they might have in the business on the agenda. The following general personal non-prejudicial interests were declared:

Councillor Runciman	Governor of Joseph Rowntree School Trustee of the Theatre Royal Governor of New Earswick Primary School
	Governor of York College
Councillor Aspden	Member of National Union of Teachers (NUT) Teacher at Norton College, Malton, North Yorkshire Governor of the Pupil Referral Unit, Fulford
Councillor Firth	Governor of Wigginton Primary School Wife is Member of National Association of Head Teachers (NAHT)
Councillor Gunnell	Son at York College Governor at the Pupil Referral Unit, Fulford

Councillor Merrett	Child at St Paul's Primary School LEA Governor at St Paul's Primary School Committee member of York Chinese Cultural Association Child uses Schools Music Service
Councillor D'Agorne	Governor of Fishergate School Employee of York College Student Services (Information Advice and Guidance for Young People) Daughter at All Saints School
Councillor Brooks	Member of Association of Teachers and Lecturers Employed by City College, Manchester
Councillor Alexander	Is an employee at York St John's University
Mr J Bailey	Governor of Huntington Secondary School LEA Governor of Huntington Primary School
Dr D Sellick	Governor of Derwent Infant and Junior School
Ms F Barclay	Teacher at All Saints School and ATL Branch Secretary for City of York
Mrs J Ellis	Governor of Burton Green Primary School Governor of Canon Lee School
Mrs A Burn	Headteacher & Governor of Yearsley Grove School Secretary of the York branch of the NAHT
Ms B Reagan	Teacher at Joseph Rowntree School SENCO, Secretary of York Association of the National Union of Teachers
Mr M Thomas	Secretary of York Association of NASUWT

The following interests were also declared:

Councillor Merrett declared a personal non-prejudicial interest in Agenda Item 6 (Children's Services 2008/09 Service Plans), as he was an honorary member of the Cyclists' Touring Club and a member of Cycling England.

**59. MINUTES**

RESOLVED: That the minutes of the last meeting held on 21<sup>st</sup> January 2008 be approved and signed as a correct record.

**60. PUBLIC PARTICIPATION**

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

**61. ADMISSION ARRANGEMENTS AND LIMITS FOR PRIMARY AND SECONDARY SCHOOLS IN YORK FROM SEPTEMBER 2009**

Members considered a report that sought approval for the coordinated schemes and admissions policies for both primary and secondary schools for the 2009/10 academic year and approval of the proposed individual school maximum admission limits for the academic year beginning in 2009.

Officers updated Members of the Committee with information regarding the admission offers for September 2008. There would be 1880 pupils transferring from primary to secondary school in September 2008; of these 92% had received their first preference of school and 98% had received either their first or second preference. 36 parents/pupils did not receive any of their preferences but this was probably due to the fact that they had only specified one school on the application form. In comparison to national figures York had offered a large amount of pupils/parents a preferred choice of secondary school. Eight out of the 10 secondary schools in York had reached their admission capacity.

Members asked questions in relation to the procedure followed when families move into a school's catchment area after the cut off date for applications and Officer's responded that each case would be looked at on its own merits. There would also be a right of appeal against any decision made.

Advice of the Advisory Panel

That the Executive Member for Children's Services be advised to:

- Approve the City of York co-ordinated schemes and admissions policies for both primary and secondary schools for the 2009/10 academic year as set out in Annex A to the report.
- Approve the proposed individual school maximum admission limits for the academic year beginning in September 2009 as set out in Annex B to the report.<sup>1</sup>

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To meet the statutory requirements of the School Admissions Code of Practice.

Action Required

1. Implement City of York coordinated schemes and admissions policies and individual school maximum admission limits for the academic year 2009/10 ST

**62. LOCAL AUTHORITY SCHOOL GOVERNOR APPOINTMENTS**

Members considered a report that informed them of the current position with regard to vacancies for Local Authority seats on governing bodies, listed current nominations for those vacancies (detailed in Annex 1 to the report) and requested the appointment or reappointment of the listed nominees.

Members asked that the following corrections be made to Annex 1 of the report:

Burnholme Community College

Mr I Cuthbertson is affiliated to the Liberal Democrats.<sup>1</sup>

Millthorpe School

Mr A Swain is affiliated to the Green Party.<sup>2</sup>

Advice of the Advisory Panel

That the Executive Member for Children's Services be advised to:

- Appoint or re-appoint the Local Authority Governors to fill vacant seats as proposed in Annex 1 to the report.<sup>3</sup>

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To ensure the Local Authority places on school governing bodies continue to be effectively filled.

Action Required

1. Amend documentation ST  
2. Amend documentation ST  
3. Implement the appointment and re-appointment of the Local Authority Governors as detailed in Annex 1 of the report. ST

**63. CHILDREN'S SERVICES 2008/09 SERVICE PLANS**

Members considered a report that sought their approval for Council services that are wholly or partially funded from the Children's Services budget.

Members discussed the following

- The fact that other corporate priorities than those mentioned, especially sustainability, were relevant to these Service Plans and this could have been reflected within the Corporate Priorities section of the report.
- In relation to Health and Lifestyles (School Improvement and Staff Development Service Arm) the quality of the provision needed to be illustrated and also needed to appear within the performance indicators.
- In relation to the Partnerships and Early Intervention Service Arm it was understood that as this was a new service there were few performance indicators
- In relation to the Children and Families Service Arm some Members thought that the objectives for the Youth Offending Team (YOT) could be better reflected in the documentation.
- In relation to the Lifelong Learning and Culture Service Arm some Members felt that 'casual sports' and 'casual access' to schools had been overlooked in favour of clubs. Walking and cycling were also classed as important activities and work was needed to develop this.
- Some Members felt that there needed to be additional performance indicator areas and that there should be local and national comparators.

Advice of the Advisory Panel

That the Executive Members for Children's Services and Youth and Social Inclusion be advised to:

- Approve the Service Plans<sup>1</sup>

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: In order to ensure that managers in Learning, Culture and Children's Services are in a position to implement the strategic priorities for the directorate.

Action Required

1. Implement the Service Plans

ST

Councillor C Runciman  
Executive Member for Children's Services

Councillor K Aspden  
Executive Member for Youth and Social Inclusion

Councillor J Alexander, Chair  
[The meeting started at 5.35 pm and finished at 7.30 pm].



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## Meeting of Executive Member for Children & Young People's Services and Advisory Panel

10 June 2008

Report of the Director of Learning, Culture and Children's Services

### School Term Dates and Holidays 2009/2010, 2010/2011 & 2011/12

#### Summary

- 1 This report:
  - recommends options for term dates and holidays for the school year 2009/2010, 2010/2011 & 2011/12
  - outlines the consultation responses from schools and the Teachers' Panel
  - reports on action taken by the Local Authority (LA) to align the dates with those of neighbouring authorities

#### Background

- 2 The responsibility for setting the school term and holidays dates rests with the local authority for all community and voluntary controlled schools. Voluntary Aided schools have the discretion to set their own term dates, but do not usually depart significantly from the pattern established for other schools in the authority.
- 3 It is a statutory requirement that schools are open for 190 days in the year. Teachers are required to work for a further 5 professional development days. Under current arrangements, the term dates and holidays decided by the LA allow for the full 195 days. Individual schools are free to decide on the timing of the 5 Professional Development Days which are usually added to the beginning and end of terms.
- 4 Parents and staff have often asked for greater regional consistency around term dates between local authorities and for earlier publication of those dates. In response, colleagues across the region have met to discuss establishing a set of guiding principles (Annex 1) to aid the setting of term dates. Colleagues attending these meetings agreed that new principles to govern term date patterns should be based on Local Government Association (LGA) principles, with some flexibility.

#### Consultation

- 5 The authority is required to consult with the professional associations and has also chosen to discuss the term and holiday dates with all schools.

- 6 During spring term 2008, the LA undertook consultations with schools and the Joint Consultative Group on options for school terms and holidays in 2009/10, 2010/11 and 2011/12 based on the regional discussions (attached as Annex 2). Feedback from this consultation with schools is attached at Annex 3.
- 7 The issue has also been discussed at Teachers' Panel a forum which engages the views of key union and professional bodies. In that discussion the view was consistently expressed that it seemed sensible to have terms more equal in length but that it was undesirable to have lots of part weeks especially for those schools running 10 day timetables or week a and week b etc. It was also agreed that it was important to be in line with neighbouring authorities as members of one family can easily work in schools/go to school in different authorities. The specific view was expressed from panel that Easter break should always be 2<sup>nd</sup> and 3<sup>rd</sup> full week in April or keeping Good Friday and Easter Monday in the middle of the Easter holiday week. In addition the view was expressed that for 2011/2012 the term should start on the 5 September 2011 with the preceding summer break being from 25 July 2012 as per Option 2.

### **Analysis**

- 8 The setting of term dates is a process which generates considerable interest and not always consistent views. The principles established on a regional basis are worthy but not always easy to apply in practice. All recognise the potential benefits and applaud the efforts to seek a more consistent regional picture as well as attempts to plan dates on a more than single year basis. More radical solutions have been proposed in the consultation but such change would be out of keeping with LGA recommendations and totally out of step with neighbouring authorities. More radical solutions possibly need a national lead.
- 9 In putting this paper together we have recontacted particularly relevant neighbouring authorities to share proposed final dates. It is interesting and important that North Yorkshire is proposing exactly the same 2009/10 dates as are included in this paper. Colleagues in East Riding has however gone for an earlier Easter break which whilst locating the bank holiday firmly in the midst of the holiday also results in an earlier start to that holiday (29/03). It is potentially significant that neither authority has fixed dates for 2010/12. We are also aware that Doncaster has set dates for 2009/10 and 2010/11 which exactly match the proposals in York (Option 1 for 2010/11) – they have set provisional dates for 2011/12.

### **Options**

- 10 The option is available of setting any term and holiday dates within the statutory requirement for the number of days that schools are required to be open. However, given the guidance from the LGA which has informed the principles agreed at regional level, it would be important to set dates within that context. Options available include:



Option 1: To set dates for 2009/10 as per Annex 2 but to defer setting the dates for the ensuing years. This runs counter to the views expressed through consultation.

Option 2: To approve the dates for 2009-12 as per Annex 2 with a decision to support one of the stated alternatives available for 2010/11.

Option 3 : To approve the dates for 2009-11 as per Annex 2 with a decision to support one of the stated alternatives available for 2010/11 and set provisional dates for 2011-12.

### **Corporate Priorities**

- 11 It is a statutory duty of the authority to set term and holiday dates. One key aspect of setting dates must be to support the teaching and learning experience and therefore decisions in this paper do relate to the corporate priorities of:
- improving the life chances of the most disadvantaged and disaffected children, young people and their families in the city
  - Increase people's skills and knowledge to improve future employment prospects

### **Implications**

- 12 There are no Financial, HR, Equality, Crime and Disorder Property or IT implications of this paper.

### **Legal**

- 13 Under s.21 of the Education (No.2) Act 1986, as amended by s.115 of The Education Reform Act 1988, it is the duty (stated in the school's articles of government) of the LEA, in the case of a county or controlled school, or governing body of an aided or special agreement school, to determine the dates when schools terms and holidays are to begin and end.

### **Risk Management**

- 14 The responsibility to set term and holiday dates does not represent a major risk for the authority.

### **Recommendation**

The Advisory Panel is recommended to advise the Executive Member to approve the pattern of school terms and holidays for:

- 2009/10 as proposed in Annex 2
- 2010/11 (Option 1) as proposed in Annex 2

The Advisory Panel is recommended to advise the Executive Member to set provisional dates for 2011/12 as proposed in Annex 2 and to ask officers to bring further report in 2010 confirming or amending those dates as part of a paper which sets dates to 2014.

Reason: To provide clarity for parents, schools and pupils on term dates in City of York

**Contact Details**

**Author:**

Peter Dwyer  
Director of Learning, Culture and  
Children's Services  
Ext 4200

**Chief Officer Responsible for the report:**

Peter Dwyer  
Director of Learning, Culture and Children's Services

**Report Approved**

**Date** 27 May 2008

**Specialist Implications Officer(s)** *None*

**Wards Affected:** *List wards or tick box to indicate all*

**All**

**For further information please contact the author of the report**

Annex 1: Guiding Principles for Yorkshire Region

Annex 2: Proposed Dates 2009-12

Annex 3: Analysis of Consultation with Schools

## School Calendar - Guiding Principles for Yorkshire Region

- 1.0 The 12 Yorkshire Authorities listed will work together to establish common school holiday dates each year:

Barnsley	Leeds
Bradford	North Yorkshire
Calderdale	Rotherham
Doncaster	Sheffield
East Yorkshire	Wakefield
Kirklees	York

- 2.0 The school year will consist of 195 school days. Pupils must attend on 190 of those days.

- 3.0 The starting point for consideration of each year's holiday pattern will be the pattern recommended by the LGA for that school year modified as per these principles.

- 4.0 Wherever possible, in any academic year, terms should be of equal length and split weeks avoided or kept to a minimum. Where there is an odd number of weeks the second half term should be the shorter of the two.

### 5.0 **Start of the School Year**

The school year will normally start on the first day of September.

### 6.0 **Autumn Half Term**

The Autumn half term break will be the five days which are the last period Monday to Friday in October. According to the year, October half term can start as early as Monday 21 and as late as Monday 27 October.

### 7.0 **Christmas Break**

The Christmas break will include at least 10 school days, and will normally start at the end of the school day on the Friday which is on, or otherwise immediately prior to, 22 December. It will include the New Year's day holiday which is outside that period, and the day after New Years Day, where this is a weekday.

### 8.0 **February Half Term**

The February half term holiday will be five days Monday to Friday, which divides the term as far as possible into two equal parts. Where there is an odd number of weeks the second half term will be the shorter of the two.

### 9.0 **Easter Break**

The Spring Term will normally end at the close of the afternoon session on the Friday before Good Friday. The holiday will be 10 school days.

Where the LGA recommended patterns would result in a break between the Easter bank holidays and the school Easter holiday, consideration will be given to modifying Easter to incorporate the bank holidays in the school holiday. The Easter bank holidays could be at the start (with the Spring Term ending at the close of the afternoon session on the Thursday before Good Friday), middle, or end of the school Easter break, but never outside of the break itself.

### 10.0 **Spring Bank Half Term**

The Spring Bank half term will be five days Monday to Friday from the statutory holiday which falls as the last Monday in May.

**11.0 End of the School Year**

Taking into account the above pattern, term will end on the date which achieves 195 school days of which five days shall be declared as training days. The term will normally end on the third Friday in July.

The summer break will not be less than five weeks and preferably not less than six weeks.

**12.0 Exceptions**

Some LEAs (such as Bradford and Calderdale) have historically provided for a number of occasional (training) days within the schedule. These days allow schools to be responsive to their respective community needs. The schedule normally provides for between 3 – 5 occasional days which are found by reducing the half terms to three days in length.

**13.0 Polling Day**

In nominating the five training days, governing bodies must accommodate the use of the school as a polling station, where needed. Where schools close on polling day governing bodies should use this as a training day.

DRAFT



## Learning, Culture and Children's Services School Term and Holiday Dates - Academic Year 2009/2010

2009	SEPTEMBER					OCTOBER				NOVEMBER					DECEMBER						
Monday		7	14	21	28		5	12	19	26		2	9	16	23	30		7	14	21	28
Tuesday	1	8	15	22	29		6	13	20	27		3	10	17	24	1	8	15	22	29	
Wednesday	2	9	16	23	30		7	14	21	28		4	11	18	25	2	9	16	23	30	
Thursday	3	10	17	24	1	8	15	22	29		5	12	19	26	3	10	17	24	31		
Friday	4	11	18	25	2	9	16	23	30		6	13	20	27	4	11	18	25			
Saturday	5	12	19	26	3	10	17	24	31		7	14	21	28	5	12	19	26			
Sunday	6	13	20	27	4	11	18	25		1	8	15	22	29	6	13	20	27			

2010	JANUARY					FEBRUARY				MARCH					APRIL				
Monday		4	11	18	25	1	8	15	22	1	8	15	22	29		5	12	19	26
Tuesday		5	12	19	26	2	9	16	23	2	9	16	23	30		6	13	20	27
Wednesday		6	13	20	27	3	10	17	24	3	10	17	24	31		7	14	21	28
Thursday		7	14	21	28	4	11	18	25	4	11	18	25		1	8	15	22	29
Friday	1	8	15	22	29	5	12	19	26	5	12	19	26		2	9	16	23	30
Saturday	2	9	16	23	30	6	13	20	27	6	13	20	27		3	10	17	24	
Sunday	3	10	17	24	31	7	14	21	28	7	14	21	28		4	11	18	25	

2010	MAY					JUNE				JULY					AUGUST							
Monday	3	10	17	24	31		7	14	21	28		5	12	19	26		2	9	16	23	30	
Tuesday	4	11	18	25		1	8	15	22	29		6	13	20	27		3	10	17	24	31	
Wednesday	5	12	19	26		2	9	16	23	30		7	14	21	28		4	11	18	25		
Thursday	6	13	20	27		3	10	17	24		1	8	15	22	29		5	12	19	26		
Friday	7	14	21	28		4	11	18	25		2	9	16	23	30		6	13	20	27		
Saturday	1	8	15	22	29		5	12	19	26		3	10	17	24	31		7	14	21	28	
Sunday	2	9	16	23	30		6	13	20	27		4	11	18	25		1	8	15	22	29	

- Shaded areas denote holiday dates.
- This pattern of dates identifies 195 days when teachers are available for work. Five of these days will be training/professional development days for teachers and pupils will not attend on these days. Each school determines when the training days take place and individual schools should be contacted to ascertain their particular dates when pupils will not attend.



## Learning, Culture and Children's Services

### School Term and Holiday Dates - Academic Year 2010/2011 (Option 1)

2010	SEPTEMBER				OCTOBER				NOVEMBER				DECEMBER					
Monday	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27	
Tuesday		7	14	21	28	5	12	19	26	2	9	16	23	30	7	14	21	28
Wednesday	1	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29
Thursday	2	9	16	23	30	7	14	21	28	4	11	18	25	2	9	16	23	30
Friday	3	10	17	24	1	8	15	22	29	5	12	19	26	3	10	17	24	31
Saturday	4	11	18	25	2	9	16	23	30	6	13	20	27	4	11	18	25	
Sunday	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26	

2011	JANUARY				FEBRUARY				MARCH				APRIL							
Monday		3	10	17	24	31		7	14	21	28		7	14	21	28	4	11	18	25
Tuesday	4	11	18	25	1	8	15	22	28	1	8	15	22	29	5	12	19	26		
Wednesday	5	12	19	26	2	9	16	23	30	2	9	16	23	30	6	13	20	27		
Thursday	6	13	20	27	3	10	17	24	31	3	10	17	24	31	7	14	21	28		
Friday	7	14	21	28	4	11	18	25	29	4	11	18	25	1	8	15	22	29		
Saturday	1	8	15	22	29	5	12	19	26	27	5	12	19	26	2	9	16	23	30	
Sunday	2	9	16	23	30	6	13	20	27	28	6	13	20	27	3	10	17	24		

2011	MAY				JUNE				JULY				AUGUST								
Monday		2	9	16	23	30		6	13	20	27		4	11	18	25	1	8	15	22	29
Tuesday	3	10	17	24	31		7	14	21	28		5	12	19	26	2	9	16	23	30	
Wednesday	4	11	18	25	1	8	15	22	29		6	13	20	27	3	10	17	24	31		
Thursday	5	12	19	26	2	9	16	23	30		7	14	21	28	4	11	18	25			
Friday	6	13	20	27	3	10	17	24		1	8	15	22	29	5	12	19	26			
Saturday	7	14	21	28	4	11	18	25		2	9	16	23	30	6	13	20	27			
Sunday	1	8	15	22	29	5	12	19	26		3	10	17	24	31	7	14	21	28		

- Shaded areas denote holiday dates.
- This pattern of dates identifies 195 days when teachers are available for work. Five of these days will be training/professional development days for teachers and pupils will not attend on these days. Each school determines when the training days take place and individual schools should be contacted to ascertain their particular dates when pupils will not attend.



## Learning, Culture and Children's Services

### School Term and Holiday Dates - Academic Year 2010/2011 (Option 2)

2010	SEPTEMBER				OCTOBER				NOVEMBER				DECEMBER					
Monday	6	13	20	27	4	11	18	<b>25</b>	1	8	15	22	29	6	13	<b>20</b>	<b>27</b>	
Tuesday		7	14	21	28	5	12	19	<b>26</b>	2	9	16	23	30	7	14	<b>21</b>	<b>28</b>
Wednesday	1	8	15	22	29	6	13	20	<b>27</b>	3	10	17	24	1	8	15	<b>22</b>	<b>29</b>
Thursday	2	9	16	23	30	7	14	21	<b>28</b>	4	11	18	25	2	9	16	<b>23</b>	<b>30</b>
Friday	3	10	17	24	1	8	15	<b>22</b>	<b>29</b>	5	12	19	26	3	10	17	<b>24</b>	<b>31</b>
Saturday	4	11	18	25	2	9	16	23	30	6	13	20	27	4	11	18	25	
Sunday	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26	

2011	JANUARY				FEBRUARY				MARCH				APRIL							
Monday		<b>3</b>	10	17	24	31		7	14	<b>21</b>	28		7	14	21	28	4	11	<b>18</b>	<b>25</b>
Tuesday	4	11	18	25	1	8	15	<b>22</b>	1	8	15	22	29	5	12	<b>19</b>	<b>26</b>			
Wednesday	5	12	19	26	2	9	16	<b>23</b>	2	9	16	23	30	6	13	<b>20</b>	<b>27</b>			
Thursday	6	13	20	27	3	10	17	<b>24</b>	3	10	17	24	31	7	14	<b>21</b>	<b>28</b>			
Friday	7	14	21	28	4	11	18	<b>25</b>	4	11	18	25	1	8	15	<b>22</b>	<b>29</b>			
Saturday	1	8	15	22	29	5	12	19	26	5	12	19	26	2	9	16	23	30		
Sunday	2	9	16	23	30	6	13	20	27	6	13	20	27	3	10	17	24			

2011	MAY				JUNE				JULY				AUGUST						
Monday		<b>2</b>	9	16	23	<b>30</b>	6	13	20	27	4	11	18	<b>25</b>	1	8	15	22	29
Tuesday	3	10	17	24	<b>31</b>	7	14	21	28	5	12	19	<b>26</b>	2	9	16	23	30	
Wednesday	4	11	18	25	<b>1</b>	8	15	22	29	6	13	20	<b>27</b>	3	10	17	24	31	
Thursday	5	12	19	26	<b>2</b>	9	16	23	30	7	14	21	<b>28</b>	4	11	18	25		
Friday	6	13	20	27	<b>3</b>	10	17	24	1	8	15	22	<b>29</b>	5	12	19	26		
Saturday	7	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27		
Sunday	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	

- Shaded areas denote holiday dates.
- This pattern of dates identifies 195 days when teachers are available for work. Five of these days will be training/professional development days for teachers and pupils will not attend on these days. Each school determines when the training days take place and individual schools should be contacted to ascertain their particular dates when pupils will not attend.



## Learning, Culture and Children's Services

### School Term and Holiday Dates - Academic Year 2011/2012

2011	SEPTEMBER					OCTOBER					NOVEMBER					DECEMBER					
Monday		5	12	19	26		3	10	17	24	31		7	14	21	28		5	12	19	26
Tuesday		6	13	20	27		4	11	18	25	1	8	15	22	29		6	13	20	27	
Wednesday		7	14	21	28		5	12	19	26	2	9	16	23	30		7	14	21	28	
Thursday	1	8	15	22	29		6	13	20	27	3	10	17	24	1	8	15	22	29		
Friday	2	9	16	23	30		7	14	21	28	4	11	18	25	2	9	16	23	30		
Saturday	3	10	17	24	1	8	15	22	29	5	12	19	26	3	10	17	24	31			
Sunday	4	11	18	25	2	9	16	23	30	6	13	20	27	4	11	18	25				

2012	JANUARY					FEBRUARY					MARCH					APRIL						
Monday		2	9	16	23	30		6	13	20	27		5	12	19	26		2	9	16	23	30
Tuesday		3	10	17	24	31		7	14	21	28		6	13	20	27		3	10	17	24	
Wednesday		4	11	18	25	1	8	15	22	29		7	14	21	28		4	11	18	25		
Thursday		5	12	19	26	2	9	16	23	1	8	15	22	29		5	12	19	26			
Friday		6	13	20	27	3	10	17	24	2	9	16	23	30		6	13	20	27			
Saturday		7	14	21	28	4	11	18	25	3	10	17	24	31		7	14	21	28			
Sunday	1	8	15	22	29	5	12	19	26	4	11	18	25	1	8	15	22	29				

2012	MAY					JUNE					JULY					AUGUST					
Monday		7	14	21	28		4	11	18	25		2	9	16	23	30		6	13	20	27
Tuesday	1	8	15	22	29		5	12	19	26		3	10	17	24	31		7	14	21	28
Wednesday	2	9	16	23	30		6	13	20	27		4	11	18	25	1	8	15	22	29	
Thursday	3	10	17	24	31		7	14	21	28		5	12	19	26	2	9	16	23	30	
Friday	4	11	18	25	1	8	15	22	29		6	13	20	27	3	10	17	24	31		
Saturday	5	12	19	26	2	9	16	23	30		7	14	21	28	4	11	18	25			
Sunday	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26				

- Shaded areas denote holiday dates.
- This pattern of dates identifies 195 days when teachers are available for work. Five of these days will be training/professional development days for teachers and pupils will not attend on these days. Each school determines when the training days take place and individual schools should be contacted to ascertain their particular dates when pupils will not attend.



## Term Dates – 2009/10, 2010/11 & 2011/12

### Consultation with Schools

Number of responses = 19

#### 1. Do you agree with the guiding principles?

Yes 17 No 12

##### Comments

- I think we should be moving to a 5 or 6 term year with a 4 week summer break. But it is vital we work together with other LAs.
- The 10 days at Christmas is especially important (there was one less that this a few years ago we think)
- I am aware that Wakefield has two weeks break at summer ½ term. This can help break up a long term, enable families to go on holiday at a 'cheaper time' and also makes the summer holiday less daunting for some families - just a thought
- Positives - 10 day Christmas break, advance notice of term dates, consistency across regions/authorities
- Where terms are an odd number of weeks it says that the 2<sup>nd</sup> half should be shorter, yet does not appear to follow this principle in the proposed drafts
- I feel that we should be much more radical and do everything possible to make the 6 half terms more uniform in length. Where Easter did not fall within a holiday it could be marked by Good Friday and Easter Monday. This would enhance rather than detract from the religious significance for church schools. (Lots of NE authorities seem to have done this in 2008.)
- It seems logical to align schools in neighbouring authorities, both for parents and staff. Unfortunately, the proposals retain the three-term/half term pattern which has few advantages and several drawbacks. It is increasingly difficult to deliver a curriculum which builds up over weeks, when there is such a variance in terms. It is frequently the end of the school year which as the longest half term, just when pupils are at their most challenging and due in part to the pagan determination of Easter dates. Also parents (and staff) have only one period in the summer in which to take a two-week holiday.

#### 2. Do you agree that we should be setting term dates:

1 year at time	0
2 years at a time	7
3 years at a time	11

## Comments

- Useful to give that amount of notice with so many parents booking holidays way in advance and sometimes 'guessing' the half term holidays wrong, so children end up out of school in term time
- I think this is an imaginative initiative
- Allows schools to plan ahead and prepared
- Prefer to avoid ridiculously short half terms eg 2010/11 option 2 summer 1 is 4 weeks, summer 2 is 7 weeks. Very unhelpful!
- If we had a more regular pattern (see above) ie either 5 or 6 term year, then there would be fewer surprises. A 2-week break about May/June could cut down on holiday absences.
- 3 years at a time will help with forward planning of trips and major events. Staff often want 2 years' planning time. A 3-year plan will give more certainty.
- 3 years at a time – more notice benefits all concerned

**3. Do you agree with the draft term dates for:**

	Yes	No
2009/10	16	0
2010/11 (option 1)	13	3
2010/11 (option 2)	4	8
2011/12	15	0

## Comments

- It's time to be radical. Why have 6 half terms that go 8,7,7,6,5,7 when you could have 8,8,8,8,8 ?
- Prefer the option 2 so bank holidays in middle of school holiday. A lot of parents book holidays away to include the bank holidays so if option 1's return to school on the day after bank holiday Monday happened we'd have a lot of children missing from school!
- Prefer option 1. Option 2 - 2nd half spring term at 2 weeks is too short
- I have consulted with my staff and they are of the opinion that 2010/11 option 2 is the preferred timing
- Option 2 - the split is too uneven. 3 weeks is not preferred as a term length
- Keep terms more equal. Avoid major break before SAT week (Option 1 allows this, option 2 doesn't)
- 2010/11 – option 1 is a more even distribution of weeks and an improved “run up” to STAs
- We need to get as close as possible to 13 week blocks. 2010/11 option 1 would give us this possibility

- Isn't it time to move to a 5 or 6-term year, evening spread with a long weekend at Easter when it falls outside a term break? This seems a good opportunity to properly canvass parents and all staff working in school rather than seeking responses from governors, headteachers and politicians.

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## Meeting of Executive Member for Children & Young People's Services and Advisory Panel

10 June 2008

Report of the Director of Learning, Culture and Children's Services

### Local Authority (LA) School Governors

#### Summary

1. This report provides information about the current position with regard to vacancies for LA seats on governing bodies, lists current nominations for those vacancies, as detailed in Annex 1, and requests the appointment, or re-appointment, of the listed nominees.

#### Background

2. National benchmarking data on governor vacancies indicates a national average of 12% for LA governor vacancies. York has five LA vacancies at the time of writing this report.
3. Some vacancies will be generated by those existing governors not wishing to stand for a further term of office. The following table summarises the current position of LA vacancies and appointments in City of York schools.

Total number of LA seats in City of York schools	171
Number of LA seats currently filled (or held)	160
Number of new LA appointments addressed by this paper	6
Number of LA reappointments addressed by this paper	8
Number of LA vacancies remaining after this paper (excluding those where a nominee has been identified or where it has been agreed to hold vacancies)	5 (3%)
Number of applicants placed in community vacancies since the last report.	7

<b>Political affiliation of LA governors</b>		
<b>Party</b>	<b>Number of governors</b>	<b>Percentage of all LA governors</b>
Labour	19	12%
Lib Dem	17	10%
Conservative	3	2%
Green	3	2%
Independent	3	2%
Others	116	72%

### **Identification of vacancies**

4. The overall picture of governor vacancies is informed by a detailed database, which includes records of all schools, the structure of their governing bodies, individuals who serve as governors and terms of office.
5. From the database can be determined such information as current vacancies and terms of office which are due to expire. In this way the Governance Service can clearly identify in advance the actions which are required and act accordingly.

### **Reviewing Vacancies**

6. The vacancy position is under constant review. When potential new governors are identified the candidate is interviewed to discuss their interest and suitability. The Chair of Governors and headteacher are also asked to meet with the candidate and show him or her around the school prior to nomination for appointment. This allows the school to assess the potential candidate in terms of a good match for the needs of the governing body and current governors.
7. Where a term of office is due to expire, the individuals are contacted to ask whether they would like their name to be put forward again for reappointment. Chairs and headteachers are contacted to invite any relevant supporting information. Where a reappointment is appropriate, this is included on the nomination paper for consideration by the Executive Member with the Advisory Panel.
8. All Local Authority governors are required to apply for an enhanced disclosure from the Criminal Records Bureau.
9. It should be noted that, as well as filling LA vacancies, the Governance Service also assists schools who are having difficulties filling community governor vacancies. Since the last report to EMAP in March, the Governance Service has placed seven applicants in community places.

### **Political Balance**

10. In York the LA governor seats are filled on merit, rather than by strict consideration of political balance. Just under a third of LA governors are, in practice, linked to one of the political parties. Amongst this number there is a balance which very broadly reflects the political balance within the authority. As and when a situation arises in which any party has significantly more seats than their political representation would indicate to be appropriate, steps may be taken to redress the balance over a period of time, whilst always considering the need to identify the best possible governor for a school, rather than taking account of individuals' political affiliation.

### **Consultation**

11. Consultation on the nominations for appointment has been undertaken in accordance with the agreed procedure for the appointment of LA governors.

### **Options**

12. The Executive Member has the options of appointing/re-appointing or not appointing to fill vacant seat as proposed at Annex 1.

### **Analysis**

13. If the Executive Member chooses not to appoint to fill vacant seats this will have an detrimental impact on the work of governors bodies and their ability to meet statutory requirements.

### **Corporate Priorities**

14. This is a statutory function, and as a result, not related to specific individual corporate priorities.

### **Implications**

14. There are no implications relating to equalities, crime and disorder, ITT, property, financial, legal or HR issues arising from this report.

### **Risk Management**

15. In compliance with the Council's risk management strategy, there are no risks associated with the recommendations of this report. Good active governance arrangements do contribute to effective school management arrangements and, as a result, reduce risks to the organisation.

### **Recommendations**

16. The Advisory Panel is recommended to advise the Executive Member to appoint, or re-appoint, LA Governors to fill vacant seats as proposed in Annex 1.

Reason: to ensure that local authority places on school governing bodies continue to be effectively filled

**Contact Details**

**Author:**

Sue Pagliaro  
Governance Service  
LCCS  
Tel No. 4258

**Chief Officer Responsible for the report:**

Pete Dwyer  
Director of Learning, Culture and Children's Services

**Report Approved**  **Date** 7.8.07

**Specialist Implications Officer(s)**

None

**Wards Affected:** *List wards or tick box to indicate all*

**All**

**For further information please contact the author of the report**

**Background Papers**

None

**Annexes**

Annex 1 details the current position of LA governor vacancies and lists those governors who are being nominated for appointment or re-appointment.



## LA GOVERNOR NOMINATIONS AND VACANCIES: SPRING TERM 2008

### PRIMARY SCHOOLS

Name of School	Carr Junior School				
Number of LA Governors	2	Total number of governors			12
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mr F Neilson	None	01/09/2005	31/08/2009	N/a	
Vacancy					01/05/2008
Vacancy					19/12/2007
<b>Nomination(s) for 1 vacancy</b>					
Mrs Cheryl Cox: "My degree is in public policy and management and from this I have a keen interest in education and policies around it. This, together with the fact that my mother is a (recently) retired teacher, means that I have an understanding of how schools work. I would like an opportunity to use my skills developed over 10 years in corporate life to "get my hands dirty" by being a governor. I have worked in communications department where I have learnt much about team work, negotiation and influencing and believe this could be of use in the role."					
Affiliation: None Appointment: with immediate effect					

Name of School	Clifton Green Primary School				
Number of LA Governors	4	Total number of governors			18
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mr P J Warry	None	01/09/2004	31/08/2008	Yes	
Mrs L Comer	None	01/09/2004	31/08/2008	Yes	
Mrs W Sculthorp	None	01/09/2006	31/08/2010	N/a	
Vacancy					01/04/2008
<b>Nomination (s) for 1 vacancy</b>					
None					
<b>Nomination (s) for reappointment</b>					
Mr Warry and Mrs Comer have both confirmed that they would like to stand for a further four-year term of office.					

Name of School	Dringhouses Primary School				
Number of LA Governors	3	Total number of governors			17
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mr R Micheli	None	01/01/2006	31/12/2009	N/a	
Mrs C Hanby	None	01/09/2006	31/08/2010	N/a	
Vacancy					07/01/2008
<b>Nomination(s) for 1 vacancy</b>					
Mr Ken Marshall: "I am able to offer considerable experience gained in both the educational and private sectors. I am a qualified teacher and have taught in further and higher education. As Director of Enterprise at the University of Sunderland, I sat on several decision-making boards; eg academic board. Twelve years ago I set up and ran a private enterprise company and am very familiar with private sector issues. For the last seven years I have been a strategic business advisor with Business Link. My role is to advise and help businesses to become more effective. I would like to become a school governor because I feel that I could contribute to the business of running a successful school. I would be sympathetic and supportive to the staff and students who face the constant challenge of raising educational achievement."					
Affiliation: none Appointment: with immediate effect					

Name of School	Copmanthorpe Primary School				
Number of LA Governors	4	Total number of governors			18
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mrs C Lawrence-Downs	None	01/09/2004	31/08/2008	Yes	
Mr S P Teal	Labour	01/09/2004	31/08/2008	Yes	
Cllr D Horton	Labour	01/09/2004	31/08/2008	Yes	
Mr J Brass	None	14/03/2007	13/03/2011	N/a	
<b>Nomination (s) for reappointment</b>					
Mrs Lawrence-Downs, Mr Teal and Cllr Horton have all confirmed that they would like to stand for a further four-year term of office.					

Name of School	Elvington CE Primary School				
Number of LA Governors	2	Total number of governors			15
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mrs G Dean	None	01/09/2006	31/08/2010	N/a	
Vacancy					26/09/2007
<b>Nomination (s) for 1 vacancy</b>					
None					

Name of School	Federation of Rawcliffe Infant and Clifton Without Junior School				
Number of LA Governors	4	Total number of governors			20
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mr V Paylor	None	04/04/2005	03/04/2009	N/a	
Mrs K H Fisher	None	01/12/2006	30/11/2010	N/a	
Vacancy					18/12/2007
Vacancy					01/01/2008
<b>Nomination for 1 vacancy:</b>					
A nominee has been identified and is currently going through the appointment process. A nominee for the further vacancy is being sought.					

Name of School	Fishergate Primary School				
Number of LA Governors	3	Total number of governors			14
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mr E J Duncan	None	01/01/2005	31/12/2008	N/a	
Cllr A D'Agorne	Green	01/09/2006	31/08/2010	N/a	
Vacancy					10/03/2008
<b>Nomination (s) for 1 vacancy</b>					
None					

Name of School	Headlands Primary School				
Number of LA Governors	3	Total number of governors			15
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mr A Richardson	None	01/11/2004	30/10/2008	N/a	
Mr I Cuthbertson	Lib Dem	01/09/2004	31/08/2008	Yes	
Mrs J Dickinson	None	01/11/2004	30/10/2008	N/A	
<b>Nomination (s) for reappointment</b>					
Mr Cuthbertson has confirmed that he would like to stand for a further four-year term of office.					

Name of School	Heworth CE Primary School				
Number of LA Governors	1	Total number of governors			14
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Vacancy					24/01/2008
<b>Nomination (s) for 1 vacancy</b>					
Mr Kelvin Goodspeed: "I was asked to consider being a governor and feel I could contribute. As an arts educator outside the education system itself I have an insight into the limitations and opportunities facing schools at the present time. I have worked with, and have personal experience of, children needing special educational provision. I also have experience in the field of management and communications training. Affiliation: none Appointment: with immediate effect					

Name of School	Hempland Primary School				
Number of LA Governors	4	Total number of governors			18
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mr C Waite	Labour	01/09/2005	31/08/2009	N/a	
Mrs H Vest	None	01/09/2006	31/08/2010	N/a	
Mr C Hudson	None	01/09/2005	31/08/2009	N/a	
Vacancy					21/05/2008
<b>Nomination (s) for 1 vacancy</b>					
Mr Richard Hudson: "Having been retired from running my own business for forty years I feel it is time to put something back for future generations. Being a school governor would be an ideal opportunity for I have also been involved with the City of York Butchers' Guild being Treasurer for 25 years and am also a liveryman of the London company. I feel my general experience in life and business in particular could be of some benefit. It is also a challenging time in education and I would like to be part of the changes which are taking place both locally and nationally." Affiliation: none Appointment: with immediate effect					

Name of School	Hob Moor Oaks Primary Special School				
Number of LA Governors	3	Total number of governors			16
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mrs S Jones	None	01/12/2006	30/11/2010	N/a	
Dr D Hopton	Independent	01/11/2004	31/10/2008	N/a	
Vacancy					20/09/2007
<b>Nomination (s) for 1 vacancy</b>					
The chair of governors has requested that this vacancy be held pending an audit of current skills on the governing body.					

Name of School	Hob Moor Primary School				
Number of LA Governors	4	Total number of governors			18
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Cllr C W Fairclough	Lib dem	01/09/2006	31/08/2010	N/a	
Mr N Smart	None	01/01/2005	31/12/2008	N/a	
Mr N Coakley	None	06/09/2007	05/09/2011	N/a	
Vacancy					05/10/2007
<b>Nomination (s) for 1 vacancy</b>					
Mrs Margaret Hyett: "Although I do not have children of my own I am very interested in issues affecting children and their development. I was fortunate to have a generally positive experience in education and having met other people who had a negative experience I have come to appreciate the fundamental importance and influence this had in my life. My educational experience encouraged me to ask questions and to enjoy learning, this is something that has always stayed with me. I believe my strengths are in my communication, self confidence and interpersonal skills. I have held a management position for 6 years so have a good level of personnel management experience to draw on. I hold a personal commitment to anti-discriminatory practice as well as a breadth of experience of working with adults within an often socially excluded group. I am keen to develop new skills, working with children would be a completely new venture for					

me but I believe I can give the level of commitment and enthusiasm the post requires  
 Affiliation: None Appointment: with immediate effect

Name of School		Knavesmire Primary School			
Number of LA Governors	4	Total number of governors			18
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Cllr A Fraser	Labour	01/09/2006	31/08/2010	N/a	
Mrs A Cox	None	13/06/2005	12/06/2009	N/a	
Lt Col J Nash	None	01/09/2004	31/08/2008	No	
Vacancy					17/02/2008
<b>Nomination (s) for 1 vacancy</b>					
None					
<b>Nomination (s) for reappointment</b>					
None					

Name of School		Naburn CE Primary School			
Number of LA Governors	2	Total number of governors			12
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mrs A Teal	Labour	09/06/2006	08/06/2010	N/a	
Vacancy					01/10/2007
<b>Nomination(s) for 1 vacancy</b>					
Mr Richard Knott: "I feel that after working in education for nearly 40 years in a variety of different contexts I have a range of experience which might be useful to others. That experience includes: teaching English in England and abroad; heading a large department in a secondary school; seven years as an adviser in both primary and secondary in a large LEA; three years as a management consultant with KPMG; and then eleven years as a self-employed consultant, specialising in education issues. I am now retired and feel that I would like to make a contribution in some way to the education service.					
Affiliation: None Appointment: with immediate effect.					

Name of School		Osboldwick Primary School			
Number of LA Governors	3	Total number of governors			14
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Ms C Dorer	None	22/11/2005	21/11/2009	N/a	
Mrs L Booth	None	11/01/2005	10/01/2009	N/a	
Dr P Meakin	None	01/09/2004	31/08/2008	Yes	
<b>Nomination (s) for reappointment</b>					
Dr Meakin has confirmed that he would like to stand for a further four-year term of office.					

Name of School		Ralph Butterfield Primary School			
Number of LA Governors	3	Total number of governors			15
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mr G Priestley	None	01/09/2004	31/08/2008	No	
Mrs P Wilford	Lib Dem	01/10/2005	30/09/2009	N/a	
Mr P Payton	None	01/09/2006	31/08/2010	N/a	
<b>Nomination (s) for reappointment</b>					
None					

Name of School		Wigginton Primary School			
Number of LA Governors	3	Total number of governors			16
Current appointees	Affiliation	From	To	Restanding	Vacancy since
Mr G Colbeck	None	01/08/2004	31/07/2008	Yes	
Mr R Lister	None	21/03/2006	20/03/2010	N/a	
Mr J Clark	Lib Dem	01/09/2005	31/08/2009	N/a	

**Nomination (s) for reappointment**

Mr Colbeck has confirmed that he would like to stand for a further four-year term of office.

<b>Name of School</b>	<b>Yearsley Grove Primary School</b>				
<b>Number of LA Governors</b>	3	<b>Total number of governors</b>			15
<b>Current appointees</b>	<b>Affiliation</b>	<b>From</b>	<b>To</b>	<b>Restanding</b>	<b>Vacancy since</b>
Mr I Packington	Lib Dem	01/09/2006	31/08/2010	N/a	
Mr D Atlee	Labour	22/11/2005	21/11/2009	N/a	
Mr B Kale	None	01/09/2004	31/08/2008	No	
<b>Nomination (s) for reappointment</b>					
None					

## SECONDARY SCHOOLS

<b>Name of School</b>	<b>Manor School</b>				
<b>Number of LA Governors</b>	2	<b>Total number of governors</b>			20
<b>Current appointees</b>	<b>Affiliation</b>	<b>From</b>	<b>To</b>	<b>Restanding</b>	<b>Vacancy since</b>
Miss J L Wright	Con	01/09/2005	31/08/2009	N/a	
Mrs J Hopton	Ind	01/09/2004	31/08/2008	Yes	
<b>Nomination (s) for reappointment</b>					
Mrs Hopton has confirmed that she would like to stand for a further four-year term of office.					



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## **Meeting of Executive Member for Children & Young People's Services and Advisory Panel 10 June 2008**

Report of the Director of Learning, Culture and Children's Services

### **Service Plan Performance Year End 2007/8 Report: including feedback from the Joint Area Review (JAR)**

#### **Summary**

1. This report analyses performance by reference to the service plan, the budget and the performance indicators for all of the services funded through the Children's Services budget. The paper also creates a timely opportunity to receive formal written feedback on the Joint Area Review (JAR) which is published on the 3 June 2008.

#### **Background**

2. A common proforma has been developed for all services in the directorate which summarises progress against the actions listed in the service plan, records variations from the budget, and comments on the Performance Indicators for which information has become available during the reporting period. These are attached as Annex 1 to this covering report. Service Managers have been asked to use no more than 2 sides of A4 for their monitoring reports.
3. EMAP approved the new relevant service plans for the Directorate at its last meeting and recognised that for 2008/9 that we have moved to a smaller number of more integrated plans. However, it is clearly important to create the opportunity to reflect on previous year performance even if it is on the previous service plan structure. In addition, our planning for 2008/9 was in the context of the new National Indicator set (198) which seeks to reduce the reporting burden on authorities – all relevant children and young peoples indicators have been included in the new service plans. This will result in more focused streamlined reporting than may have been the case previously.
4. A summary of the main findings on progress on services within each of the Executive Member's portfolios is also included in the short analysis below.
5. Significantly, the authority was subject to the Joint Area Review process in January and February 2008. A team of 8 inspectors led by OFSTED spent 3 weeks thoroughly assessing the effectiveness of local services for children and young people. Their report will be published on the 3 June and a copy of the draft report is attached at Annex 2.

## Options

6. The report is primarily an information report for Members and therefore no specific options are provided to Members regarding the contents of the report.

## Analysis

7. The full year evaluation of progress against the service plans for 2007 – 08 shows that that most of the action that was planned 12 months ago has been completed. Where progress has been slow, it has usually been because of delays in appointing staff to key posts or long-term staff absence. However, some priorities have been re-assessed during the year in the light of feedback about the impact on outcomes for young people and actions have been postponed or modified as a consequence.
8. The most eye-catching achievements have been as follows:
  - A significant increase in the number of schools judged 'outstanding'
  - A second successful submission for the provision of specialist diplomas (14 – 19) which will result in 8 of the 10 available diplomas being available in York from September 2009
  - Improved performance in SATs and GCSE, particularly in secondary schools, GCSE results saw an exceptional improvement of 6% since last year, and as it stands 6% more than the early national results and ranked 12th in England
  - Further accredited progress on the establishment of children's centres
  - The completion of the first Child Care Sufficiency Assessment and the successful establishment of the Early Years Child care Pathfinder projects
  - Successful establishment of the new Integrated Young People' Service with the merger of previously separate Connexions and Youth Services
  - The successful opening of Danesgate Skills Centre
  - Continuing growth in the scale and quality of the Schools Out programme
  - Delivery of the biggest ever capital programme for schools
  - Outstanding inspection judgement for the Glen Respite Care Centre
  - New Parents Forum for parents of disabled children established
  - Improvements in school attendance
  - Excellent % improvement in school children (aged 5-16) participating in at least 2 hours of sport a week representing a 19% increase in last years figure and has achieved LPSA target one year early
  - More encouraging signs of progress against teenage pregnancy targets with latest figures at least evidencing fewer conceptions in 2006 compared to 2005. That improvement takes the authority to clearly below the national comparative figure for under 18 pregnancies. The performance for under 16s conceptions had always been below national comparators
  - Good progress in schools achieving healthy schools standard – only six authorities with higher % performance nationally and 2<sup>nd</sup> best in the region
  - Slight increase in take-up of school meals following the 2006/7 drop



- YorOK website now live and Children's Information Service successfully made transition to Family Information Service
  - Relatively modest but realistic targets for accessing child index system, as we move through the implementation process, have been met
  - Some progress against indicator for long term stability of looked after children
  - Performance maintained on key assessment completion indicators whilst at the same time seeing an increase in the numbers of assessments completed
  - Progress on extended schools and on environment programmes engaging schools is encouraging
  - Parenting Programmes: 248 families have engaged in targeted parenting programmes. These programmes are intensive and range from 12 week to full year courses. The excellent uptake is in direct response to the additional funding secured via pathfinder status funding which had enabled an expanded set of programmes being available
  - Given concern about the increase in Looked After Children (LAC) missing more than 24 days we have implemented a tracking procedure to identify children at risk of missing a lot of school and ensure measures are in place to improve attendance. Creative use of Alternative Learning Programmes have improved outcomes for LAC in recent months. Progress in this area will be positively reported in forthcoming Joint Area Review report
  - Encouraging evidence of increase in Arts events for young people - whilst progress, still much to do to improve the reality of and residents satisfaction with leisure facilities for young people
  - As we reduce NEET (Not in Education, Employment or Training) figures we do see an increased % representation within this group of young people with learning difficulties/disabilities (LDD) – will continue to influence post 16 commissioning arrangements
  - Good progress in reducing the numbers of young people outside of mainstream educational provision but more challenges to ensure they receive the newly defined requirement for full engagement
  - Excellent progress led by the Youth Offending Team (YOT) in reducing re-offending rates
  - Good progress in schools achieving the Inclusion Award and organisations awarded Youth Charter
  - Good progress in young people's involvement in sports leadership
  - Further work needed to meet challenging targets on quick access to substance misuse assessments
9. The Joint Area Review report makes exceptionally positive reading. To be inspected against key issues which have proved most challenging to others and to then achieve "outstanding" judgements against those issues is tremendous feedback to the authority, its partners and the overall workforce.
10. The new leadership team of the Directorate has established itself quickly, balancing the maintenance of already high performing services with highlighting issues for

further improvement. Our priorities for the future informed by both year end performance and the outcome of the JAR include the need for:

- A continuing reduction in the number of NEETs particularly including those with learning difficulties or disabilities (LDD)
- A refocus on the standards agenda aiming for no schools to be in an OFSTED category and more outstanding schools
- The delivery of a Primary Capital Strategy that will provide higher quality learning environments whilst at the same time addressing spare capacity and performance
- Effective completion of key new secondary school provision during 2008/9
- Improved arrangements for full time education or training for 14 – 19 year olds at the Skills Centre, the Pupil Referral Unit (PRU), through alternative learning programmes and through Work Based Learning (WBL) provision
- An appropriate response to the increase in the number of Looked After Children and the consequent impact on budgets
- Closer links between all services engaged in delivery of the National Strategy programme for 'Behaviour and Attendance'
- A resulting decrease in the number of permanent exclusions but an increase in the hours of input to those individuals
- Enhanced delivery of the 'Youth Offer' providing more places to go and things for young people to do
- Enhanced processes for ensuring that early intervention services are provided to vulnerable children and young people
- The authority to honour its commitment to meet the Every Disabled Child Matters Charter by December 2008 including improved transition arrangements into adult services provision
- Greater attention and capacity to ensure that greater integrated practice is supported by integrated workforce strategies

### **Corporate Priorities**

- 11 The service plans reflect the national and local planning framework, including the Local Area Agreement and the Children and Young People's Plan. In particular they take account of the need:
- To increase people's knowledge and skills to improve future employment prospects'
  - To improve the health and lifestyles of people in York, in particular among people whose levels of health are the poorest'
  - To improve the life chances of the most disadvantaged and disaffected children, young people and families in York

### **Implications**

#### **Financial Implications**

- 12 This report sets out the draft outturn figures for the financial year 2007/08. Whilst most budgets have outturned at or about the level of the current approved budget, there are still a number of exceptions to this. The individual variations are detailed in full at Annex 1 but in summary the draft net outturn for 2006/07 is £27,558k. This compares with a current approved net budget of £27,566k, a net underspend of £8k or 0.03%. It must be noted that the figures are provisional and may be adjusted. However, significant changes are not expected to be made.
- 13 Members will be aware that the majority of the Children's Services budget is now funded from the ring-fenced Dedicated Schools Grant (DSG). As a consequence the net draft underspend for the portfolio is split:
- |                            |         |
|----------------------------|---------|
| Dedicated Schools Grant    | - £427k |
| General Fund (Council Tax) | + £419k |
- 14 The original net budget for Children's Services for 2007/08 was set at £25,990k. Since then there have been a number of changes made (the summary table at Annex 1 provides details) resulting in the latest approved net budget of £27,566k.
- 15 The Executive Members have also received two formal monitoring reports and have been kept informed on expenditure and income trends during the year. The latest report was presented on 6 December 2007. Further regular monitoring reports have also been considered by the Learning, Culture & Children's Services (LCCS) Departmental Management Team throughout the year.

#### Dedicated Schools Grant

- 16 The net underspend has increased from a projected £32k at monitor 2, an increase of £395k. The major changes from the 2nd monitoring report are set out briefly below, with full details of all variations from the approved budget shown at Annex 1:
- An increase in the underspend on Out of City Placements of £155k as the provision for 2 possible extra placements highlighted at monitor 2 was not required.
  - An increase of £85k in the income generated from the selling of places in York special schools to other Local Authorities (Inter Authority Recoupment).
  - A £34k reduction in the overspend on Nursery Education Grants following successful negotiations with the Department for Children, Schools & Families (DCSF) to allow more of the pathfinder grant to be used to support the base budget pressure.
  - An increase in the underspend within the finance service of £30k due to staff vacancies and the securing of some one-off grant funding from the DCSF.
  - Additional costs of £58k at the Pupil Referral Unit due to delays in implementing other placement programmes.
  - A reduction in the costs charged against the Newly Qualified Teacher (NQT) training budget of £47k.
  - An underspend on the contingency set aside to deal with corrections to schools' formula funding and on the specific contingency provided for job evaluation costs in schools in 2007/08 totalling £113k.

- 17 Under the terms and conditions of the DSG any in year underspend can either be allocated to schools at the year end or carried forward and added to the following financial year's DSG. Following consultation with the Schools Forum, it is proposed to carry forward the final DSG underspend to 2008/09. (Overspends either have to be funded in year by a contribution from the council's General Fund budget or carried forward and funded from the following financial year's DSG).
- 18 Following changes at the time of the first monitor (when a DSG overspend was being projected), the current approved budget for 2007/08 already includes a budgeted deficit carry forward to 2008/09 of £198k. This means that a net sum of £229k is now expected to be carried forward to 2008/09 (i.e. £427k underspend against budget less the already assumed £198k deficit carry forward).

#### General Fund Budgets

- 19 The individual service plan financial monitoring sheets at Annex 1 now show a total draft overspend of £941k. To offset this savings and other mitigating action taken to hold back expenditure has produced underspends, additional income or redirected resources totalling £522k, with the details again shown in Annex 1. The result of this action leaves the net draft overspend of £419k, which is an improvement of £33k on the position reported in the last monitoring report. The major changes from the 2nd monitoring report are set out briefly below with full details of all variations from the approved budget shown at Annex 1:
- An increase in the underspend on staffing within the Arts & Culture Service of £47k as more posts were kept vacant to help offset the shortfall in income generation.
  - An increase in the overspend within the Youth Service of £36k as the service was unable to make the compensatory savings required of it at the time of the 2nd monitoring report.
  - Increased savings from staff vacancies, grants and income generation within the LCCS Finance team totalling £46k.
  - A reduction in the level of insurance premiums and costs of £35k.
  - No dividend has been received by the council from the Yorkshire Purchasing Organisation in 2007/08. At the time of the 2<sup>nd</sup> monitoring report it was assumed that £60k of the directorate's £80k budgeted income would be received.
  - At the time of the 2<sup>nd</sup> monitoring report a shortfall of £35k was being reported against the directorate's 'management challenge' saving. Since then savings in the amounts set aside to fund Soulbury Staff Performance Awards (SPAs) have meant that this shortfall has been eliminated in full.
  - An overspend of £49k on the repair and maintenance buy back scheme for schools due to the increased costs of building works combined with lower than expected income.

#### On-going Impact in 2008/09

- 20 Although many of the underlying variations have already been accounted for when the 2008/09 budgets were set, there are still some items that are expected to have an impact in 2008/09. Initial estimates of this impact suggest continuing net

overspends and probable calls on the corporate contingency budget in the following areas:

- Independent Foster Agencies (£80k).
- Children's Social Care Legal Fees (£70k). There is also the potential for a further pressure in this area as the government are currently undertaking consultation on increased court fees for child protection cases. Additional funding of £72k has been provided to the council within the Revenue Support Grant for 2008/09 but this is currently being held within the corporate contingency budget rather than within directorate budgets.
- Music Service Income Shortfall (£40k).

#### Proposals to Carry Forward Unspent Budgets

- 21 In order to promote good management and allow planned 2007/08 projects to proceed, it is proposed to continue the arrangements of previous years and permit underspendings to be carried forward in certain circumstances. Rather than being a general provision, it is suggested that carry forward proposals should only be allowed where the portfolio area and directorate actually underspends due to a genuine slippage.
- 22 Because of the net overspend in the Children's Services general fund budget, no carry forwards are requested this year.

#### **Human Resources (HR)**

- 23 There are no implications for HR, other than those identified within the plans.

#### **Equalities**

- 24 There are no implications

#### **Legal**

- 25 There is no statutory requirement for the directorate to maintain service plans or to report on them. However, elected members do have a responsibility for monitoring performance and this report is a key element in the Council's arrangements for Performance Management and will be subject to scrutiny under arrangements for Comprehensive Performance Assessment.

#### **Crime and Disorder**

- 26 There are no implications

#### **Information Technology (IT)**

- 27 There are no implications

#### **Property**

- 28 There are no implications

**Other**

29 There are no implications

**Risk Management**

30 The risk to the authority of not monitoring service plans is that there will be no appropriate mechanism for Performance Management of the work of the directorate. Poor performance in respect of the work of this directorate impacts not only reputationally upon the authority but also on the real life chances of local children and young people. The findings of the Joint Area review provides external independent scrutiny of that work and its result minimises the risk faced by the authority. However, it is only minimisation as this activity is not an area for complacency.

**Recommendations**

- 31 The Advisory Panel advise the Executive Member to:
- note the performance of services within the directorate funded through the Children's Services budget
  - approve the draft revenue outturn for 2007/08, noting that the General Fund overspend will be funded from council reserves
  - note the outcome of the Joint Area review of services to children and young people

Reason: In order to ensure appropriate performance management arrangements are in place across the department.

**Contact Details**

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**Chief Officer Responsible for the report:**

Peter Dwyer  
Director of Learning, Culture and Children's Services

**Report Approved**  **Date** 29 May 2007

**Specialist Implications Officer(s)**

*Financial Implications.*  
Richard Hartle  
Head of Finance (LCCS)  
Ext 4225

**Wards Affected:** *List wards or tick box to indicate all*

**All**

**For further information please contact the author of the report**

**Background Papers:**

Learning Culture and Children's Services Service Plans 2007/08

2007/08 Budget Files

2007/08 Closedown Files

Revenue Estimate 2007/08 reported to Council in February 2007

Budget monitoring reports presented to the Executive Member during 2007/08

**Annexes:**

Annex 1: Service Plan Monitoring report

Annex 2: JAR report

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**Learning, Culture & Children's Services  
Service Plan Report, Year End 2007 – 2008**

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Integrated Youth Services

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Adult and Community Education

Arts and Culture

Sports and Active Leisure

Access

Finance

Human Resources

Information Technology

Management Information Service

Planning and Resources



<b>Children's Services Portfolio Summary</b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>25,990</b>		
<u>Approved Changes:</u>			
• NNDR Budget Adjustments (Corporate)	- 5	Employees	19,232
• Recruitment Advertising Adjustments (Corporate) NR	- 17	Premises	6,207
• Asset Rental Adjustments (Corporate)	+ 1,571	Transport	2,948
• Asset Rental Adjustments (Corporate) NR	- 543	Supplies & Services	14,719
• Deferred Charges Allocation (Corporate) NR	+ 532	Miscellaneous:	
<u>Director's Delegated Virements:</u>			
• Allocation of residual budgets following Arts & Culture restructure	+ 1	Recharges	12,003
• Additional interest on capital grants allocated to LCCS NR	+ 50	Delegated / Devolved	91,140
• British Association Science Festival - to Arts & Culture (Leisure) NR	- 35	Other	3,540
• Housing Recharge Budgets Returned to HASS	- 2	Capital Financing	9,025
• PFI Budget Allocation 2007/08	- 1		
• CDC Income Budget Returned to Corporate Finance	+ 24		
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>27,566</b>	<b>Gross Cost</b>	<b>158,814</b>
		Less Income	131,248
		<b>Net Cost</b>	<b>27,566</b>

<u>Summary of Service Plan Variations from the Approved Budget:</u>	<b>Latest Approved Budget</b>	<b>Net Variation General</b>		<b>Projected Outturn Expenditure</b>	<b>Variation</b>
	<b>£000</b>	<b>£000</b>	<b>DSG £000</b>	<b>£000</b>	<b>%</b>
<u>Children &amp; Families</u>					
Children's Social Care	9,927	+ 344		10,271	+ 3.5%
Education Welfare Service	375	- 19		356	- 5.1%
Local Safeguarding Children Board	45	0		45	-
Special Educational Needs	4,277	- 1	- 299	3,977	- 7.0%
Youth Offending Team	189	0		189	-
<u>Lifelong Learning &amp; Culture</u>					
Adult & Community Education	-7	+ 39		32	+ 2.1%
Arts & Culture (Education)	359	+ 8		367	+ 2.2%
<u>Partnerships &amp; Early Intervention</u>					
Children's Trust (YorOK)	78	0		78	-
Early Years & Extended Schools (Education)	2,590	0	+ 69	2,659	+ 2.7%
Integrated Children's Centres	0	0		0	n/a
Youth Service	1,613	+ 36		1,649	+ 2.2%
<u>Resource Management</u>					
Access Services	2,973	+ 121		3,094	+ 4.1%
Financial Services (LCCS)	1,231	- 141	- 50	1,040	- 15.5%
Human Resources	603	- 12		591	- 2.0%
ICT Client Services	251	- 4		247	- 1.6%
Management Information Service	269	0		269	-
Planning & Resources	382	- 40	+ 5	347	- 9.2%
Strategic Management	1,189	+ 80		1,269	+ 6.7%
<u>School Improvement &amp; Staff Development</u>					
Behaviour Support Service	1,352	0	+ 13	1,365	- 1.0%
Education Development Service	2,461	- 15		2,446	+ 0.6%
Governance Service	72	0		72	-
Training & Development Unit	344	- 8	- 47	289	- 16.0%
Traveller Education & Ethnic Minority Service	255	0	+ 3	258	+ 1.2%
<u>School Funding &amp; Contacts</u>					
School Asset Rents & Rates	7,466	- 2	- 5	7,459	- 0.1%
School Contracts	156	+ 33	- 3	186	+ 19.2%
School Delegated and Devolved Funding	73,225	0	- 113	73,112	- 0.2%
<u>Dedicated Schools Grant (Income Only Budget)</u>	-84,107		0	- 84,107	-
<b>Children's Services Portfolio Total</b>	<b>27,566</b>	<b>+ 419</b>	<b>- 427</b>	<b>27,558</b>	<b>- 0.0%</b>

**Section B: Budget**

<b><u>Strategic Management</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>1,170</b>	Employees	588
<u>Approved Changes:</u>		Premises	0
• LCCS Restructure (Urgency 20/03/07)	+ 22	Transport	6
• LCCS Restructure (Urgency 20/03/07) NR	- 2	Supplies & Services	61
<u>Director's Delegated Virements:</u>		Miscellaneous:	
• Additional interest on capital grants allocated to LCCS NR	+ 50	Recharges	693
• British Association Science Festival - to Arts & Culture (Leisure) NR	- 35	Delegated / Devolved	1
• Soulbury SPA Points - Back Pay Only NR	- 14	Other	0
• Soulbury SPA Points - On-Going Position	- 32	Capital Financing	0
• Budget transfer re PA to Assistant Director	- 5	<b>Gross Cost</b>	<b>1,349</b>
• JAR Inspection funded from Finance service income	+ 10	Less Income	160
• CDC Income Budget Returned to Corporate Finance	+ 24	<b>Net Cost</b>	<b>1,189</b>
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>1,189</b>		

<b>Significant Variations from the Approved Budget:</b>	
• As recently reported to the executive, the council has received no YPO dividend in 2007/08. The directorate's budgeted income for the dividend totals £80k..	+ 80
<b>Projected Net Outturn Expenditure</b>	<b>1,269</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 80</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 6.7%</b>

**Section B: Budget**

<b><u>School Asset Rents &amp; Rates</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>5,920</b>	Employees	0
<u>Approved Changes:</u>		Premises	1,132
• Asset Rental Adjustments (Corporate)	+ 1,549	Transport	0
• Asset Rental Adjustments (Corporate) NR	- 536	Supplies & Services	185
• Deferred Charges Allocation (Corporate) NR	+ 532	Miscellaneous:	
		Recharges	0
<u>Director's Delegated Virements:</u>		Delegated / Devolved	0
		Other	0
		Capital Financing	8,749
		<b>Gross Cost</b>	<b>10,066</b>
		Less Income	2,601
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>7,466</b>	<b>Net Cost</b>	<b>7,466</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
• Net amount of all other minor variations in expenditure and income.	- 7
<b>Projected Net Outturn Expenditure</b>	<b>7,459</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 7</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 0.1%</b>

## Section B: Budget

<b><u>School Contracts</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>- 17</b>	Employees	62
<u>Approved Changes:</u>		Premises	4,607
• Schools Meal Contract Subsidy (EMAP 19/07/07) NR	+ 179	Transport	1
		Supplies & Services	1,471
		Miscellaneous:	
		Recharges	858
		Delegated / Devolved	147
		Other	279
<u>Director's Delegated Virements:</u>		Capital Financing	0
• PFI Budget Allocation 2007/08	- 6	<b>Gross Cost</b>	<b>7,424</b>
		Less Income	7,268
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>156</b>	<b>Net Cost</b>	<b>156</b>

<b>Significant Variations from the Approved Budget:</b>	
• An overspend on the repair and maintenance buy back scheme for schools due to the increased costs of building works combined with lower than expected income.	+ 49
• Net amount of all other minor variations in expenditure and income.	- 19
<b>Projected Net Outturn Expenditure</b>	<b>186</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 30</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 19.2%</b>

**Section B: Budget**

<b><u>School Delegated and Devolved Funding</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>73,239</b>	Employees	0
<u>Approved Changes:</u>		Premises	0
• DSG Carry Forward Adjustment re Westside Contingency (EMAP 06/09/07)	+ 165	Transport	0
• Schools Meal Contract Subsidy (EMAP 19/07/07) NR	- 179	Supplies & Services	0
		Miscellaneous:	
<u>Director's Delegated Virements:</u>		Recharges	26
		Delegated / Devolved	85,408
		Other	0
		Capital Financing	0
		<b>Gross Cost</b>	<b>85,434</b>
		Less Income	12,209
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>73,225</b>	<b>Net Cost</b>	<b>73,225</b>

<b>Significant Variations from the Approved Budget:</b>	
• An underspend on the contingency set aside to deal with corrections to schools' formula funding and on the specific contingency provided for job evaluation costs in schools in 2007/08. The full amount of this underspend has already been assumed as a DSG carry forward and taken in to account when setting the Schools Budget for 2008/09.	- 113
<b>Projected Net Outturn Expenditure</b>	<b>73,112</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 113</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 0.2%</b>

**Section B: Budget**

<b><u>Dedicated Schools Grant</u></b>		<b>2007/08 Latest Approved Budget</b>	
	£000		£000
<b>2007/08 Original Estimate (Net Cost)</b>	<b>- 83,942</b>	Employees	0
<u>Approved Changes:</u>		Premises	0
• DSG Carry Forward Adjustment re Westside Contingency (EMAP 06/09/07)	- 165	Transport	0
		Supplies & Services	0
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
		Other	-198
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>- 198</b>
		Less Income	83,909
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>- 84,107</b>	<b>Net Cost</b>	<b>- 84,107</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>- 84,107</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>





## Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2007 – 2008

### Service: School Improvement and Staff Development Service Manager: Jill Hodges

#### Section A: Service Plan Initiatives and Actions

##### 1. Achievements.

- The new School Improvement and Staff Development (SISD) team is now embedded.
- Standards and achievement measures for 2006-2007 demonstrate significant improvement across all Key Stages. All figures are well above national averages.
- The percentage of Healthy Schools has increased and is up to 70% from a position in 2006-7 of 65%.
- Teenage pregnancies have reduced from 42.9 per thousand in 2005 to 39.2 per thousand
- 87% of Primary Schools have been supported with the SEAL curriculum and all secondary schools have attended SEAL training, 70% are delivering the Year 7 curriculum. The PRU, Bridge and Westfield Centre are trialing the SEAL materials.
- The Director and Assistant Director SISD have met with Headteachers and Governors to share their vision for narrowing the gap and for working with communities. The Headteachers' Conference in March 2008 focussed on "Beyond the School Gates"
- The LA is continuing to build capacity with regard to leadership. The Headteachers' Conference in March 2008 had the theme of leadership. Leaders within successful schools are being seconded to work with and support more vulnerable schools
- In April 2008, there is one currently one school with a Notice to Improve and no school in Special Measures
- Preparation for the Early Years Foundation Stage (EYFS) which becomes statutory in September 2008 is underway with briefings and training held for the maintained and non-maintained sectors with over 90% of schools attending.
- A revised remit for the Locality Adviser is currently being discussed with schools and should be implemented by July 2008. Vulnerable schools identified by the Education Development Service (EDS) will receive additional support.
- The Inclusion Development Service has worked successfully to narrow the gap at all key stages for pupils working below age related expectations. There is a four year trend which shows reduced numbers of pupils below threshold at each key stage in core subjects
- The new CYC Inclusion Award based on the updated Self Review Framework (SRF) is having a positive impact with 14 schools currently accredited and another two gained in December 2007.
- Ethnic Minorities Support Service has provided guidance and training on the legal duty to promote community cohesion. The guidance contains advice for schools on meeting the needs of children from asylum seeker families, and other vulnerable groups
- Traveller pupils in Year 11 were all found places in education, employment or training on leaving school and the secondary attendance target has been met
- The Able, Gifted and Talented Strategy has made good progress, with two days' national training delivered to Leading Teachers. Rapid progress is being made with the Independent and State School Partnership (ISSP) Project with all secondary institutions in the City involved and with higher than target recruitment of students to Phase 1 of the two phase project.
- A significant strategic review of the Behaviour Support Service is resulting in one leader for the Danesgate Site and has refocused leadership, management, roles and responsibilities across the Service. Resources are being deployed more effectively. Consultation is taking place with both primary and secondary Headteachers with the key aim of how exclusions can be reduced and vulnerable pupils supported and provided for. Other providers are being used to meet the needs of very vulnerable learners e.g. the Youth Service, ALPs and ALPs Plus. The LA contract with Rathbone has ceased.
- Attendance in York schools continues to be good and is improving. It is better than national average and in the top 3 performing local authorities in the region of Yorkshire and Humberside.
- Fixed term and permanent exclusions in Secondary and Primary Schools are decreasing since 2006-07 and over a 3 year trend
- 14-19 developments continue to be very strong with two diplomas (Society, Health and Development and Engineering, being offered from September 2008. Creative and Media and

ICT will be offered in 2009 with Business, Administration and Finance, Environment and Land Based, Hair and Beauty, Manufacturing also due to start from Sept. 2009. Archbishop Holgate's School is working with the LA, other schools and partners to fulfill its sixth-form presumption to meet the needs of the learners across the City

- The 14-19 re-engagement project funding is supporting secondary schools with places at the Skills Centre, Personal Advisers, Learning Mentors, work-related learning
- NYBEP continues to work closely with Diploma Groups, strengthening strategic links with major employers, particularly through Science City York (for ICT & Creative and Media. Employers are helping to inform the strategy and priority
- NEET figures are 3.8%, a significant improvement from 5.9% in January 2007
- The TDU has a new structure to meet emerging needs and is now based at Mill House to facilitate their role in supporting LCCS.
- The Governing Support service whilst maintaining core provision, is developing a proactive approach to governor support through the offer of more targeted and flexible training opportunities.
- The Inclusion Team and the Governance Support Service are now based at Eccles to facilitate communication with EDS.
- In conjunction with Planning, SISD is working with both primary and secondary schools to realize the potential and opportunities offered by Building Schools for the Future and the Primary Capital Strategy Programme
- EDS is working with vulnerable schools, including satisfactory schools to support them in addressing key issues
- With regard to the Early Year Outcome Duty, the targets for 2009 have been set and key drivers have been identified in the EYOD action plan.

**2. Actions planned but not completed.**

- Workforce development in regard to 14-19
- Working with disadvantaged schools and communities
- Transition, personalised learning and provision
- Pupils progressing by 2 levels at all KS
- Equalities EIA

**Commentary**

This was an area flagged up for improvement in the Gateway 2 feedback  
 SISD plan to review schools and localities with deprivation as a key factor in identifying underachievement. This will not be done in isolation but with other service arms in LCCS  
 SISD is reviewing its structure to give these elements a stronger emphasis  
 SISD needs to consider specific strategies to work with schools on this new DCSF target  
 SISD is working within LCCS to make this a priority



2007/08 Year End ~ EDS ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend				07/08 (06/07 academic year)				08/09	09/10	06/07	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded	
			03/04 (academic 02/03)	04/05 (academic 03/04)	05/06 (academic 04/05)	06/07 (academic 05/06)	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average			
CYP8.1 (BVPI - 41)	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 4 or above in the Key Stage 2 English test	Jill Hodges	75.3%	80.0%	81.0%	81%	actual				84%	85%	86%	78.4%	O3/P9	Highest ever result. We are 4 percentage points above the national average and ranked =15th in England.
			85%	88%	88.0%	86%	profile				85%					
CYP8.2 (BVPI 40)	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 4 or above in the Key Stage 2 Mathematics test	Jill Hodges	73.7%	79.0%	78.0%	78%	actual				81%	85%	86%	75.0%	P8	Highest ever result. 3 percentage point increase on 05/06 result. We are 4 percentage points above the national average and ranked =16th in England.
			83.0%	87.0%	87.0%	85%	profile				85%					
CYP8.3	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 4 or above in the Key Stage 2 Science test	Jill Hodges			88%	86%	actual				90%	89%	90%		P8	Highest ever result. 4 percentage point increase on 05/06 result. We are 2 percentage points above the national average and ranked 27th in England.
							profile				89%					
CYP8.4	KS3 to KS4 Contextual Value Added score (for pupils at the end of KS4)	Jill Hodges				1000.6	actual				1004.4	1003 (993)	1004 (994)			
							profile				1002 (991)					
CYP8.7	% of pupils living in the 30% most deprived areas in the country (IDACI) gaining L4+ in English at KS2	Jill Hodges			66%	67%	actual				69%	73%	75%		P5/P8	Highest ever result. 2 percentage point increase on 05/06 result.
							profile				72%					
CYP8.8	% of pupils living in the 30% most deprived areas in the country (IDACI) gaining L4+ in Maths at KS2	Jill Hodges			62%	64%	actual				68%	72%	74%		P5/P8	Highest ever result. 4 percentage point increase on 05/06 result.
							profile				71%					
CYP8.9	% of pupils living in the 30% most deprived areas in the country (IDACI) gaining L4+ in Science at KS2	Jill Hodges			76%	75%	actual				78%	80%	82%		P5/P8	Highest ever result. 3 percentage point increase on 05/06 result.
							profile				79%					
CYP8.10	% of pupils living in the 30% most deprived areas in the country (IDACI) gaining 5 A*-C including Maths and English, at GCSE	Jill Hodges			26%	25%	actual				29%	36.5% (39%)	38.5% (41%)		P5	Significant year on year improvement shown, targets will need to be revised to be more realistically for the future. 2006/C Yorkshire and Humberside average is 25%.
							profile				35% (38%)					
CYP16.2	% of young people (aged 19) with Level 2 qualifications (LSC PI)	Jill Hodges				72%	actual				71%	78%	81%			LSC indicator - Contact Julia Massey for comment
							profile				75%					
CYP17.1	% of young people achieving at least one vocational qualification at the end of KS4	Jill Hodges			33.3%	40.5%	actual				42%	50% (45%)	55% (48%)		P5	
							profile				45% (40%)					
CYP17.2	Number of vocational entries at the end of KS4	Jill Hodges			551	787	actual				1034	1150 (700)	1250 (790)		O5/P5	
							profile				1000 (600)					
CYP17.3	Number of students starting vocational diplomas at levels 1, 2 or 3	Jill Hodges					actual				N/A	150	250			Diploma courses will start in September 2008
							profile									
BVPI 38	Percentage of 15-year-old pupils in schools maintained by the local authority achieving five or more GCSE's at grades A* - C or equivalent	Jill Hodges	58.9%	56.6%	(60.6%) 59.8%	61.7% (62.1%)	actual				67.5% (67.6%)	68.0%	69.0%	56.3%	O3	Highest ever result. Over 5 percentage points increase from 2005/06. We are 6 percentage points above the national average and ranked 12th in England.
			63.0%	64%	64%	65.0%	profile				67.5%					
BVPI 39	Percentage of 15-year-old pupils in schools maintained by the local education authority achieving 5 GCSE's or equivalent at grades A*-G (Including English & Maths)	Jill Hodges	90.2%	90.50%	89.9% (91.2%)	90.9% (91.4%)	actual				91.7% (92.3%)	95.2%	95.2%	88.4%		Highest ever result. We are 4 percentage points above the national average and ranked 17th in England.
			93.0%	95% (PSA 96%)	95%	95.1%	profile				95.2%					
BVPI 181a	Percentage of end of KS3 pupils in schools maintained by the local education authority achieving level 5 or above in the Key Stage 3 test in English	Jill Hodges	76%	75%	79.0%	77%	actual				81.0%	84%	84%	71.80%		Highest ever result. 4 percentage point increase on 05/06 result. We are 7 percentage points above the national average and ranked =11th in England.
			79%	80%	80%	82%	profile				83.0%					

# 2007/08 Year End ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend				07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded
			03/04 (academic 02/03)	04/05 (academic 03/04)	05/06 (academic 04/05)	06/07 (academic 05/06)	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
BVPI 181b	Percentage of end of KS3 pupils in schools maintained by the local education authority achieving level 5 or above in the Key Stage 3 test in Maths	Jill Hodges	77%	77%	80%	82%	actual				81.0%	85%	85%	76.33%	The result in Maths is down 1 percentage point compared to last year, but this matches the national trend. We are 5 percentage points above the national average and ranked =14th in England.
			79%	79%	81%	83%	profile				84%				
BVPI 181c	Percentage of end of KS3 pupils in schools maintained by the local education authority achieving level 5 or above in the Key Stage 3 test in Science	Jill Hodges	74%	73%	76%	78%	actual				79%	83%	83%	71.54%	Highest ever result. 1 percentage point increase on 05/06 result. We are 6 percentage points above the national average and ranked =17th in England.
			80%	79% (PSA 81%)	81%	82%	profile				83%				
BVPI 181d	Percentage of end of KS3 pupils in schools maintained by the local education authority achieving level 5 or above in the Key Stage 3 test in ICT	Jill Hodges	56.2%	68.65%	79%	80%	actual				84%	81%	82%	70.21%	
			70%	75%	79%	80%	profile				81%				
BVPI 194a	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 5 or above in the Key Stage 2 English test	Jill Hodges	25.1%	33%	28%	37%	actual				38%	42%	42%	30.0%	We have improved by 1 percentage point compared to 2005/06. We are 5 percentage points above the national and ranked =16th in England. Our ranking has improved from 29th.
			35%	40%	41%	42%	profile				42%				
BVPI 194b	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 5 or above in the Key Stage 2 Maths test	Jill Hodges	30.8%	35%	35%	37%	actual				37%	40%	40%	32.0%	Our result is the same as our 2005/06 result but this mirrors the national trend. We are still 5 percentage points above the national and ranked =18th in England.
			33%	38%	39%	40%	profile				40%				
EDS5	Maintain a LEA Value Added Score of at least 100.3 for KS3	Jill Hodges	100.7	100.2	100.3	100.9	actual				100.6	100.4	100.4		
			100.3	100.3	100.3	100.4	profile				100.4				
EDS6	% of pupils achieving A* or A in GCSE (full)	Jill Hodges	18.8%	17.5%	20.1%	20.9%	actual				24.9%	23.0%	24.0%		
				19.5%	18.8%	20.0%	profile				22.0%				
EDS7	The effectiveness of the LEA's support for gifted and talented pupils ( AC School Survey 3.11)	Tricia Ellison	2.7	2.38	2.21	2.33	actual				2.05	2.0	2.0		
			3.0	3.0	3.0	2.2	profile				2.1				
EDS8	Number of pupils participating in extension and/or enrichment programmes (academic year reporting)	Tricia Ellison	114	300	405	713	actual				562	500	525		Following the demise of NAGTY their data which shows the involvement of students in enrichment programmes will not be available and the new provider is currently not providing this information. This will impact on our ability to report on this PI in the future, therefore this PI will need to change for the future. Also it should be noted that schools individual programmes are not included in these figures.
				202	100	450	profile				475				
EDS14	No. of schools 'Causing Concern' LEA assessment	Jill Hodges		7	4	4	actual				2	4	4		2 schools 'causing concern' at July 2007
					6	5	profile				4				
EDS15	No. of schools in 'notice to improve' Ofsted category	Jill Hodges		0	0	1	actual				1	0	0		One Primary school received a notice to improve from their inspection in October 2007
					0	0	profile				0				
EDS16	APS at Foundation Stage profile	Jill Hodges	6.8	7.0	7.1	6.9	actual				7.0	7.2	7.2		
						7.1	profile				7.2				
EDS17	APS at KS1	Jill Hodges	15.9	15.6	15.6	15.6	actual				15.7	16.2	16.3		
						15.8	profile				16.0				
EDS18	Value Added score KS1 to KS2	Jill Hodges	99.5	99.9	100.2	99.7	actual				100.0	100.3	100.3		
						100.3	profile				100.3				
EDS19	Contextual Value Added score KS2 to KS4	Jill Hodges		987.9	995.5	1002.3	actual				1008.2	1004.0	1005.0		
						1002.3	profile				1003.0				
EDS 22	% of end of KS4 pupils in schools maintained by the LA achieving 5 GCSE or equivalent grades A*-C (including English and Maths)	Jill Hodges			48.8%	48.8%	actual				54.1%	56%	57.5%		Highest result ever. Over 5 percentage points increase on 05/06 result. We are 7 percentage points above the national average and ranked 19th in England.
							profile				55%				

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Actual is worse than the profile by the tolerance factor

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

**Section B: Budget**

<b><u>Education Development Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>2,477</b>	Employees	1,672
<u>Approved Changes:</u>		Premises	36
• LCCS Restructure (Urgency 20/03/07)	- 33	Transport	37
<u>Director's Delegated Virements:</u>		Supplies & Services	1,603
• LAC Post transferred from EDS to SEN	- 21	Miscellaneous:	
• Capitation budget transferred from EDS to SEN	- 11	Recharges	4,989
• Area Teachers Hearing Impairment Work	+ 8	Delegated / Devolved	4,488
• NYBEP Budget transferred to 14-19 Strategy	+ 15	Other	0
• Soulbury SPA Points - Back Pay Only NR	+ 7	Capital Financing	0
• Soulbury SPA Points - On-Going Position	+ 15	<b>Gross Cost</b>	<b>12,825</b>
• SACRE Budget Transferred from Training Unit to EDS	+ 3	Less Income	10,365
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>2,461</b>	<b>Net Cost</b>	<b>2,461</b>

<b>Significant Variations from the Approved Budget:</b>		
• A net underspend on the schools advisory service, due mainly to a reduction in the use of external consultancy.		- 12
• Net amount of all other minor variations in expenditure and income.		- 3
<b>Projected Net Outturn Expenditure</b>		<b>2,446</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>- 15</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>- 0.6%</b>

## 2007/08 Year End ~ Pupil Support Centre & Ethnic Minority Support ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical data			07/08					08/09	09/10	06/07	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded.
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
CYP13.1 (AE1)	Number of pupils in 'Out of School' provision	Chris Nicholson	216	177	125	actual	N/A	76	83	109	100	100		O4	Although not quite achieving our target the trend of improvement continues. Working closely with secondary schools in particular, we are looking at developing behaviour partnerships and introducing further alternative learning packages in an attempt to reduce the need for schools to permanently excluded pupils or move pupils from the school roll.
CYP13.2 (AE2)	Number of days provided in 'Out of School' provision	Chris Nicholson	2	2.4	3.6	actual	N/A	3.74	3.66	3.88	5	5		O4	Although 3.88 days per week is the highest figure we have achieved it is still below our target figure of 5 days provision. The additional alternative education packages currently being developed and access to the Skills Centre should see the authority begin to met its 5 day provision target.
ET2	% of attendance of Traveller Pupils in York Primary schools (academic year reporting)	Sylvia Hutton	82%	82%	85.0%	actual				89.5%	92.0%	94.0%			On target
ET3	% of attendance of Traveller Pupils in York Secondary schools (academic year reporting)	Sylvia Hutton	83%	73%	76.5%	actual				74.0%	82.0%	84.0%			Below target due to exclusions, self exclusion and part-time EOTAS and PSC placements. Lots of work going into combating this.
ET4	% of attendance of Traveller Pupils in York Special schools (academic year reporting)	Sylvia Hutton	62%	94%	92.5%	actual				94.7%	98.0%	99.0%			
ET6	The effectiveness of your council's support for combating discrimination and racism (AC Q 2.6)	Catherine Leonard	2.32	2.47	2.26	actual				2.49	2.50	2.50			On target.
ET7	The effectiveness of your council's support for meeting the needs of pupils from minority ethnic groups, refugee families and Traveller communities (AC Q 3.10)	Catherine Leonard	2.04	1.97	2.24	actual				2.12	2.50	2.50			Exceeded target. Increase in staffing within EMSS and production of specialist teaching resources has enabled schools to meet the needs of increasing numbers of new arrivals more effectively.

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PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<b><u>Traveller Education &amp; Ethnic Minority Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>255</b>	Employees	428
<u>Approved Changes:</u>		Premises	1
		Transport	5
		Supplies & Services	7
		Miscellaneous:	
		Recharges	69
		Delegated / Devolved	10
		Other	0
		Capital Financing	0
		<b>Gross Cost</b>	<b>520</b>
<u>Director's Delegated Virements:</u>		Less Income	265
		<b>Net Cost</b>	<b>255</b>
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>255</b>		

<b>Significant Variations from the Approved Budget:</b>	
• Net amount of all minor variations in expenditure and income.	+ 3
<b>Projected Net Outturn Expenditure</b>	<b>258</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 3</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 1.2%</b>

**Section B: Budget**

<b><u>Behaviour Support Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>1,260</b>	Employees	1,047
<u>Approved Changes:</u>		Premises	57
• LCCS Restructure (Urgency 20/03/07)	+ 4	Transport	9
• LCCS Restructure (Urgency 20/03/07) NR	- 10	Supplies & Services	364
• Funding for Alternative Learning Packages from Inter Authority Recoupment EMAP (06/09/07)	+ 80	Miscellaneous:	
		Recharges	64
<u>Director's Delegated Virements:</u>		Delegated / Devolved	51
• Combine Home Tuition budgets	+ 5	Other	0
• Virtual Learning Pilot NR	+ 12	Capital Financing	0
• Contribution to CAMHS	+ 1	<b>Gross Cost</b>	<b>1,592</b>
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>1,352</b>	Less Income	240
		<b>Net Cost</b>	<b>1,352</b>

<b>Significant Variations from the Approved Budget:</b>	
• An overspend on Home Tuition due to additional costs incurred because a number alternative placements have been delayed.	+ 27
• Additional costs at the Pupil Referral Unit due to delays in other placement programmes.	+ 58
• Additional costs at the Bridge Centre due to staff sickness having to be covered by supply teachers.	+ 17
• A revenue underspend due to a delay in the establishment of the Danesgate Skills Centre.	- 62
• The Alternative Learning programme aims to reintegrate young people aged 10 to 16 back into full time education. This programme was set up during 2007/08 and delays in recruitment to posts mean there has been an underspend.	- 30
• Net amount of all other minor variations in expenditure and income.	+ 3
<b>Projected Net Outturn Expenditure</b>	<b>1,365</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 13</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 1.0%</b>





## Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2007 – 2008

**Service: TDU**

**Service Manager: Sue Foster**

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

- New structure approved by DMT March 2008 so full team can be created to meeting existing and emerging needs
- Established team working effectively across all disciplines and in specialisms
- Established website and launched pilot
- Systems in place for PDRs and induction
- Meetings structure effectively sharing information and working collaboratively
- Successful move to Mill House
- CPD for all team linked to PDRs
- Developing close working relationship with some areas of LCCS eg Safeguarding, Children's Trust, Children's Centres, Parenting Education
- Increase in number of multi-agency training events

#### 2. Actions planned but not completed.

- Increase in number of multi-agency training events
- Structure of team not yet complete
- Develop trainer database
- Train the trainer programme
- Create system for QA of venues
- Create system for QA of courses
- Create systems for procurement and commissioning

#### Commentary

Taking a long time to change culture from specialist to multi-agency training  
Moratorium on re-structures from CYC. Some temporary posts and acting up In place still  
Have some details of trainers but not in a directory as yet  
Need to have assurance that our trainers are constantly being updated and trained. Planning a programme currently  
Venues need to know exactly what we need and what we expect – and have ways of monitoring/evaluating quality  
As above  
As above

2007/08 Year End ~ Training & Dev Unit ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend				07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded
			03/04	04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CYP2.1 (EDS9 & 10)	% schools achieving the healthy school standard	Sue Foster	7%	14%	23.5%	52.9%	actual				75%	100%	100%		Having made a comparatively slow start, York has now exceeded the national target for increasing the number of those attaining the Healthy Schools Award with only six other local authorities in the country achieving higher rates of success (51 schools). We are now the 2nd highest achieving LA in the Y&H region. York College is working with us to establish a Healthy Colleges standard
						50%	profile				73%				
CYP2.2 (EDS22)	% of Year 7 & 8 pupils eating 5 fruit & veg a day (most or every day)	Sue Foster			39.4%	41.5%	actual				N/A	42.0%	45.0%		The survey is not being done in 2007, a new survey is being developed which will be available on-line for the first time across all year groups in secondary and into primary schools.
						40.0%	profile				41.0%				
CYP4.4 (EDS9 & 10)	Number of schools where PHSCE drug and alcohol education, policies and practices are in line with the national standard	Sue Foster	5	10	15	37	actual				51	67	67		
						35	profile				51				
TD1	Number of schools buying into the LCCS Training & Development Service (in the buy-back)	Sue Foster					actual				100%				Part of the service level agreement, feedback from headteachers is always very positive.
							profile								
TD2	Number of schools accessing CPD activities	Sue Foster				100%	actual	100%	100%	100%	100%	100%	100%		
						100%	profile	100%	100%	100%	100%				
TD3	Number of LCCS staff accessing CPD actives	Sue Foster				37%	actual	36%	40%	44%	44%	30%	35%		
						20%	profile	25%	25%	25%	25%				
TD4	Number of joint CPD activities (eg courses/conferences) offered by new TD Unit- joint provision from at least 2 departments within the directorate e.g. EDS and Governance, or Early Years and Children & Families	Sue Foster					actual								
							profile								
TD5	% of positive evaluations received in top 2 categories - 'very good' and 'excellent' (post training evaluation forms)	Sue Foster				97%	actual	95%	95%	96%	97%	95%	95%		Systems tighter up and evaluation sheets more focused
						85%	profile	90%	90%	90%	90%				
EDS11	No. of schools who are involved in the secondary school question times (per academic year)	Sue Foster	7	10	6	10	actual				8	8	9		
							profile				7				
EDS13	No. of primary schools involved in the school council conference (per academic year)	Sue Foster	New	22	29	31	actual				40	40	42		
							profile				38				
EDS20	No. of secondary schools with an active school council	Sue Foster	1	3	3	8	actual				10	10	10		
						11	profile				10				

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PI is higher than the upper quartile mark when comparing to available Quartile information for that year

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Actual is worse than the profile by the tolerance factor

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**Section B: Budget**

<b><u>Training &amp; Development Unit</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>348</b>	Employees	224
<u>Approved Changes:</u>		Premises	5
		Transport	1
		Supplies & Services	96
		Miscellaneous:	
		Recharges	15
		Delegated / Devolved	202
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
• SACRE Budget Transferred from Training Unit to EDS	- 3	<b>Gross Cost</b>	<b>542</b>
		Less Income	198
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>344</b>	<b>Net Cost</b>	<b>344</b>

<b>Significant Variations from the Approved Budget:</b>	
• The Newly Qualified Teacher (NQT) training budget has underspent. This is partly due to a lower number of NQT assessments being completed in 2007/08, and schools over estimating the amount due to them in 2006/07 which has resulted in a large credit brought forward on the LA budget in 2007/08. This budget will be delegated to schools from 2008/09.	- 47
• Net amount of all other minor variations in expenditure and income.	- 8
<b>Projected Net Outturn Expenditure</b>	<b>289</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 55</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 16.0%</b>



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## Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2007 – 2008

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**Service: Governor Support & Development Service**  
**Service Manager: Sue Pagliaro**

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### **Section A: Service Plan Initiatives and Actions**

#### **1. Achievements.**

- Take-up of the self-review tool has been excellent and feedback indicates that governing bodies have found the exercise helpful.
- The ethnicity survey has taken place and on-going information-gathering procedures are in place to ensure that records are kept up to date.
- A chair of governors attended a team briefing session, which was a useful exercise.
- Some whole governing body training has taken place and it is proposed to offer additional opportunities in the 2008/2009 training programme.
- The name of the service has been changed to reflect its core business.
- The succession planning tool has been sent to all chairs of governing bodies and the initial response has been that this is a very useful document.
- The concept of paperless governing body meetings was piloted and found not to be a generally viable proposition.
- All LA governors have been CRB checked to date and systems are in place to ensure that checks are carried out on application. FMSiS audits have ensured that school systems are in place to check all governors against CRB or List 99 as appropriate.
- Governor training is reviewed annually in April/May to inform the following year's training programme.
- The Clerking Service works to an annual plan of work to ensure that there is a regular cycle for the review and update of policies and practices.
- The Clerks promote training with their governing bodies and many GBs now include this as a standing agenda item for governing body meetings.

#### **2. Actions planned but not completed.      Commentary**

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2007/08 Year End ~ School Governance ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	06/07	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
GOV1	% of LA Governor vacancies in a year not filled	Sue Pagliaro	2%	2%	2%	actual	0%	0%	2%	2%	2%	2%		
			7%	2%	2%	profile	2%	2%	2%	2%				
GOV2	% of LA Governor vacancies filled within 6 months of the post becoming vacant	Sue Pagliaro	89%	97%	91%	actual				97%	93%	95%		Successful advertising has ensured a steady influx of applications from people wishing to be school governors.
			76%	90%	91%	profile				92%				
GOV3	% of new Governors attending training	Sue Pagliaro	51%	52%	65%	actual				75%	65%	75%		In September 2007 a new process was established by which all newly appointed governors are automatically booked onto a Welcome to Governance session. During this session governors are encouraged to book onto further training and this has contributed to the uplift in attendance.
			55%	53%	55%	profile				60%				
GOV4	Service satisfaction survey (% attaining Satisfactory, Good or Very Good response from AC Schools survey 3.3)	Sue Pagliaro	96%	96%	100%	actual				100%	96%	100%		
			89%	96%	96%	profile				96%				
GOV5	% of buy back by schools for the clerking service	Sue Pagliaro	54%	55%	60%	actual				63%	57%	60%		The new FMSIS requirements have focussed schools on the need for independent, high quality clerking and the service has been able to meet this demand. It is likely that the trend will continue, although perhaps not as markedly.
			55%	55%	55%	profile				56%				
GOV6	Governance Services Customer Satisfaction Survey: % of respondents who record good or above satisfaction (bi-annual survey)	Sue Pagliaro			83%	actual					85%			
GOV7	Clerking Services Customer Satisfaction Survey: % of respondents who record good or above satisfaction (bi-annual survey)	Sue Pagliaro			81%	actual					85%			
GOV8	Number of schools carrying out a governing body self review	Sue Pagliaro				actual	10		14	18	6 (18)	7 (25)		Governing bodies are becoming more aware of the need to evaluate their work, prompted by FMSis and increasing workloads.
						profile	8		12	12				

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## Section B: Budget

<b><u>Governance Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>72</b>	Employees	125
<u>Approved Changes:</u>		Premises	0
		Transport	3
		Supplies & Services	17
		Miscellaneous:	
		Recharges	15
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>161</b>
		Less Income	89
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>72</b>	<b>Net Cost</b>	<b>72</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>72</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>

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**Service: Children and Families**  
**Service Manager: Eoin Rush**

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**Section A: Service Plan Initiatives and Actions****1. Achievements.**

- The review period saw an overall improvement in assessment activity. Despite a significant increase in the number of assessments required during the year there has been a sustained improvement in the timeliness of their completion.
- Work to prepare for the relocation of the Heworth Family Support Service to the Avenues Integrated Children Centre has been completed.
- There is good evidence of robust child protection plans with a reduction in the % or re-registrations of children included on the child protection register during the previous 12 months.
- Improved 'front door' arrangements for childrens social care through the development of a clear customer focused SLA with the Advice and Information Service. Further work is progressing well to map existing processes against the requirements for compatibility with Easy@York customer service arrangements.
- Introduced the use of a CAF format as a referral tool to maximize the opportunity to identify at an early stage those children and young people who are vulnerable and may benefit from a preventative service/s.
- In the face of a significant increase in referrals low levels of unallocated casework has been maintained. There is ongoing rigorous monitoring and analysis of this pattern.
- The Corporate Parenting Panel SMTIM is well attended has a clear work plan and hosted a very successful celebration event for LAC.
- Placement stability indicators (CYP 7.1) and PAF A1 show good progress. A greater percentage of children are remaining in placements long term and fewer children are experiencing 3 or more placements.
- Number of looked after children increased from 157 to 166 in the year. The number of entrants remained consistent with other years, however there were fewer leavers as 9 young people elected to remain in their placements for longer
- Movement to permanent placements continues to be a strong feature with a third year in which the % of adoptions from care has been significantly above the national average.
- Foster care recruitment remains active and successful, it has been tempered this year by an increase in the numbers of retirements, but actual numbers of households remained constant.
- We are actively supporting the development of colocated integrated service provision – there is increased involvement and activity by Children and Families across the leadership groups and operationally within the children centres
- Sharing care and fostering services received a good outcome in the OfSTED inspection, with several aspects judged to be outstanding.
- Residential staff have been noted to be well trained and >80% of the staff in York's homes have at least NVQ3 qualification
- The Glen has maintained the OfSTED rating of outstanding for the second consecutive year. It continues to provide outstanding care to range of children and young people, due to the expertise of the management and the knowledge and skill of the staff team.
- Significant steps to increase the participation and involvement of parents and carers of disabled children in the design and development of service. These include increasing membership on strategic planning groups and the development of the Parent Forum.

**2. Actions planned but not completed.**

- Actions to extend the use of electronic records

**Commentary**

The implementation of a fully compliant ESCR system continues to present significant challenge. The Project Board is monitoring progress carefully and arrangements to upgrade the current system are now confirmed.

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2007/08 Year End ~ Children's Social Services, YOT ~ Children & Families

Code	Description of PI	Service Manager	Historical Trend			07/08					08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded.
			04/05	05/06	06/07		1st Monitor (Apr-Jun 1st Qrt)	2nd Monitor (Apr-Sep 2nd Qrt)	3rd Quarter/Term	Year End	Target	Target	Unitary Average		
CYP6.4 (PAF CF/C64)	% of completion rates (within 35days) - Core Assessments	John Roughton	16.7%	19.57%	90.9%	Actual	92.9%	90.4%	89.8%	89.0%	55%	60%	68.5%	P8	Performance sustained since changes related to ICS and WT 2006 compliance were implemented in November 2006. These changes facilitated an increase in core assessment activity and an improvement in the timeliness of their completion.
				25.0%	35.0%	Profile	45%	45%	45%	45%					
CYP6.5 (DIS 1704)	% of completion rates (within 7 days) - Initial Assessments	John Roughton	52.4%	53.51%	66.5%	Actual	61.2%	64.0%	63.9%	65.8%	75.0%	80.0%	64.8%	P8	There has been a 33% increase in the referral to initial assessment conversion rate. Effectively the Referral and Assessment Service completed an additional 262 IA's in 07/08 to the 793 completed in 06/07. In the face of this increased activity the service has done well to maintain the performance during such a significant increase in cases.
				62.0%	65.0%	Profile	70%	70%	70%	70%					
CYP7.1 (PAF D78)	% of Long Term Placement stability (2.5 years)	Howard Lovelady		73.90%	57.1%	Actual	56.7%	61.5%	65.6%	65.5%	78%	80%		O2	There is progress in the right direction, but a couple of disruptions of placements late in the year decreased the outcome
					76.0%	Profile	77%	77%	77%	77%					
CYP7.2	Number of approved foster carers in the authority	Howard Lovelady		81	88	Actual				85	95	100			Progress towards the target of 90 was affected by some unexpected retirements. Current activity gives confidence that we can achieve 08/09 target.
					85	Profile				90					
CYP8.5 (DIS 1403)	% of care leavers with 5+ GCSEs A*- C	Ruth Love	8.7%	0%	12.5%	Actual	0.0%	9.1%	7.1%	3.7%	14.00%	15.00%	9.0%	P8	PAF A2 better reflects our success in maximising children's potential, given their history prior to care. Additionally, 4 out of the 25 children had been remanded to York, which distorts evidence of our ability to influence children's achievements.
				10%	12.0%	Profile	13.0%	13.0%	13.0%	13.0%					
CYP8.6 (PAF C24)	% LAC missing 25+ days school	Ruth Love	15.38%	12.19%	17.58%	Actual		21.1%		21.1%	12%	10%	11.50%		We recognise that we have a problem in this area and have taken steps to identify and address the issues raised by the children's' circumstances. The children included in this outcome are of all ages and across a range of schools. We have implemented a tracking procedure to identify children at risk of missing a lot of school and ensure measures are in place to improve attendance. Creative use of Alternative Learning Programmes have improved outcomes for LAC in recent months.
				12.00%	12.00%	Profile		12%		12%					
CYP15.1 (LPSA2 7.1)	% of young offenders who receive a final warning, or are sentenced to a (YOT supervised) disposal, or are released from custody (into YOT or ISSP supervision) between 1 Oct - 31 Dec in the year specified and who re-offend within 12 months.	Simon Page	37..6%		N/A	Actual				30.5%	33.6%	32.6%		O4	Draft figures show that York YOT will hit this target due to 30.5% of offenders with a pre court outcome (e.g. Final Warning) or supervised by the YOT went onto reoffended in 2007. York YOT has benefited from a high number of pre court outcomes given as these have a lower reoffending rate than court disposals.
						Profile				34.6%					
CYP15.2 (LPSA2 7.2)	Average number of offences committed per young offender, whilst subject to a bail or remand episode during the specified year	Simon Page		3.0	N/A	Actual				2.7	2.7	2.6		P8	Draft figures show York to be just below the target. York YOT has put considerable effort into targeting offenders who are likely to offend on bail through support from our bail and remand officer.
						Profile				2.8					
CYP15.3	% young people who receive a substance misuse assessment within five working days from screening (of those, identified through screening, as requiring an assessment).	Simon Page		63.8%	82.8%	Actual	81.8%	82.6%	83%	81.4%	95%	95%			This is an extremely tight target and it relies on instant referrals for a Young Person to be seen within 5 days of an assessment. Most of the time the Young Person does not turn up for their appointment making it very hard to get them seen within 5 days. However, York has some room for improvement next year.
					90.0%	Profile	95.0%	95.0%	95.0%	95%					
YJB 1	Reduce the number of first-time entrants to the youth justice system by 5% by March 2008, compared to the 2005/06 baseline	Simon Page			N/A	Actual				50.6%					York YOT has undertaken a data cleansing exercise with Police to identify any missing reprimands the YOT had on their database. Over 100 were missing from the police causing York to miss this target by a large margin. However, as these problems have only just been discovered and rectified then it is likely that York is working to an unrealistic baseline which can not be altered.
						Profile				-5%					
YJB 2	Reduce custodial sentences to no more than 5% of all sentences imposed.	Simon Page		4.9%	3.9%	Actual	2.8%	4.8%	3.7%	3.6%	5%	5%			York YOT remains consistently below this target and will only use custody as a last resort when all other options have failed to reduce reoffending
					5.0%	Profile	5.0%	5.0%	5.0%	5%					
YJB 3	Ensure that victims participate in restorative processes in 25% of relevant disposals referred to the YOT, and 85% of victims participating are satisfied	Simon Page			75%	Actual	11.1%	12.2%	18.2%	26.4%	25%	25%			York YOT has changed it's service this year to react to this new target. By establishing a restorative justice post we were able to contact more victims and represent their views. By Q4 we could see the benefit more as many of the orders that ended had a victim intervention.
						Profile	25.0%	25.0%	25.0%	25%					
YJB 4	Ensure that 90% of young offenders supervised by YOTs are in suitable full-time education, training or employment.	Simon Page		57%	61.40%	Actual	71.4%	75.6%	73.2%	69.3%	90%	90%			Although suffering a slight dip in the last quarter York YOT has improved it's ETE performance since last year considerably.
					90.00%	Profile	90.0%	90.0%	90%	90%					



2007/08 Year End ~ Children's Social Services, YOT ~ Children & Families

Code	Description of PI	Service Manager	Historical Trend			07/08					08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded.
			04/05	05/06	06/07		1st Monitor (Apr-Jun 1st Qrt)	2nd Monitor (Apr - Sep 2nd Qrt)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
YJB 5	Ensure that all young people, who are assessed by Asset or the Mental Health Assessment Framework as manifesting non-acute mental health concerns, are referred by the YOT for an assessment and engagement by the appropriate CAMHS Tiers 1-3 service commenced within 15 working days of referral.	Simon Page		100%	94.4%	Actual	100.0%	100.0%	94.0%	95.6%	100%	100%			York YOT has continued to provide a high level of service with Mental Health Assessments. Nearly all referrals are dealt with within the required timescales.
					90.0%	Profile	95.0%	95.0%	95.0%	100%					
YJB 6	Ensure that for 20% of young people with a Final Warning with intervention, relevant communitybased penalty or DTO.	Simon Page		1.9%	7.6%	Actual	9.5%	11.5%	11.4%	11.9%	20%	20%			York YOT's parenting target has remained steady throughout the year. Much more parenting work is carried out through our Stronger Families Programme but can't be recorded has the parents children are not known to the YOT. We also only have funding for a part time parenting worker making this target harder to achieve.
					10.0%	Profile	20%	20%	20%	20%					
PAF A1 BVPI49	% LAC having 3 or more moves of placement ( <b>Star Blocker</b> )	Howard Lovelady	18.24%	17.14%	14.6%	Actual	1.9%	3.8%	6.0%	10.7%	10.00%	10.00%	13.40%		This indicator is now on target after three years of difficulties achieving stability. The current placement planning and support arrangements give confidence that this progress can be maintained.
			10.00%	10.00%	13.00%	Profile	2.50%	5.00%	7.50%	10.00%					
PAF A2 BVPI50	% of care leavers: 1+ A*-G at GCSE or equiv ( <b>Star Blocker</b> )	Ruth Love	56.52%	46.00%	37.50%	Actual	50.0%	63.6%	71.4%	76.0%	65.00%	65.00%	54.20%		A sharp and sustained focus on the educational support and progress of this cohort has helped to achieve this very good and improved performance
			65.00%	60.00%	60.00%	Profile	62.0%	62.0%	62.0%	62.0%					
PAF A3	% of children on the Child Protection Register (CPR) who have been re-registered	John Roughton	16.87%	12.16%	9.6%	Actual	0.0%	2.5%	1.6%	7.7%	10.00%	10.00%	13.20%		This remains a volatile indicator, particularly in the context of a small cohort, but performance pleasing indicative of robust and child centred planning with children appropriately moved on from requiring child protection plans.
				11%	13.0%	Profile	10.00%	10.00%	10.00%	10.00%					
PAF A4 BVPI161	Ratio of Care leavers in educ, training or employment	Ruth Love	0.97	0.74	0.58	Actual		0.18	0.37	0.63	0.8	0.8	0.76		It is expected that improved completion of statutory education will result in better long term outcomes for children in York, see PAF A2. This progress is supported by the development of work experience and skills to work programmes provided in partnership with local employers
				0.8	0.8	Profile		0.8	0.8	0.8					
PAF B8	Adjusted-Cost of services for LAC	Howard Lovelady	£608.69	£625.00	£634.00	Actual				Not available	£580.00	£590.00	£663.93		Not available until July 2008 when the PSSEX finance return is completed
				£515.00	£560.00	Profile				£570.00					
PAF C18	Final warnings/reprimands and convictions of LAC	Ruth Love	4.45	1.31	3.57	Actual		4.46		4.46	3.70	3.50	3.80		Nationally, a high ratio of older children in care can suggest a greater proportion of LAC involved in offending.
					3.90	Profile		3.80		3.80					
PAF C19	% of Health needs assessments undertaken for LAC for more than 1 year	Howard Lovelady	73.20%	80.84%	82.52%	Actual		82.76%		82.76%	84.00%	85.00%	82.40%		On target - this activity continues to be closely scrutinised
			80.00%	80.00%	82.00%	Profile		83.00%		83.00%					
PAF C20 BVPI162	% of reviews of children on CPR undertaken on time ( <b>Star Blocker</b> )	John Roughton	94.87%	96.00%	100.00%	Actual	100%	100%	100%	98.3%	100%	100%	99%		Linked to the small numbers in the cohort. Performance remains very high, and the failure to achieve 100% performance relates to one review falling outside the timescale. Target remains 100% and strengthened review arrangements implemented.
			100%	100%	100%	Profile	100%	100%	100%	100%					
PAF C23 BVPI163	% of Adoptions undertaken on from the looked after population ( <b>Star Blocker</b> )	Howard Lovelady	17.80%	9.64%	8.15%	Actual	2.13%	5.30%	6.98%	10.66%	10.00%	10.00%	8.1%		On target, best performance for three years
			10.00%	10.00%	10.00%	Profile	2.50%	5.00%	7.50%	10.00%					
PAF E44	Expenditure on Children in Need as a % of all expenditure in Children & Family Services	Eoin Rush	45.70%	45%	43.53%	Actual				N/A	42%	42%	38.4%		Figure not available until financial returns completed.
				37%	42.00%	Profile				42%					
APA SM13 DIS 3123	% of Residential childcare staff who have achieved L3 in NVQ in caring for children	Howard Lovelady	64.0%	64%	77.10%	Actual		63.6%		84.6%	80.0%	80.0%	44.2%		Continuing good progress reflects priority given to the ongoing professional development of residential staff.
				80%	70.00%	Profile		75.0%		75.0%					
APA SM14 DIS 3124	% of social workers & residential managers who need to achieve the child care PQ award	Howard Lovelady	23.3%	37.0%	40.40%	Actual		N/A		40.4%	40.0%	41.0%	40.0%		Continuing good progress
				27.5%	38.0%	Profile		39.0%		39.0%					
DIS 3331	Numbers of carers of disabled children in receipt of Direct payments	Howard Lovelady	4	6	7	Actual				10	9	10	8.7		This indicator has seen significant progress in 2007/08 with clear plans to develop and maintain this performance
					7	Profile				8					
SP 1413	% of LAC with access to computers in foster or residential care (aged 5-16)	Howard Lovelady	67.0%	70.0%	80.00%	Actual		80.0%		70.0%	100.0%	100.0%	1.00		Provision of ICT equipment for LAC has been compromised by the receivership of the main supplier - plans in place to provide
					80.00%	Profile		90.0%		90.0%					
CF1	Allocated & unallocated work levels %age of cases unallocated	Eoin Rush		1.99%	3.21%	Actual	5.05%	2.55%	2.50%	2.71%	<2.0%	<1.75%			Despite a considerable increase in activity throughout the year it has been possible to maintain very good performance. Currently work underway to ensure that work allocation rate can be maintained in the face of sustained increase in activity.
				<3%	<2.5%	Profile	<2.5%	<2.5%	<2.5%	<2.25%					
CF2	Supervision Undertaken	Howard Lovelady	83.00%	89.0%	81.4%	Actual		87.0%		90.5%	100.0%	100.0%			Satisfactory progress - with clear plans to review and strengthen the practice in this area.
				100.0%	90.0%	Profile		95.0%		95.0%					
CF3	Staff satisfaction survey results (state key 2-3) (Carried out every 18 mths)	Ann Gladwin	74%	73%	Not collected this year	Actual				82%					An analysis of most recent survey shows a very high level of satisfaction amongst C&F staff.
						Profile				76%					

**2007/08 Year End ~ Children's Social Services, YOT ~ Children & Families**

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded.
			04/05	05/06	06/07		1st Monitor (Apr-Jun 1st Qrt)	2nd Monitor (Apr - Sep 2nd Qrt)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CF6	Number of CLA	Eoin Rush	148	140	157	Actual			170	146	144			Sharp increase in CLA cohort attributable to high numbers of young people electing to remain in care longer and more recently an increase in new entrants. Figure exacerbated by large sibling group.
					150	Profile			148					
PAF B79	Children aged 10-16 years in foster placements or placed for adoption	Howard Lovelady	N/A	N/A	85.9%	Actual			91.5%	91.3%	83%			The % of young people placed in foster placements is exceptional. It is likely we will be in the top quartile nationally.

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<u>Children's Social Care</u>		2007/08 Latest Approved Budget	
	£000		£000
<b>2007/08 Original Estimate (Net Cost)</b>	<b>9,933</b>	Employees	5,786
<u>Approved Changes:</u>		Premises	120
• NNDR Budget Adjustments (Corporate)	- 1	Transport	223
• Asset Rental Adjustments (Corporate)	- 14	Supplies & Services	832
		Miscellaneous:	
<u>Director's Delegated Virements:</u>		Recharges	1,065
• Budget transfer re PA to Assistant Director	+ 5	Delegated / Devolved	0
• PFI Budget Allocation 2007/08	+ 5	Other	2,995
		Capital Financing	135
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>9,927</b>	<b>Gross Cost</b>	<b>11,155</b>
		Less Income	1,228
		<b>Net Cost</b>	<b>9,927</b>

<b>Significant Variations from the Approved Budget:</b>		
• An overspend on legal fees due to a higher than usual number of complex (i.e. expensive) court cases involving York children, together with a general increase in the cost of cases resulting from a national trend for courts to call in more expert witnesses.		+ 77
• An underspend in the IT Management System budget. This budget was originally used to pay for access to a fostering website which is no longer in existence, and is now used to fund general computer hardware / software costs across the Children & Families Service.		- 12
• Additional costs of Section 34 contacts (maintaining contact between looked after children and their families) as a result of the high level of contact commitments arising from care proceedings. This is largely due to heavy transport activity associated with care proceedings cases.		+ 18
• An overspend on Independent Fostering Agency (IFA) fees. The current high numbers of looked after children has meant that there are no spare places with York Foster Carers, so more children (equivalent to 3 full year placements) have been placed with IFAs than was allowed for in the budget. In addition there is a high level of spend on equipment for a severely disabled child, and an overspend on advertising following a recent campaign to recruit more local foster carers.		+ 205
• An underspend on Leaving Care budgets due to a lower than usual number of children moving to independence in the first half of the year.		- 27
• Overspend on repairs and maintenance (£12k) and catering (£4k) at The Glen, together with a £10k income target which cannot be achieved. This is partially offset by a £15k underspend on staffing due to turnover in the year.		+ 11
• An overspend due to 2 new high cost externally purchased placements. Remand costs have also been higher than budgeted.		+ 36
• An overspend due to the increasing cost of adoption support contracts.		+ 17
• Staffing overspend across the social work teams due to non achievement of the vacancy factor and expenditure on agency staff to cover vacancies and maternity leave. This has been offset by underspends within the Family Support Teams at Heworth, Holgate & Clifton Family Centres.		+ 13
• Staffing underspend within the Clerical Teams due to staff vacancies, partially offset by the use of agency staff.		- 22
• An overspend at Wenlock Terrace Children's Home on staff budgets due to some long term sickness having to be covered by agency staff.		+ 10
• Overspend due to the increasing costs of the PACT scheme for health & disabilities contracted services.		+ 28
• An overspend on Section 17 budgets due to significant costs incurred on interpretation fees for hearing impaired parents, and the cost of providing support to a family without leave to reside in this country.		+ 20
• A saving on business rates at Holgate and Clifton Family Centres following the move to new premises.		- 16
• Net amount of all other minor variations in expenditure and income.		- 14
<b>Projected Net Outturn Expenditure</b>		<b>10,271</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>+ 344</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>+ 3.5%</b>

## Section B: Budget

<b><u>Local Safeguarding Children's Board</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>45</b>	Employees	0
<u>Approved Changes:</u>		Premises	0
		Transport	0
		Supplies & Services	50
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>50</b>
		Less Income	5
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>45</b>	<b>Net Cost</b>	<b>45</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>45</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>

**Section B: Budget**

<b><u>Youth Offending Team (CYC Contribution)</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>189</b>	Employees	0
<u>Approved Changes:</u>		Premises	0
		Transport	0
		Supplies & Services	130
		Miscellaneous:	
		Recharges	59
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>189</b>
		Less Income	0
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>189</b>	<b>Net Cost</b>	<b>189</b>

**Significant Variations from the Approved Budget:**

- No significant variations to report.

<b>Projected Net Outturn Expenditure</b>	<b>189</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>



## Service Plan Monitoring Report Year End, 2007 – 2008

**Service: Special Educational Needs and Educational Psychology**  
**Service Manager: Steve Grigg**

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

- Positive feedback from JAR inspection. SEN/LDD described as outstanding with provisional grade of 4. Specific positive mention made of a range of SEN services including Educational Psychology, Portage and Early Intervention, YILTS, Parent Partnership and the Inclusion Strategy
- Recommendations of the Enhanced Resource Centre (ERC) review have been implemented, including negotiation of consistent Service Level Agreements with each Centre. Formal agreement has been obtained for the new ERC for secondary age pupils with autism based at Joseph Rowntree School and detailed planning is well underway.
- Training on Disability Equalities has been provided for all schools and settings and schools are now being supported to produce their own Disability Equality Schemes.
- The new structure aimed at promoting closer alignment of services for vulnerable children under the leadership of the Assistant Director for Children and Families has been successfully implemented.
- The work of the Joint Panel in making complex education, health and care arrangements for young people in complex circumstances has delivered its objectives within budgets and received positive feedback from the JAR inspection. The reorganisation of the specialist teaching team has been substantially completed with appointments of an overall team leader and recruitment into the majority of posts.
- An externally commissioned review of Nurture Group provision described very positive outcomes for vulnerable children on entry to school and funding for continuation of this provision has been negotiated through a combination of the Schools' Forum, the Children's Fund and Local Authority central budget.
- A locality based pilot study has been established to improve outcomes for primary age children with speech and language difficulties through the employment of a specialist TA working closely with the Speech & Language Therapy Service and Educational Psychology.
- The pilot study to improve outcomes for children with severe learning difficulties in a mainstream secondary school through support commissioned from the secondary special school has been successfully implemented with positive results. This will provide a platform for future development.
- A new CAMHS strategy and action plan to 2010 has been produced by the multi agency CAMHS executive and this has been launched through a very successful CAMHS stakeholder day.
- The Early Support Key Worker Coordinator post has been successfully established. There has been very strong feedback from parents about Portage and Early Years arrangements. Targeted support to vulnerable families, including children born low weight and pre term and very young Looked After Children has been highly effective.
- 100% of Statutory Assessments were completed within the specified time limits.
- The number of children acquiring Statements has been reduced to 1.14. The percentage of 0-19 requiring special school education is now 0.48%; both figures are ahead of target.
- The Authority was nominated as a national 'Hub of Excellence' for effective practice for SEN/LDD by the DCSF.
- The end of Key Stage results for 2007 show improvements for SEN/LDD with fewer children falling below the defined thresholds at Key Stages 1, 2 and 3. Results in York are significantly better than the national average with a significant improvement since last year.

**2. Actions planned but not completed.**

- Recruitment to the specialist teaching team has not been completed.
  
- There are now 33 young people in external placements which exceeds our target of 25.

**Commentary**

The is because of unresolved secondment arrangements. It has left the Hearing Impairment Team understaffed with consequent pressures on service delivery. It is anticipated that this will be resolved in the near future and we anticipate being fully staffed by September 2008.

This results from changes of circumstances for a very vulnerable group and is a situation which will need very close scrutiny and management from all agencies. The development of alternative learning provision (ALPS) within the city should help address this situation.

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2007/08 Year End Monitor ~ SEN ~ Children & Families

Code	Description of PI	Service Manager	Historical Trend			07/08					08/09	09/10	06/07	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded.
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	Year End	Target	Target	Unitary Average		
CYP12.2 (BVPI 43a)	Percentage of statements of special educational need issued by the authority in a financial year and prepared within 18 weeks (a) excluding those affected by exceptions to the rule under the SEN Code of Practice	Steve Grigg	100%	90%	100%	actual	100%	100%	100%	100%	100%	100%	97.0%		
			100%	100%	100%	profile	100%	100%	100%	100%					
BVPI - 43b	Percentage of statements of special educational need issued by the authority in a financial year and prepared within 18 weeks (b) including those affected by exceptions to the rule under the SEN Code of Practice	Steve Grigg	80%	79.4%	96%	actual	100%	100%	85.20%	89.70%	90.00%	90.0%	88.2%		Four assessments overdue due to late Health advice.
			84%	81%	82%	profile	90.00%	90.00%	90.00%	90.00%					
EN6	Percentage of 0-19 year olds attending special schools (based on numbers from the national census), to record inclusion rates in schools.	Steve Grigg	0.50%	0.49%	0.50%	actual	0.50%	0.48%	0.47%	0.48%	0.50%	0.50%			
			0.56%	0.49%	0.48%	profile	0.50%	0.50%	0.50%	0.50%					
SEN2	% of all 0-19 year olds schools with statements	Steve Grigg	1.59%	1.33%	1.17%	actual	1.17%	1.09%	1.10%	1.14%	1.20%	1.20%			
			1.80%	1.55%	1.35%	profile	1.20%	1.20%	1.20%	1.20%					
SEN3	Number of children in out of city placements funded by LEA	Steve Grigg	25	27	27	actual	27	30	31	33	25	25			Net total of three new placements in year through Joint Panel after all local options exhausted; plus three pupils already placed in residential schools (and not appropriate to move to alternative local schools) moved to York.
			25	25	25	profile	25	25	25	25					
CYP13.3	Number of schools achieving CYC Inclusion Award	Marion Weeks		3	9	actual	11	13	15	17	30	50		P8	2 schools have gone on to achieve an advanced award
						profile				17					

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority



**Section B: Budget**

<b><u>Special Educational Needs</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>4,335</b>	Employees	1,543
<u>Approved Changes:</u>		Premises	6
• Funding for Alternative Learning Packages from Inter Authority Recoupment (EMAP 06/09/07)	- 80	Transport	29
• LCCS Restructure (Urgency 20/03/07)	+ 5	Supplies & Services	2,531
<u>Director's Delegated Virements:</u>		Miscellaneous:	
• LAC Post transferred from EDS	+ 21	Recharges	502
• Capitation budget transferred from EDS	+ 11	Delegated / Devolved	417
• Area Teachers Hearing Impairment Work NR	- 8	Other	465
• Combine Home Tuition budgets	- 5	Capital Financing	0
• Virtual Learning Pilot NR	- 12	<b>Gross Cost</b>	<b>5,492</b>
• Contribution to CAMHS	- 1	Less Income	1,215
• Soulbury SPA Points - Back Pay Only NR	+ 4	<b>Net Cost</b>	<b>4,277</b>
• Soulbury SPA Points - On-Going Position	+ 9		
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>4,277</b>		

<b>Significant Variations from the Approved Budget:</b>		
• For 2007/08 the continuing cost of all existing and planned placements has resulted in a significant saving against the budget. Previous monitoring reports made allowance for two further placements in the year which in the event did not arise.		- 231
• An overspend on Learning Support Assistants due to an increase in the number of pupils requiring more than 15 hours support per week. This budget has been transferred to the ISB in 2008/09.		+ 197
• Additional costs of providing tuition to children in hospital.		+ 32
• Changes to the way in which charges for Inter Authority Recoupment can be calculated mean that a greater level of overheads can now be included in the charge for each pupil. As York is currently a net provider of places in maintained special schools this has resulted in a net underspend on the overall recoupment budget.		- 254
• Underspend on staffing due to vacancies across the Sensory, Physical & Medical support teams in SEN, following a restructure of the service.		- 37
• An overspend within SEN Administration on staffing due to the failure to meet the vacancy factor and an additional salary currently being paid to a SENAP Panel Member.		+ 16
• An underspend on Educational Psychologists costs.		- 11
• Net amount of all other minor variations in expenditure and income.		- 12
<b>Projected Net Outturn Expenditure</b>		<b>3,977</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>- 300</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>- 7.0%</b>



## Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2007 – 2008

**Service: Children and Families**  
**Service Manager: Mark Smith**

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

Total rates of absence in our schools in City of York fell from 6.16% in academic year 2005-6 to 6.0% in academic year 2006-7. Attendance continues to be better than national average and in the top 3 performing local authorities in the region of Yorkshire and Humberside. Of the 11 other authorities, nationally, that we most closely resemble in terms of our make up we perform better than 6.

Primary schools within the City of York continue to perform excellently. Only 11 out of 150 other Local Authorities bettered the absence rates in York primary schools. However secondary schools saw an increase in absence and there are 60 other LA's perform better than York re. secondary absence. There has traditionally been a gap in performance between our primary and secondary schools though not generally to this extent. It is worth noting that the last school year was the first one that secondary schools report termly in addition to having to use new standard absence codes. This shows up some interesting figures such the fact that level of study leave in our secondary schools is five times the national average. This is unlikely to be true reflection of the situation but merely serves to demonstrate the lack of consistency in recording absence throughout all LAs. PEWO works with B&A consultants and National Strategies Regional Advisers to support identified schools.

In persistent absentees (that small group of pupils who account for significant amounts of total absence) the number in York is a lower percentage than in many LAs with only 3.7% of our pupils falling into this category as opposed to 4.1% nationally.

- PEWO has worked with MIS and Access to produce guidance for all schools on children missing education/school transfers. This is a statutory requirement. PEWO also worked with YorOK to produce publicity leaflets as part of their Integrated Services publicity.
- Safeguarding training continues to be offered to all schools in accordance with Guidance issued in Jan 2007.
- Two members of the service continue to participate in multi professional training on Physical Interventions.
- The service contributes time to Stronger families programme

#### 2. Actions planned but not completed.

#### Commentary

New local Guidance on education related parenting contracts, parenting orders and fixed penalty notices has been written. PEWO has taken this to behaviour and attendance strategy group where it currently sits awaiting further action.

2007/08 Year End ~ Educational Welfare ~ Children & Families

Code	Description of PI	Service Manager	07/08				07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded.
			03/04	04/05	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
BVP1 45	Percentage of half days missed due to the total absence in secondary schools maintained by the local education authority.	Mark Smith	7.82%	7.89%	7.28%	actual				7.62%	6.95%	6.90%	8.08%		Total absence in secondary schools increased. The PEWO as part of the B&A (Behaviour and Attendance) strategy group continues to work with EDS to support attendance in secondary schools. In addition B&A consultant along with PEWO (Principal Educational Welfare Officer) works with identified schools. York has no PA (Persistent Absentee) focus schools and is not a PA LA Persistent Absentee Local Authority). Absence in our secondary schools continues to be better than national average
			7.8%	7.6%	7.05%	profile				7.00%					
BVP1 46	Percentage of half days missed due to the total absence in primary schools maintained by the local education authority	Mark Smith	5.29%	4.78%	5.23%	actual				4.60%	4.40%	4.35%	5.59%		Primary schools within the City of York continue to perform excellently. Only 11 out of 150 other Local Authorities bettered the absence rates in York primary schools. Only two of our statistical neighbours had better absence rates. The LA has appointed a B&A primary consultant who has started to place a focus on the small number of primary schools that are not on track to meet attendance targets.
			4.8%	4.7%	4.59%	profile				4.49%					
SOC4	Percentage of half days missed due to unauthorised absences in primary schools (Information only)	Mark Smith	0.45%	0.32%	0.38%	actual				0.4%					information only
						profile									
SOC5	Percentage of half days missed due to unauthorised absence in secondary schools (Information only)	Mark Smith	1.14%	1.05%	1.13%	actual				1.2%					information only
						profile									
SOC6	Percentage of half days missed due to unauthorised absence in special schools (Information only)	Mark Smith		3.22%	1.04%	actual				0.8%					information only
						profile									

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

**Section B: Budget**

<b><u>Education Welfare Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>375</b>	Employees	299
<u>Approved Changes:</u>		Premises	0
		Transport	8
		Supplies & Services	25
		Miscellaneous:	
		Recharges	43
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>375</b>
		Less Income	0
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>375</b>	<b>Net Cost</b>	<b>375</b>

<b>Significant Variations from the Approved Budget:</b>	
• An underspend on staffing due to vacancies and the full budget being in place for a term time only post.	- 19
<b>Projected Net Outturn Expenditure</b>	<b>356</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 19</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 5.1%</b>



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**Learning, Culture & Children's Services  
Service Plan Monitoring Report Year End,  
2007 – 2008**

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**Service: Youth Service  
Service Manager: Paul Herring**

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**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- Substance Misuse planning day held and action plan for 2008/09 produced.
- Youth Offer Website launched.
- Arrangements for the merger of Connexions with youth service on track and confirmed for 1 April.
- Pre merger staff meetings throughout the year to engage with plans and action for the new service.
- Provision to update and equip youth centres for new service undertaken.
- Sexual health services to young people extended and well used.
- Accreditation opportunities continue to expand.
- Service commissioned to provide extended alternative learning packages for hard to engage young people.
- Youth provision at Huntington School started.
- Fun activity day held in Rowntree Park utilising ward funding.
- Joint work with Police undertaken.
- 5 Charter Mark Awards undertaken – 1 more than target.
- All performance indicator targets met or exceeded.

**2. Actions planned but not completed.**

- Working with community to provide new youth facilities in Strensall and New Earswick

**Commentary**

Awaiting library project completion and agreement to use facilities in Strensall

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2007/08 Year End ~ Integrated Youth Service ~ Partnerships & Early Intervention

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	06/07	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded.
			04/05	05/06	06/07	1st Monitor (mths)	2nd Monitor (mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)					
CYP4.8	Number of schools with dedicated counselling resource	Paul Herring		10	10	actual	9	12	12	12	12	12	P8	On Target
CYP14.2	Number of organisations awarded the Youth Charter	Paul Herring		1	0	actual	0	0	0	5	6	8		More interest than we anticipated 2 organisations achieved gold level, 2 silver and 1 bronze
BVPI 221a	Percentage of young people aged 13-19 involved in youth work gaining a recorded outcome (A young person who shows development through intervention of a youth worker and can be written down to show 'distance travelled' in the development of outcomes for the young person)	Paul Herring		56%	58%	actual	38%	46%	49%	59%	60%	60%	50%	
				60%	60%	profile	22%	34%	42%	60%				
BVPI - 221b	Percentage of young people aged 13-19 gaining an accredited outcome (a specific award or recognition for the young person).	Paul Herring		28%	30%	actual				29%	30%	30%	23%	York continues to have a high level of young people continuing into high education at 16 and a low level of NEET, well below the national average. However a large proportion of the young people in NEET are people with learning difficulties.
				30%	30%	profile				30%				
Y6	Total numbers of young people whose name is known and an interaction has taken place with a youth worker either individually or as part of a group.	Paul Herring		4091	4198	actual	3232	3909	4497	4673	4294	4294		Improved numbers through more accurate recording and use of management information.
				4179	4284	profile	1380	2571	3324	4294				
Y7	Number of young people participating in youth work for the youth services.	Paul Herring		2562	2564	actual	1850	2256	2329	2587	2576	2576		On target
				2507	2570	profile	876	1519	1976	2576				
CP1	Number of Children's Centres provided within the most disadvantaged communities	Ken Exton				actual				8	8	12	P8	Hob Moor & Clifton Children's Centres designated by DCSF on 20.07.2007; New Earswick and Westfield on 29 February 2008; Carr, Haxby Road, The Avenues, St. Lawrence's on 12 March 2008
CYP12.1	% of 16-19 year olds who are NEET with LDD	Steve Flatley		11.10%	17.6%	actual				19%	9%	7%	P8	The City of York continues to have high levels of participation in post 16 education and employment and training. The number of young people age 16 to 18 who are NEET continues to be well below the national average ( statistical average Nov 07 to Jan 08) and the number of young people whose outcomes are not known continue to be amongst the best in the region. Overall there is a good range of post 16 provision for young people but action is being taken to address the relatively high levels of disabled young people who are NEET through more forward planning to ensure a higher level of quality provision and support. Implementation of the September Guarantee will ensure that more young people age 16 and 17 receive appropriate offers of post 16 learning that meets their needs and reduces drop out at age 17.
CYP16.1 (LPSA 11.1)	% of 16-19 year olds not in Education, employment or Training	Steve Flatley	4.5%	3.8%	3.73%	actual				3.87%	3.7%	3.7%	O5/P5/ P8	
PU 14	% of 16-19 year olds whose outcome are not known	Steve Flatley	3.9%	1.8%	1.25%	actual				1.14%	2.0%	1.5%		
				3.5%	3.5%	profile				2.5%				

2007/08 Year End ~ Children's Trust Unit ~ Partnerships & Early Intervention

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded.	
			04/05	05/06	06/07	1st Monitor (mths)	2nd Monitor (mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)						Target
CYP3.1 (BVPI 197)	Reduction in the number of conceptions recorded for females aged 15-18 years old, per thousand resident in the area from 1998 recorded figures.	Judy Kent	3.2%	3.5%	24.2%	actual				15.3%	-32.2%	-41.1%	-11.0%	O1/P8	Teenage conception rates in the City of York have dropped from a rate of 42.6 (2005) to 39.2 per thousand (2006). York is below the national rate of 40.4 per thousand and remains below the regional rate of 46.6. Although there is a lot of good work taking place in the city involving partnerships between many agencies, there is still a considerable amount of work to do in order to meet the Government's target to halve the number of teenage conceptions by 2010. The City of York Teenage Pregnancy Partnership Board is working with York University to get a better understanding of teenage pregnancy in the city this will inform the strategy.
CYP10.1	Number of families attending targeted Parenting Programmes	Judy Kent			42	actual				248	75	90	O3/P5/ P8	248 families had engaged in targeted parenting programmes, but of these 45 dropped out before the end of the programmes. The excellent uptake is in direct response to the additional funding secured via pathfinder status funding which had enabled an expanded set of programmes being available	
CYP10.2	Number of facilitators trained to deliver targeted Parenting Programmes	Judy Kent			20	actual				71	45	50		The excellent uptake is in direct response to the additional funding secured via pathfinder status funding which had enabled an expanded set of programmes being available	
						profile				35					

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- PI is lower than the lower quartile mark when comparing to available Quartile information for that year
- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor
- O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

**Section B: Budget**

<u>Youth Service</u>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>1,586</b>	Employees	1,493
<u>Approved Changes:</u>		Premises	114
• NNDR Budget Adjustments (Corporate)	- 4	Transport	25
• Asset Rental Adjustments (Corporate)	+ 36	Supplies & Services	275
• Corporatre Asset Rental Adjustments NR	- 7	Miscellaneous:	
		Recharges	175
<u>Director's Delegated Virements:</u>		Delegated / Devolved	0
• Soulbury SPA Points - Back Pay Only NR	+ 1	Other	0
• Soulbury SPA Points - On-Going Position	+ 1	Capital Financing	141
		<b>Gross Cost</b>	<b>2,223</b>
		Less Income	611
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>1,613</b>	<b>Net Cost</b>	<b>1,613</b>

<b>Significant Variations from the Approved Budget:</b>	
• Additional costs have been incurred in maintaining spare premises because of delays in removing these buildings from the Youth Service portfolio following the restructure of the service.	+ 36
<b>Projected Net Outturn Expenditure</b>	<b>1,649</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 36</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 2.2%</b>

## Section B: Budget

<b>Children's Trust (YorOK)</b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>78</b>	Employees	0
<u>Approved Changes:</u>		Premises	0
		Transport	0
		Supplies & Services	78
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>78</b>
		Less Income	0
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>78</b>	<b>Net Cost</b>	<b>78</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>78</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>





## Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2007 – 2008

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**Service:** Early Years & Extended Schools Service  
**Service Manager:** Heather Marsland

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### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

- Early Years & Extended Schools Partnership meetings held with extended schools business formalised within this
- Support continued to Shared Community Partnerships and individual headteachers to meet the full core offer. Support to schools also given for projects for extended services via lottery funding
- Support given to Neighbourhood Nurseries in their development within Children's Centres
- Neighbourhood Nurseries forum widened to include all childcare settings on Children's Centre sites
- Shared Foundation Newsletter published throughout the year
- 2 year old pathfinder continued – with project now continuing till 2011
- Early Years Funding Reform process begun – cost analysis of PVI sector completed with the Maintained sector underway
- NEF funding administered, including the Pathfinder project of 15 hours – now continuing until national roll-out in 2010
- Both Pathfinder projects monitored and evaluated by the Pathfinder Project Board
- Inclusion Framework completed and rolled out
- World Book Day activities successfully completed
- Communication, Language and Literacy training delivered
- In partnership with the Youth Service and led by the young people's panel the Yorkash project has successfully distributed £140K worth of funding to young people's groups across the City.
- 22 organisations applied for a Taking Play Forward grant. The Policy Development Worker for TPF continues to monitor the grants against the 9 Better Play Objectives
- Street Sport York – Continues to provide a range of sessions through consultation with young people across the city
- Schools Out continues to develop by working to support more targeted groups. Attendance rises to 64K
- In house service to support Out of School clubs has replaced a service level agreement
- Transformation Fund administered
- The first phase of the YorOK website is now live and between its launch on November 23<sup>rd</sup> and 31<sup>st</sup> March 2008 it has had 7,364 visits and 30,278 pages viewed
- The first Childcare Sufficiency Assessment has been carried out. This has resulted in identifying the key barriers to families accessing childcare. These barriers are now being addressed through partnership working with a range of teams and agencies. The assessment has also helped enhance the provision for 3 & 4 year olds in the city
- The Children's Information Scheme has made the transition to a Family Information Service. The new service now offers an ever growing range of information to parents, carers and practitioners

#### 2. Actions planned but not completed.      **Commentary**

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2007/08 Year End ~ Early Years and Extended Schools ~ Partnerships & Early Intervention

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	06/07	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded	
			04/05	05/06	06/07	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average			
CYP9.1	% of VIP settings gaining 'good' or 'outstanding' in Ofsted reports for childcare and nursery education	Heather Marsland		65%	Care=72 % Edu= 61%	actual profile				Care=66.4% Edu=61.6%	85%	90%		These figures are preliminary using data up to 31/12/07. Awaiting up to date figures up to 31/3/08 which will mean a higher 'actual'. New inspection arrangements start Sep 08 and this may impact on future figures	
CYP11.1 (EY11)	Number of primary schools designated as meeting core offer for extended schools	Heather Marsland		8	15	actual profile				53	54	54		Significant improvement on last years performance. We are working with the one remaining school to achieve the full extended core offer this year.	
CYP11.2	Number of secondary schools designated as meeting core offer for extended schools	Heather Marsland		4	4	actual profile				10	10	10	O3		
CYP11.5 (CYP2)	Number of young people taking part in the holiday activities programme	Heather Marsland	41084	40255	54951	actual profile	49925	Est 52,701	64239	55167 (40,000)	56822 (41,200)		O3	Final figure includes an estimate of the recent Easter activities as full results not yet in	
CYP11.11	Number of play providers working to improve the quality of play provision through adopting the '9 Better Play Objectives'	Mary Bailey		25	25	actual profile			33	46	55		O3	Improved performance from last year but target not achieved. Mainly due to a vacancy gap in the post responsible for this work. The post is now filled and the hours have been enhanced in response to extra lottery funding secured.	
CYP18.1 (EY8)	Percentage of 3-year-olds receiving a good quality, free, early years education place in the voluntary, private or maintained sectors.)	Heather Marsland	104.8%	101.1%	104.14%	actual profile	100.1%		101.2%	102.5%	100.0%	105.0%		O5/P8	City of York Early Years Providers attract out of area children, hence the ability to achieve over 100% mark as we can only compare to York population figures in the calculation.
SSC9.6 (CYP1)	No. of community groups working in partnership with CYC to deliver Young people's holiday prog.	Mary Bailey	43	56	107	actual profile		113	61	63	70				
BVPI - 222a	% of leaders of integrated early education and childcare settings funded or part-funded by the local authority with a qualification at Level 4 or above this training is funded by dcsf transformation fund (Sept06-March 08).	Ann Spetch		9.30%	26%	actual profile				71%	80%	85%	37%	This target supports CYP9.1 and we anticipate it will positively impact on future years	
BVPI - 222b	% of leaders of integrated early education and childcare settings funded or part-funded by the local authority which have input from staff with graduate or post graduate training in teaching or child development this training is funded by the dcsf transformation fund (Sept 06-March 08)	Ann Spetch		0%	4%	actual profile				24%	80%	85%	68%	Low starting point. Practitioners are continuing to make progress on 3 year courses. This is being supported from the Transformation Fund. Practitioners are moving on from Level 5 to Level 6 and onto the Early Years Professional Status	
EU 4	Proportion of 3 year olds with a pre-school nursery place in the maintained sector (Autumn Term)	Heather Marsland	35.8%	36.4%	34.63%	actual profile	30.6%		27.4%	31.6%	32.7%	32.7%			
EY10	Number after school places and holiday places provided (registered under Ofsted and as reported in the Childrens Services Plan)	Heather Marsland	2331	2545	2838	actual profile	2848	2785	2759	2858	2500	2500			
EY1	% of enquirers to the Children's Information Service rating the service as 'Excellent' or 'Very Good'	Heather Marsland			92%	actual profile	94%	100%	97%	92%	90%	90%		The full year figure of 92% matches performance from 2006/07. Satisfaction levels in the middle of the year may look artificially high due to a change in databases that meant a delay in sending out some evaluations. Now the evaluations back in step the full year position is more realistic of the overall satisfaction levels	
EY7	% of staff appraised during the year	Heather Marsland	100%	100%	100%	actual profile	97%	100%	97%	100%	100%	100%			
EY9	To ensure early years settings, inspected by Ofsted, are making satisfactory progress in delivering EL Goals	Heather Marsland	100%	N/A	100%	actual profile			98.6%	94%	94%			These figures are preliminary using data up to 31/12/07. Awaiting up to date figures up to 31/3/08	

2007/08 3rd Year End ~ Early Years and Extended Schools ~ Partnerships & Early Intervention

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded	
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target			Unitary Average
CYP4	Number of holiday activities	Mary Bailey	552	423	597	actual				705	622	640			
			569	569	586	profile				604					
EY20	No.of support visits from the Developmental Worker Team to each Headteacher and their active Shared Foundation Partnership (measured termly)	Anne Spetch				actual	60	83	105	121					
						profile	38	76	114	114					

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PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

( ) Indicates LAA target

## Section B: Budget

<b><u>Early Years &amp; Extended Schools (Education)</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>2,590</b>	Employees	809
<u>Approved Changes:</u>		Premises	1
		Transport	20
		Supplies & Services	4,538
		Miscellaneous:	
		Recharges	87
		Delegated / Devolved	355
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>5,810</b>
		Less Income	3,220
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>2,590</b>	<b>Net Cost</b>	<b>2,590</b>

<b>Significant Variations from the Approved Budget:</b>	
<ul style="list-style-type: none"> <li>Expenditure on demand led nursery education grants has been higher than the original estimates. A significant element of this has been due to the pathfinder projects for 2, 3 &amp; 4 year olds. The actual impact of the pathfinders on the base budget has been isolated and discussions/negotiations have been held with the DCSF. The council has been given approval to charge £216k of the additional costs against the pathfinder grant resulting in a reduction in the projected overspend from an original £285k to £69k. This reduced figure is now felt to fairly represent the increased costs that would have occurred without the pathfinder project.</li> </ul>	+ 69
<b>Projected Net Outturn Expenditure</b>	<b>2,659</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 69</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 2.7%</b>



## Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2007 – 2008

**Service: Adult and Community Education**  
**Service Manager: Alistair Gourlay**

### Section A: Service Plan Initiatives and Actions

#### 1. Key achievements

- Despite cuts in funding which has led to some increases in fees in many programmes numbers attending classes remain buoyant. Total enrolments for the year were 8202 compared with 7992 for 2005/06, with skills for life enrolments also up on last year from 452 to 593. A total of 5028 students attended programmes in 2006/07 (Academic year).
- Held successful taster event at Huntington with over 160 people attending – some 60% who had not previously attended an adult education course.
- Held the "Inspirations 4" – Visual and Performing Arts exhibition at the Guildhall attracting over 1500 people. Feedback from the event has been hugely positive.
- Completed and opened "Explore" – Acomb Library Learning Centre, which has led to a huge increase in people visiting the library and very encouraging participation in adult education programmes.
- Brought into use new venues including Millers Yard and York Library (Central Library).
- Developed several new programmes including, 50 people supported to achieve the School Support Certificate enhancing their skills to support children in school, 14 members of staff in the library people to achieve a level 2 qualification in Information Advice and Guidance.
- Secured £42k external funding to update the flexible learning centre network computers and to support First-time-on-line programme.
- Secured £50k external funding to support the implementation of new standards for tutors, to support equality and diversity and implement the new SELECT self-funded programme.
- Increased ESOL (English for speakers of other languages) provision significantly over the year including the introduction of programmes aimed specifically at the Polish community along side a Beginners Polish programme to learn Polish.
- First-time-on-line programme was launched in flexible learning centres to support people getting their first experience of the internet and using e-government websites
- In partnership with York Training Centre we delivered 40 first full level 2 qualifications for adults
- We introduced a self-financing programme (SELECT) with over 1000 students signing up for programmes

#### 1. Actions planned but not completed.

- Bid for resources to develop a Library Learning Centre at Tang Hall
- Develop an on-line booking system for adult education classes
- Develop a series of programmes specifically targeted at improving employability skills and learn to learn skills.
- Further develop the model of embedding Skills for Life across the Local authority.

#### Commentary

Whilst the bid was made it was unsuccessful

This became more complicated than it was first envisaged and it is likely to be more costly than first thought.

Did not achieve as other priorities were developed. This is going to be revisited in partnership with Future Prospects.

This work has been developed within the service arm, but role out across the rest of the local authority will require substantial further investment of resources

2007/08 Year End ~ Adult Education ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			07/08 (06/07 academic year)				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded.	
			04/05 (03/04 academic)	05/06 (04/05 academic)	06/07 (05/06 academic)		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/ Term	3rd Mon Target (Whole Year)	Target (07/08 academic year)	Target			Unitary Average
EDE4.5 (LPSA 10.1)	The number of adults achieving an Entry Level 3 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York (Academic year reporting)	Alistair Gourlay		27	17	actual			24	63 (acc 113)			P5	Numbers have steadily increased from 2005/06 with a 20% increase in the numbers achieving the overall target in 06/07. If a similar level of performance were seen in 2007/08 (and that would still mean a further substantial increase), that would still leave us short of the target by some 180 learners. It therefore seems unlikely that the target will be hit. Currently some remedial measures are being implemented but at this stage it is unclear as to whether they are going to have enough of an impact and produce the numbers required to achieve the target.	
					23	profile			33						
EDE4.6 (LPSA 10.2)	The number of adults achieving a Level 1 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York (Academic year reporting)	Alistair Gourlay		64	67	actual			107	206 (acc 360)			P5		
					70	profile			33						
EDE4.7 (LPSA 10.3)	The number of adults achieving a Level 2 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York (Academic year reporting)	Alistair Gourlay		124	151	actual			151	188 (acc 559)			P5		
					150	profile			220						
L1	Total Number of enrolments on adult Education Provision (non-accredited) (Academic year reporting)	Alistair Gourlay	5613	6043	5582	actual			6284	5500	5300				Flexible learning centres added
			5800	5600	5000	profile			5500						
L3	Percentage retention on adult education courses (accredited) (Academic year reporting)	Alistair Gourlay	78%	84%	85%	actual			77%	85%	85%				Previous years included a diagnostic test for each learner undertaking a Skills for Life programme. This was a three hour diagnostic assessment which the LSC funded as a qualification in its own right. As this had 100% retention, it over-inflated previous year's retention figures. As the LSC no longer fund this as a qualification in its own right, those students/retention are not counted towards the final retention figure for this academic year.
			80%	79%	79%	profile			84%						
L5	Percentage retention on adult education courses (non-accredited) (Academic year reporting)	Alistair Gourlay	92%	94%	93%	actual			88%	94%	94%				
			90%	92%	94%	profile			94%						
L6	Percentage of Learners over 65 (Academic year reporting)	Alistair Gourlay	22.3%	24%	25%	actual			11%	25%	25%			Previous baseline data applies to over 60s. As the PI has now changed to over 65s, a new baseline should be set based on this year's figures.	
			23%	23%	24%	profile			25%						
L8	Total Number of enrolments on adult Education Provision (accredited) (Academic year reporting)	Alistair Gourlay	2051	2153	1645	actual			1638	1300	1200				
			2500	1950	1600	profile			1400						
L10	Number of learners achieving a qualification outcome contributing to the national target for Skills for Life (This is the baseline figure for the LPSA 2 targets above). (Academic year reporting)	Alistair Gourlay	60	200	235	actual			282	280	320				
				183	250	profile			270						
L11	Numbers of learners recruited to programmes which aim to improve literacy and numeracy skills (enrolments) (This is a subset of L14) (Academic year reporting)	Alistair Gourlay			507	actual			468	410	450				
					359	profile			400						
L14	Number of learners recruited to Family Learning and Skills for Life courses (enrolments) (Academic year reporting)	Alistair Gourlay			1007	actual			721	1200	1300				
					1200	profile			1100						

2007/08 Year End ~ Adult Education ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			07/08 (06/07 academic year)				08/09 Target	09/10 Target	05/06 Unitary Average	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded.	
			04/05 (03/04 academic)	05/06 (04/05 academic)	06/07 (05/06 academic)		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/ Term						3rd Mon Target (Whole Year)
L16	Success rate on accredited programmes (Academic year reporting)	Alistair Gourlay			76%	actual				69%	76%	76%			Success rates are decreasing as a result of more targeted work with disadvantaged learners. We are exploring ways of increasing success rates.
					69.26%	profile				72%					
L20	Percentage achievement rate on accredited programmes. (Academic year reporting)	Alistair Gourlay			90%	actual				90%	90%	90%			
					86%	profile				87%					
L22	% of people on adult education courses who are claiming a means tested benefit (academic year reporting)	Alistair Gourlay			10%	actual				12%	10%	10%			
						profile				10%					

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

- PI is lower than the lower quartile mark when comparing to available Quartile information for that year
- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<b><u>Adult &amp; Community Education</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>- 13</b>	Employees	1,319
<u>Approved Changes:</u>		Premises	88
		Transport	15
		Supplies & Services	346
		Miscellaneous:	
		Recharges	34
		Delegated / Devolved	25
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
• Soulbury SPA Points - Back Pay Only NR	+ 2	<b>Gross Cost</b>	<b>1,827</b>
• Soulbury SPA Points - On-Going Position	+ 4	Less Income	1,834
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>- 7</b>	<b>Net Cost</b>	<b>- 7</b>

<b>Significant Variations from the Approved Budget:</b>	
• Unbudgetted expenditure relating to work carried out by the York Training Centre.	+ 20
• Unexpected clawback of 2006/07 grant funding that was overclaimed.	+ 13
• Net amount of all other minor variations in expenditure and income.	+ 6
<b>Projected Net Outturn Expenditure</b>	<b>32</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 39</b>
<b>Percentage Net Variation from the Approved Gross Budget</b>	<b>+ 2.1%</b>





## Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2007 – 2008

**Service: Arts and Culture**  
**Service Manager: Gill Cooper**

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

##### **Objective 1 - Working through partnerships to make York more eventful, increasing public participation in the arts and cultural activities**

- We have reviewed with key partners, the City of Festivals offer and produced a reinvestment programme for council festivals of Fiesta!, Mysteries, Festival of the Rivers and Illuminate.
- Through Big Draw (National Award winner) and York Youth Mysteries we have developed community and young peoples involvement in the council promoted/ supported festivals
- Through Traveller Project work, Integrated Children's Centres and work with Mental Health groups we are promoting a more culturally diverse programme of work. Fiesta Festival will see a World Music programme in the city centre.

##### **Objective 2 - Ensuring that every child has access to a high-quality arts learning opportunities to develop creativity and promote enjoyment and achievement**

- World Stage programme of performances by young people from York Arts Academy organised and supported
- Arts Awards opportunities for young people developed through our established regional centre. Our two consultants are training Trainers.
- Co-ordinate and lead a "Youth Mysteries production for summer 2008. York Youth Mysteries over 400 young people from across the city becoming involved in creating, marketing and performing their own versions of these historical plays. Performance Date 21<sup>st</sup> June 2008.
- Internal Youth Arts Development Strategy agreed. Bid for Music Technology project (TransTech) in the KS2/ KS3 transition phase has been short listed for funding by the DCSF. Will find out the results by end of April.
- Bid to pilot Cultural entitlement for 0 – 19 year olds submitted. We will find out if this is successful by end of May.

##### **Objective 3 - Strengthening local communities through active participation in the arts to develop community cohesion**

- We have implemented a targeted programme of community arts activities at those groups with lowest participation rates as identified in service plan and LAA.
- Working with Integrated Children's Centres and Parks to develop active participation programmes. New events at the Integrated Children's centres are proving successful in introducing more families to this service.

##### **Objective 4 - Supporting artists and arts organisations to develop and increase the economic contribution of our creative industries**

- Work with York St John's students to give professional commission experience through Illuminate, Fiesta!, Travellers film making project, York Youth Mysteries.
- We have undertaken the scoping for a NUMU network across all schools and will be going live with this in 2008/09
- We have undertaken an individual artist programme, called "Last Friday" and supported 86 individual artists through this.
- Events and promoters network training has been undertaken jointly through the York and North Yorkshire Festivals network.

##### **Objective 5 - Improving the cultural infrastructure of the city including creating high quality public spaces**

- Spatial Cultural Strategy (June 2007) work was used to inform the LDF Issues and Options Consultation
- Development of new Public Arts guidance included in LDF process

**Additionally we have: -**

- Negotiated the continuation of the Youth4Media European network working with 9 other EU countries.
- Biomation project with the Wellcome Trust and the Hospital coming to completion following successful Diabetes and Asperger's Syndrome projects.
- Review of Teacher support and allowances completed. Implementation of agreed outcomes ongoing.

**2. Actions planned but not completed.**

**Commentary**

**Objective 1**

- Work with regional agencies, council colleagues and the private sector to develop a major event offer for the city has been delayed by Yorkshire Forward restructure

The YF restructure is complete and work on this is recommencing. Regional 2012 offer will link to this work

**Objective 2**

- Roll out an agreed wider opportunities programme for KS2 pupils. Sign up of 22 Wider Opportunities schools
- Revitalise the youth offer at Performing Arts Centres/ Re launch of Performing Arts Centres

Ongoing and target will be achieved by September 2008

Following widespread consultation with young people rebranding agreed to York Arts Academy and launch is currently being planned

**Objective 3**

- Libraries Programme at Tang Hall will be used to inform libraries redevelopment of provision
- Work to develop a network of out of school arts activities that feed into York Arts Academy awaiting re launch of YAA

Work likely to commence in Summer 2008

Timetable moved on by 6 months

**Objective 5**

- Planning work on the Cultural Quarter is progressing slowly

Proposed as a Scrutiny Topic, Business case to be developed with City Strategy

2007/08 Year End ~ Arts & Culture (incl Music Service) ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded..
			04/05	05/06	06/07	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
CYP11.4 (LA2a)	No. of arts events for young people supported by York @Large	Gill Cooper		330	301	actual				382	350	360		Strong take up of opportunities for Young people through the 'Schools Out' programme and wide range of events for young people offered through partners in the AEONS network (Arts and outreach officers from cultural institutions in the city)
CYP11.8 (PA1)	No. pupils taking instrumental with A&C service in school (DfES return in Feb)	Gill Cooper	2501	2244	2356	actual	2356	2235	2230	2339	2650	2675		Lower than expected, given that we still have a large waiting list. We will be undertaking a review of teacher time use to pick up any problem areas. Follow up of wider opportunities programme not going to be realised until September 2008
			2500	2500	2550	profile	2300	2350	2300	2600				
EDE5.1 (LY12)	Percentage of respondents (Talkabout Survey) who see York as 'cosmopolitan, vibrant.	Gill Cooper	42.5%	42.5%	42.5%	actual				N/A	50.0%	55.0%		Survey not undertaken
						profile				45.0%				
EDE5.2	Number of high quality events in the city supported by York@Large	Gill Cooper	180	N/A	N/A	actual				227	188	192		Higher than target. Partners involved in Year round programming.
						profile				184				
SSC12.1	Number of new festival/event activities designed to target communities with low participation rates	Gill Cooper				actual				64	34	38		Wider definition of target groups to include older people has seen a rise in numbers of events . Additionally partners are responding to Council target group priorities.
						profile				30				
SSC12.2 (LY11)	Number of visits to www.yorkfestivals.com	Gill Cooper	18691	33714	33714	actual	10,193	25861	81302	114872	25000	30000		Reflects a general societal move to a more prevalent use of websites to search for information
			6880	7568	7568	profile	9000	10150	18000	20000				
PA2a	No. of pupils in ensembles at PAC (DfES return at the end of spring term)	Gill Cooper	478	368	479	actual	479	340	338	337	500	540		Relaunch of Paces to become York Arts Academy scheduled for summer 2008. This should be reflected in improved figures in2008/09
			550	410	410	profile	500	510	430	440				
PA2b	No. of pupils in Arts service supported ensembles	Gill Cooper	175	100	100	actual	100	100	94	64	250	260		Loss of specialist staff for Steel pan work has suspended work for two ensembles. Recruitment for staff underway.
			200	200	200	profile	180	130	130	230				
PA3	% of all schools having a 'Live Arts Week' workshop	Gill Cooper	75%	84%	72%	actual				80%	85%	85%		Some drop off in range of schools taking up live arts week especially in the secondary sector.
			85%	85%	85%	profile				85%				
LA1	No. of Community Arts initiatives supported by the Arts & Culture Service.	Gill Cooper	232	284	322	actual	152	215	261	308	230	230		Continuing demand for community arts provision and the addition of our work in Integrated Children's centres has seen a mu greater programme of community arts work undertaken
			110	248	230	profile	120	180	220	230				
LA2a	No of events in the city supported by the Arts & Culture Service	Gill Cooper	233	212	N/A	actual	118	139	159	192	270			Following decision to concentrate our resources on doing fewer events but doing them better we have 192 events supported and Culture . Future target figures will need to be revised in light of this decision.
			120	244	256	profile				269				
LA2b	No. of those events that are new (CYP11.4 was LA2a)	Gill Cooper	49	126	175	actual	51	63	86	94	50	50		New events take much more officer time to support but reflect the role that the team plays in working with new promoters for role
			40	51	50	profile	45	46	47	50				
LA3b	No of performances and attendances at Theatre Royal (Quarterly collection)	Gill Cooper	452	486	750	actual	212	314	522	686	520	400		
			(137368)	(142073)	(149,355)	profile	(34,000)	(62,251)	(112,439)	(176,418)				
LY13	Number of new festivals/event activities	Gill Cooper				3				3	2	2		
						2				2				
VJ8B	Ensuring that tourism through First Stop York continues to make a major contribution to the York economy: total visitor spend across the tourism industry per annum. (Actuals and targets relate to 2 year prior than the year it is shown in)	Gill Cooper	£283.6m	£311.8	£332.9m	actual				N/A				Data available Autumn 2008
				£270m	£270m	profile								
VJ8C	Ensuring that tourism through First Stop York continues to make a major contribution to the York economy: maintain a minimum number of annual jobs at (Actuals and targets relate to 2 year prior than the year it is shown in)	Gill Cooper	8681	9561	9970	actual				N/A				
				9000	9000	profile								

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- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor
- O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

**Section B: Budget**

<b>Arts &amp; Culture (Education)</b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>354</b>	Employees	1,086
<u>Approved Changes:</u>		Premises	21
		Transport	15
		Supplies & Services	135
		Miscellaneous:	
		Recharges	39
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
• Allocation of residual budgets following Arts & Culture restructure	+ 1	<b>Gross Cost</b>	<b>1,296</b>
• Soulbury SPA Points - Back Pay Only NR	+ 1	Less Income	937
• Soulbury SPA Points - On-Going Position	+ 3	<b>Net Cost</b>	<b>359</b>
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>359</b>		

<b>Significant Variations from the Approved Budget:</b>		
• The Music Service has incurred a significant shortfall in income against budget. This appears partly to be as a result of a shift of users of the service from clients who are charged the full rate, to those who receive concessionary rates. The budgetary impact has been increased by a savings option approved as part of the 2007/08 budget process to generate an additional £35k income from this service. Along with a review of the charging structure, a review of the concessions policy will now be undertaken to ensure it is still operating effectively and only targeting those in genuine need of support.		+ 58
• Staffing underspend due to a number of vacancies across the Arts & Culture team		- 47
• Net amount of all other minor variations in expenditure and income.		- 3
<b>Projected Net Outturn Expenditure</b>		<b>367</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>+ 8</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>+ 2.2%</b>



## Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2007 – 2008

**Service: Sport and Active Leisure (SAL)**  
**Service Manager: Jo Gilliland**

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

##### Strategy and planning:

- Active York with its fully revised constitutional arrangements and executive board is supporting 5 funding bids for Sport England CIF funding. Two of these projects have completed stage 1 of the process and are shortly to submit stage 2 applications.
- Over the year Section 106 funding has been committed to a number of community sports schemes that which have been prioritized by the zone planning process including the new pavilion development at Clifton Park, cricket practice facilities at Osbaldwick and disability sports provision at New Earswick. We are also working closely with education planning on the design and specification for the sports facilities at the new Joseph Rowntree School and have recently begun the process of developing a community use agreement for those facilities, and the ones currently being built at Manor school.
- We have prepared a football project portfolio and are working with regional FA representatives to develop an action plan to help resource and deliver the projects. This is expected to bring up to £5M for football projects to the city over the next 5 years.

##### Leisure facilities:

- £1.2m has been spent on updating Yearsley Pool. Users have returned to the pool after the 16-week closure with a 20% increase in visitor numbers compared to the same period the year before. The new plant and building structure has also achieved a 50% reduction in energy costs.
- The new pool project at Oaklands Sports Centre and York High School has progressed to timescale and is currently out to tender. Pool expected to open by summer 2009.
- Swim York, the Councils 'Learn to swim' programme has gone from strength to strength with over 1500 people being taught. It has been planned that in 2008/09, we will increase our programme from 36 weeks to 48 weeks in the year.
- Oaklands management team continues to work towards the quality criteria of QUEST with most areas complete. The external pre-assessment has been booked and we await a formal visit to establish if we are in a position to apply for the full assessment.
- Oaklands was successful in achieving the IFI (Inclusive Fitness Initiative) Award. As the first venue in England to achieve the kite mark we are working with IFI to promote CYC's achievements.

##### Physical activity and community sport:

- Support for 10 citywide 'Focus sports', plus the inclusive sport of Boccia, has been committed through the establishment of city and regional development networks
- We have helped Active York to register 4 community sports venues as potential Pre Games Training Camps for the 2012 London Olympics
- Increased Cross departmental working has enabled Strensall Sports Association to be re established and allowed participation initiatives to be included in a recent cycling city bid.
- A new weekly two-hour disability multi sports club at Oaklands with 25-30 people taking part has begun, along with two additional lunch clubs at Hob Moor Oaks. Additionally, two successful 'Sporting Voices' courses [leadership courses for adults with learning disabilities] have been run with 20 adults gaining a sports award.
- The Physical Activity Co-ordinators have recently hosted a 'Masterclass' at Oaklands to support the growing need for community exercise and dance leaders. People from all over the country attended, with over 100 participants.
- The team has also 'reached out' to some of the more rural districts of the City, with new physical activity sessions been co-ordinated in Wheldrake, Elvington, and Wigginton.
- There are an additional 4 'new walks' bringing the total to 10 as part of the 'Walking for Health' initiative in York, supporting this there are an additional 18 newly trained walk leaders, who are all contributing to this programme.

**PE and School Sport**

- A **Competition Manager** for York has been appointed to ensure that all competition for young people is appropriate for their age ability and lifestyle demands. They will also be responsible for widening the access so that more young people have the opportunity to take part in positive competition. They will be hosted by the Jorvik School Sports Partnership and work across the whole city in both partnerships.
- Both sports partnerships have had primary school swimming galas (Jorvik gala - first in over 10 years with 64 gifted and talented young people participating) and there is a new event for secondary pupils to compete in a gifted and talented swimming gala. Talented pupils will be signposted to either York City Baths Club or New Earswick Swimming Club.
- The new Community Sports Coaches are having a positive impact including: 150 young people have had additional swimming lessons and 100 young people have had sessions including badminton, basketball and squash.
- Annual national survey has returned 90% achievement of children participating in 2 hrs PE and school sport per week. This marks a 19% increase from last year. It also exceeds our stated LPSA2 target by 3%, one year early.

**2. Actions planned but not completed.**

- Production of the final chapters of the sport & Active Leisure Strategy
- Implement Physical activity consciousness campaign

**Commentary**

Delayed by aprox 6 months by work on Partnership constitutional arrangements  
Changes to national message and lack of resource



2007/08 Year End ~ Sport and Active Leisure ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded	
			04/05	05/06	06/07	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average			
CYP1.1 (LPSA 12.2)	% of 5 – 16 year olds participating in an average of 2hrs high quality PE and school sport per week within and beyond the curriculum during one complete school year.	Jo Gilliland		62%	71%	actual				90%	88%	89%	69%	O1	This represents a 19% increase in last years figure and has achieved LPSA target one year early by an increase of 2%. This will now require sustaining through to the measure date of 2009.
CYP11.10	% of pupils who have participated in one or more community sports, dance or multi-skills club with links to the school	Jo Gilliland			31%	actual				25.5%	35%	37%			Whilst there appears to have been a slight drop in 2007/8 the data collection during 2007/8 is more accurate and robust therefore giving us a true reflection.
CYP14.1	% of pupils involved in sports volunteering and leadership during the academic year	Jo Gilliland			5%	actual				8.5%	12%	15%		O4	Over achieved and significantly improved from 5% recorded last year , this is due to school sports partnership appointment of a volunteer coordinator post and implementation of Y5/6 JSLA courses
CYP14.3 (LS20)	No. of voluntary sports clubs achieving Charter Mark	Jo Gilliland		21	36	actual				33	34	35			We also know of 19 other clubs currently working towards this accreditation however this does not guarantee their being awarded it in 08/09
					30	profile				32					
HCOP2.1 (LPSA 12.1)	% of adult residents participating in at least 30 minutes moderate intensity sport and active recreation (including recreational walking) on 3 or more days a week	Jo Gilliland			24.8%	actual						27.8%			
						profile									
HCOP2.3 (LS1)	Swimming pools and sports centres: Number of swims and other visits (per 1,000 population)	Jo Gilliland	3216	3993	4013	actual	1359	2279	2805	3909	4400	4500			10% below target, due to Yearsley Pool being closed for 16 weeks for its £1.2m refurbishment
			4182	3800	4100	profile	1325	2300	2800	4300					
SSC9.3 (LS5a)	Number of sports education coaches courses held	Jo Gilliland	40	60	61	actual				67	70	72			
			50	60	65	profile				67					
SSC9.4 (LS5b)	Number of people gaining qualifications through sports education courses	Jo Gilliland	380	360	520	actual				598	370	370			Sports Education courses are well marketed and the result are evident in the high take up on sports courses.
			270	385	360	profile				365					
SSC9.5	% of the population volunteering in sport and active recreation for at least one hour per week	Jo Gilliland			5.5%	actual						5.75%			
						profile									
SSC12.1 (LY8b)	Percentage of residents who have used on a frequent basis any sports/leisure facilities, events or courses in the last 12 months	Jo Gilliland	66%	54%	55%	actual				55%	57%	58%			
				67%	55%	profile				56%					
SSC12.2 (LS29)	% of population that are within 20 minute travel time of a range of 3 different sports facility types of which one has achieved a specific quality assured standard	Jo Gilliland			24.59%	actual				24.59%	42%	57%			
						profile				24.59%					
LS8	% of adults participating in at least 30 mins moderate intensity physical activity (inc. sport) on 5 or more days each week (TalkAbout Survey)	Jo Gilliland	24%	66%	66%	actual									
			35%	N/A		profile									
LY8a	Percentage of residents who have used on a frequent basis any sports/leisure facilities, events or courses in the last 6 months	Jo Gilliland	57%	45%	45%	actual				45%	47.0%	47.5%			
				58%	46%	profile				46.5%					

2007/08 Year End ~ Sport and Active Leisure ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
LS21	% visits to council run leisure facilities from NS-SEC classes 6&7 compared with % catchment population in same group	Jo Gilliland				actual								
						profile								
LS22	% visits to council run leisure facilities from 11-19 years compared with % catchment population in same age group	Jo Gilliland				actual								
						profile								
LS23	% visits to council run leisure facilities from BME groups compared with % catchment population in same ethnic group	Jo Gilliland				actual								
						profile								
LS24	% visits to council run leisure facilities from 60+ years compared with % catchment population in same group	Jo Gilliland				actual								
						profile								
LS25	% visits to council run leisure facilities made by disabled people <60 years compared with % catchment population in same group	Jo Gilliland				actual								
						profile								
LS26	Subsidy per visit (£)	Jo Gilliland				actual								
						profile								
LS27	Annual visit per sq m	Jo Gilliland				actual								
						profile								

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

- PI is lower than the lower quartile mark when comparing to available Quartile information for that year
- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

( ) Indicates local target as LAA indicator was low





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## Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2007 – 2008

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**Service: Access**

**Service Manager: Mark Ellis**

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### **Section A: Service Plan Initiatives and Actions**

#### **1. Achievements.**

- Maintain Strategy to reduce the population out of school – For the second year running we have seen a decrease in the number of pupils on the Education Otherwise roll this is despite an increase in the number of pupils being permanently excluded
- Maintain Reintegration Panel Meetings – The Panel continues to meet on a six weekly basis, which has resulted in 35 pupils being allocated a new school during this period.
- Monitor Use of Beat the Bullies Teaching Pack – Survey of secondary schools took place although use of pack was not widespread, since survey all secondary schools have requested additional copies of pack.

#### **2. Actions planned but not completed.**

- Establish a Primary Reintegration Panel
- Conduct Annual Secondary school anti-bullying survey
- Extend anti-bullying survey to Primary schools

#### **Commentary**

The Primary Behaviour Focus Group is currently considering the proposed protocols for the Panel with the plan for the Panel to meet from September 2008. The annual survey will recommence in June 2008. No survey was held during 07/08 due to similar surveys being sent to schools by OfSTED. Survey currently being developed with Primary schools for use in schools by January 2009.

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## 2007/08 Year End ~ Access ~ Resources Management

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	06/07	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded.
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CYP6.1 (PU12)	The proportion of secondary school pupils who have experienced regular bullying (Yr 7 & 8 May survey)	Mark Ellis	6.8%	6.5%	5.1%	actual			N/C	6.3%	6.2%		O2	We are moving to an on-line questionnaire rather than paper based this year. This will allow us to extend the questionnaire across both primary and secondary schools and across all year groups. It will also allow key staff in schools to have instant access to information which would allow them to interrogate data and allow schools to respond to trends. A pilot of some secondary schools takes place later this year.
			8%	7%	6.5%	profile			6.4%					
PU1	No. of pupils permanently excluded in the primary sector	Mark Ellis	2	6	2	actual	2		3	5	4			
			2	2	5	profile	2		3					
PU2	No. of pupils permanently excluded in the secondary sector	Mark Ellis	25	53	44	actual	18		30	25	20			Although the number of permanent exclusions across the City's secondary schools has exceeded the set target the trend is that we are seeing a slowing down of permanent exclusions. This is as a result of an increase in alternative provisioning skills centre and the establishment of behaviour partnerships
			20	20	30	profile	8		19					
PU3	No. of pupils permanently excluded in the special school sector	Mark Ellis	0	0	0	actual	0		0	0	0			
			0	0	0	profile	0		0					
PU4	No. of fixed term exclusions in the primary sector	Mark Ellis	143	214	254	actual	68		140	180	170			
			240	150	200	profile	63		143					
PU5	No. of fixed term exclusions in the secondary sector	Mark Ellis	976	1161	1084	actual	278		691	700	650			This is above target due to a significant behaviour problems at one of the authority schools.
			800	850	800	profile	250		563					
PU6	No. of fixed term exclusions in the special school sector	Mark Ellis	12	21	15	actual	1		2	15	15			
			60	15	15	profile	5		11					
ES9	Percentage of parents satisfied with secondary education in York (based on recorded appeals received for Secondary school placing)	Mark Ellis		99%	99%	actual			99%	99%	100%			
				99%	99%	profile			99%					
EP 15	Percentage of parents satisfied with primary education in York (based on recorded appeals received for Primary school placing)	Mark Ellis		99%	99%	actual			99%	99%	100%			
				99%	99%	profile			99%					
PU8	No. of racial incidents recorded in a year - Information only	Mark Ellis/ Catherine Leonard	39			actual								
			30	43	29	profile								
PU9	No. of complaints received in relation to primary education.	Mark Ellis	24	30		actual								
			30	30	21	profile								
PU10	No. of complaints received in relation to secondary education	Mark Ellis	35	36		actual								Info only
			40	40	22	profile								
PU11	No. of complaints received in relation to special school education	Mark Ellis	1	1		actual								
			2	2	1	profile								

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

**Section B: Budget**

<u>Access Services</u>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>2,969</b>	Employees	408
<u>Approved Changes:</u>		Premises	0
• LCCS Restructure (Urgency 20/03/07)	+ 3	Transport	2,527
		Supplies & Services	52
		Miscellaneous:	
		Recharges	200
<u>Director's Delegated Virements:</u>		Delegated / Devolved	0
		Other	0
		Capital Financing	0
		<b>Gross Cost</b>	<b>3,187</b>
		Less Income	214
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>2,973</b>	<b>Net Cost</b>	<b>2,973</b>

<b>Significant Variations from the Approved Budget:</b>	
<ul style="list-style-type: none"> <li>There has been a significant overspend on the cost of providing transport and escorts for SEN pupils. SEN transport costs have risen significantly over recent years as a consequence of the action being taken to maintain children with SEN within the city rather than make (more expensive) out of city residential placements. The majority of SEN taxi contracts are still being operated under the old pricing regime and are not due to be retendered under the new price per mile scheme until September 2008. From the few contracts retendered this year it is estimated that there will be an average reduction of 20% in costs once the new price per mile contracts are in place; however, this will not have much effect on spend until later in 2008/09. Also included in the overspend is a one off £32k relating to 2006/07 transport contracts which were not invoiced (or accounted for) until this financial year.</li> </ul>	+ 176
<ul style="list-style-type: none"> <li>An overspend on discretionary transport. Over the last few years the number of appeals granted by Members has increased significantly and more than half of all transport appeals are now successful. An operational panel has now been set up to review successful appeals and ensure that the most cost effective and efficient transport option is chosen - eg walking escorts or parent &amp; child bus passes. However, the majority of costs currently incurred relate to appeals granted in previous years on the basis of supplying one to one taxi transport.</li> </ul>	+ 39
<ul style="list-style-type: none"> <li>Additional savings above the original £70k target have been generated following the transfer of Home to School Transport administration from City Strategy to LCCS and the subsequent renegotiation of main primary and secondary school bus contracts.</li> </ul>	- 34
<ul style="list-style-type: none"> <li>SEN transport costs charged to the DSG. Under current DSG regulations the authority is able to charge these costs to the Schools Budget (and hence the DSG) where it can demonstrate to the satisfaction of the Schools Forum that an overall budget saving is being achieved.</li> </ul>	- 50
<ul style="list-style-type: none"> <li>Net amount of all other minor variations in expenditure and income.</li> </ul>	- 10
<b>Projected Net Outturn Expenditure</b>	<b>3,094</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 121</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 4.1%</b>



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**Learning, Culture & Children's Services  
Service Plan Monitoring Report Year End,  
2007 – 2008**

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**Service: Finance**

**Service Manager: Richard Hartle**

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**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

**Objective 1: Supporting schools achieve the Financial Management Standard**

- Provided detailed training and support to cohort 1 of primary and special schools (on-going)
- Reviewed the training and support provided to secondary schools i.e. did it work?
- Supported the Governance Unit and EDS with FMSiSS (on-going)

**Objective 2: Introduce an Extended Schools business and technical support service**

- Reconfigured the School Finance team into a School Business Support service
- Produced a cost sharing model for Integrated Children's Centres
- Agreed working protocols for extended schools with SBOs and other support service providers

**Objective 3: Respond to the DfES review of school funding arrangements**

- Prepared (in conjunction with the Schools Forum) a response to the consultation document
- Identified the key emerging issues

**Objective 4: Plan and prepare for the next three year budget cycle 2008-2011**

- LMS formula factors reviews – reports considered by the Schools Forum in July with consultation with all schools undertaken during the autumn term and new factors implemented from April 2008.
- Considered the implications of CSR2007 and dealt with as part of the 2008/09 budget.
- Considered key resource and expenditure pressures to 31 March 2011, particularly (Children's Social Care, Home to School Transport, broadband provision, capital programme, education placements inc. inter-authority

**2. Actions planned but not completed.**

- Review the Extended Schools governance models

**Commentary**

Review work has been completed and draft guidance written but not published until after 31 March 2008.

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2007/08 Year End ~ Finance ~ Resources Management

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	06/07	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
F7	Primary School Revenue Reserves as a % of Primary School ISB Budget Share	Richard Hartle	11.3%	8.7%	7.5%	actual				Available 31st May	5% -8%	5% -8%		Year end figure will be available following completion of year end accounts closure (by 31 May 2008)
			5% - 10%	5% - 9%	5% - 8%	profile				5% -8%				
F8	Secondary School Revenue Reserves as a % of Secondary School ISB Budget Share	Richard Hartle	3.5%	2.7%	2.8%	actual				Available 31st May	2% - 5%	2% - 5%		Year end figure will be available following completion of year end accounts closure (by 31 May 2008)
			2% - 5%	2% - 5%	2% - 5%	profile				2% - 5%				
F9	Percentage of Schools whose net outturn expenditure is within 10% or £5,000 (whichever is the greater) of their net Start Budget	Richard Hartle		13.7%	14.5%	actual				Available 31st May	65%	70%		Year end figure will be available following completion of year end accounts closure (by 31 May 2008)
				50%	55%	profile				60%				
ST5	Percentage of departmental cost centres that outturn within £1,000 or 1% of the approved budget (whichever is the greater), subject to the variation being less than £10,000	Pete Dwyer/ Richard Hartle	59%	55.9%	69.4%	actual	84.5%	81.1%	78.2%	Available 31st May	74%	75%		Year end figure will be available following completion of year end accounts closure (by 31 May 2008)
				65%	70%	profile	72%	72%	72%	72%				
F10	The quality of LA financial information, including comparative data for schools (Audit Commission School Survey Question 3.32)	Richard Hartle			1.70	actual		1.70			1.68	1.67		PI remains in top quartile nationally.
						profile				1.69				
F11	Opinion of LA consultation on the planning and review of the budget for children's services (Audit Commission School Survey Question 6.7)	Richard Hartle			1.95	actual		2.03			1.93	1.92		PI remains in top quartile nationally.
						profile				1.94				
F12	The clarity of the educational rationale behind the school funding formula (Audit Commission School Survey Question 6.8)	Richard Hartle			1.89	actual		2.11			1.87	1.86		Slight dip seems to reflect a perception from primary schools that more resources need to be transferred from the secondary sector. The rationale for this transfer is not backed up by the needs analysis and could only really be addressed if overall resources to schools increase significantly in future years. PI remains in top quartile nationally.
						profile				1.88				
F13	The effectiveness of the LA's support to improve resource and financial management in your school (Audit Commission School Survey Question 6.15)	Richard Hartle			1.73	actual		1.82			1.71	1.7		Slight dip could be in response to DCSF introduction of the statutory Financial Management Standard in Schools which some schools have found quite onerous to implement. Other indicators of the financial support provided are positive including a continuing (10%) increase in the level of schools buyback in to the finance service. PI remains in top quartile nationally.
						profile				1.72				
F14	The effectiveness of the LA's support for developing extended schools (Audit Commission School Survey Question 6.19)	Richard Hartle			2.43	actual		2.97			2.15	2		Audit Commission survey is probably too early to pick up the results of the changes in Extended Schools support introduced early in 2007 and may still be reflecting the strong views expressed to the LA late in 2006.
						profile				2.3				

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PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

**Section B: Budget**

<b><u>Financial Services (LCCS)</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>1,276</b>	Employees	991
<b>Approved Changes:</b>		Premises	1
• Recruitment Advertising Adjustments (Corporate) NR	- 17	Transport	10
		Supplies & Services	629
		Miscellaneous:	
<b>Director's Delegated Virements:</b>		Recharges	3,218
• ICT Temporary Post - Transferred from Support Services Control	- 16	Delegated / Devolved	0
• Housing Recharge Budgets Returned to HASS	- 2	Other	0
• JAR Inspection costs funded from Finance traded service income	- 10	Capital Financing	0
		<b>Gross Cost</b>	<b>4,849</b>
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>1,231</b>	Less Income	3,618
		<b>Net Cost</b>	<b>1,231</b>

<b>Significant Variations from the Approved Budget:</b>	
• Vacant posts and increased income as a result of schools buying more from the school business support service.	- 116
• Higher than expected interest income on negative school centrally held balances.	- 20
• Reductions in insurance recharges partly offset by additional corporate recharges being made for stress counselling and advertising costs.	- 55
<b>Projected Net Outturn Expenditure</b>	<b>1,040</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 191</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 15.5%</b>

2007/08 Year End ~ Human Resources ~ Resources Management

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	06/07	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded		
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target			Unitary Average	
HR1	Completion of contractual documentation within statutory time limits	Jo Sheen		55%	66%	actual	83%	30%	15%	N/A	100%	100%			Sick absence within team has effected ability to produce contracts on schedule. Final figures available late May 08.	
				100%	100%	profile	100%	100%	100%	100%						
HR3	AC Schools Survey response to question re: Local Q6 - The effectiveness of HR administrative services, including the issuing of contracts of employment to staff	Jo Sheen	2.46	2.5	2.64	actual		2.76		2.76	2.00	2.00				
				2	2.00	profile		2.00		2.00						
HR4	Employment Tribunal cases successfully defended or settled for "nuisance value" only	Jo Sheen		100%	100%	actual				N/A	100%	100%				
				100%	100%	profile				100%						
HR7	AC Schools Survey response to question re: Local Q5 – The quality of professional HR personnel advice and casework	Jo Sheen	1.9	1.46	2.18	actual		2.08		2.08	2.00	1.50				
				2	2.00	profile		2.00		2.00						
ST1	% of Appraisals (PDRs) completed as a percentage of all eligible directorate staff	Pete Dwyer/ Jo Sheen	94%	90%	94%	actual		88.5%		88.5%	100%	100%				
			100%	100%	95%	profile		100%		100%						
SK1	Days lost through sickness for all the LCCS (inc schools)	Pete Dwyer/ Jo Sheen	10.96	9.01	9.96	actual	2.14	3.61	5.20	7.04						Achieved lowest sickness absence rate of all directorates performing 3.18 FTE days less than the CYC average of 9.30 FTE days lost.
						profile										

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- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

**Section B: Budget**

<b><u>Human Resources</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>606</b>	Employees	508
<u>Approved Changes:</u>		Premises	0
• LCCS Restructure (Urgency 20/03/07) NR	+ 12	Transport	1
		Supplies & Services	54
		Miscellaneous:	
<u>Director's Delegated Virements:</u>		Recharges	30
• NYBEP Budget transferred to 14-19 Strategy	- 15	Delegated / Devolved	36
		Other	0
		Capital Financing	0
		<b>Gross Cost</b>	<b>629</b>
		Less Income	26
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>603</b>	<b>Net Cost</b>	<b>603</b>

<b>Significant Variations from the Approved Budget:</b>	
• Staff vacancies within school crossing patrols.	- 25
• Net amount of all other minor variations in expenditure and income.	+ 13
<b>Projected Net Outturn Expenditure</b>	<b>591</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 12</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 2.0%</b>





## Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2007 – 2008

### Service: ICT Client Services Service Manager: Laura Conkar

#### Section A: Service Plan Initiatives and Actions

##### 1. Achievements.

- York High – The Service continues to provide IT consultancy for design and spec of new school and to chair IT group meetings in preparation for decant back to Cornlands Road site by January 09.
- Completed ICT implementation for phase 1 of Tang Hall Children's Centre. Initiated planning for decant of IT infrastructure from Heworth Family Centre to Tang Hall Children's Centre
- Initiated ICT planning for building development at Wigginton Primary School
- The Service continues to provide support to the Young People's Service for IT developments at new bases such as Holgate Families Centre & New Earswick Library
- Connexions Centres – continued to provide support in partnership with the corporate IT team to develop the infrastructure at the various sites including the implementation of VOIP services.
- Successful completion of the ICT element of the ELAMP project, including procurement and configuration of ICT equipment. This project involves providing Traveller pupils with access to a laptop, connectivity and a specialised Learning Platform to support learning activities and development of skills.
- Janet Video Conferencing Service (JVCS) – completion of site registration and distribution of details enabling schools to easily book videoconferencing sessions with JVCS.
- The Service has purchased a VOIP controller to enable schools to opt for VOIP telephony when required. In particular this purchase will support the York High project as it will enable the school to adopt VOIP in line with the infrastructure that is currently in place at the Sports Centre and in line with the infrastructure planned for the swimming pool.
- The Service has completed a briefing paper on Learning Platforms for the up coming head teacher conference. In addition a Functional Specification questionnaire has been compiled and sent to stakeholders to engage them in the process of carrying out an LA procurement of Learning Platforms
- The service has supported the ICT procurement for the One School Pathfinder project including assessment and short-listing of tenders.
- Completed LCCS input into the requirement specifications for the new CYC- wide procurement of broadband services.
- The Service is currently supporting a project at the Danesgate Skills Centre with the Looked After Children's Service to provide access to learning content and conferencing software support. This includes technical advice and troubleshooting.
- Continued to support education planning with development of IT plan for Haxby Road Children's Centre
- Continued to support education planning with development of IT plan for Carr Children's Centre
- Supported Elvington Primary in IT procurement process to replace current school ICT infrastructure.
- Supported Dunnington Primary in IT procurement process to replace current school ICT infrastructure.
- Completed IT aspects of Danesgate Skills Centre build project including procurement of ICT hardware.

##### 2. Actions planned but not completed.

- Update of LCCS ICT Strategy not yet complete

##### Commentary

Service pressures have meant that this task has been relegated to a relatively low priority.

2007/08 Year End ~ ICT ~ Resources

Code	Description of PI	Service Manager	Historical Trend					07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded
			02/03	03/04	04/05	05/06	06/07	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
IT1	Percentage of LCCS bids carried forward to full project status.	Laura Conkar				300%	66%	actual				N/A	100%	100%		Projects not initiated yet although accepted as a bid work not started yet.
						100%	100%	profile				100%				
IT2	% of schools connected to broadband	Laura Conkar	52%	50%	100%	100%	100%	actual				100%				
			38%	52%	100%	100%	100%	profile								
IT3	Quality of ICT newsletter based on annual survey - AC Local Q3	Laura Conkar		2.56	2.63	2.57	2.72	actual				2.45	3	3.00		
				3	3	3	3	profile				3				
IT4	Quality of ICT services based on annual survey - AC 6.17	Laura Conkar		3.02	2.46	2.71	2.64	actual				2.47	3	3		SP 4
				3	3	3	3	profile				3				

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- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<b><u>ICT Client Services</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>235</b>	Employees	92
<u>Approved Changes:</u>		Premises	0
		Transport	2
		Supplies & Services	1,088
		Miscellaneous:	
		Recharges	- 52
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
• ICT Temporary Post - Transferred from Support Services Control	+ 16	<b>Gross Cost</b>	<b>1,130</b>
		Less Income	879
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>251</b>	<b>Net Cost</b>	<b>251</b>

<b>Significant Variations from the Approved Budget:</b>	
• Net amount of all minor variations in expenditure and income.	- 4
<b>Projected Net Outturn Expenditure</b>	<b>247</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 4</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 1.6%</b>



## Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2007 – 2008

### Service: Management Information Service Service Manager: Yasmin Wahab

#### Section A: Service Plan Initiatives and Actions

##### 1. Achievements.

- Working with the Access and Education Welfare teams, 3 new modules have been integrated to the Pupil Database (exclusions, education other than at school and education welfare.)
- 3 IT bids were written and have been successful; one to develop links between the Pupil Database and the social care system, the second to improve the reporting functionality with the Pupil Database and the third to support the move to a new primary school management information system.
- The migration of existing referrals on the ISIS system to the RAISE social care system has been supported. More validation processes implemented to ensure the quality of data in the RAISE database
- The ICT project officer post, which will support the preparation for Contact Point, has been filled and the post holder started in mid August.
- Guidance has been produced for schools which details the procedure to help identify children who are at risk of missing education during school transfers.
- Successful completion of the statutory pupil level census, which included the collection of new data items this year. The new statutory Alternative Provision pupil level census has also been completed.
- Information Schedules have been updated and extended.
- Very successful support given to LCCS in preparation for and during the JAR inspection.
- RAISEonline report training sessions and support has been successfully completed for school advisers and schools.
- Successful completion of key stage 2 and key stage 3 question level analysis project. 96% of primary and 100% of secondary schools took part.
- Section on 'School performance outcomes' for the school categorisation document has been written.
- The use of the performance management system (QPR) has been reviewed and the decision taken to continue using the excel based system, until a new system is implemented corporately.
- Work to support the Library Services around performance management information, PIs and information systems has successfully been completed.
- The 2nd Local Authority parent survey took place in the summer term 2007. 80% of schools took part.

##### 2. Actions planned but not completed.

- Support critical migration of RAISE social care system to new version and introduce new reporting software.
- Establish information sharing group and set up city wide information hub to access a range of multi agency data.
- Work with Children's Trust and partners to ensure the successful introduction of the National Child Index in 2007/08.
- Update Information Strategy for department.
- Establish a core set of vulnerable/underperforming pupils and carry out regular monitoring and evaluation across a range of indicators.

##### Commentary

- Migration has been delayed; however, preparatory work has been undertaken.
- Delayed due to staff resources
- National deadline extended to 2008/09. Work ongoing.
- Limited work done this year due to staff resource issues.
- Limited work done this term due to vacant post.

2007/08 Year End ~ MIS ~ Resources

Code	Description of PI	Service Manager	Historical Trend					07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded	
			02/03	03/04	04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target			Unitary Average
MIS1	The effectiveness of your LEA's strategy for managing information and data (Audit Commission School Survey Q 6.11)	Yasmin Wahab	2.93	2.17	1.68	1.44	1.38	Actual				1.47	1.60	1.60			Although slightly down on last year's performance, we have still achieved a top 10 ranking in England and Wales for this service to schools.
		2.00			1.75	1.60	Profile				1.60						
MIS3	Support to schools for using pupil performance data to secure school improvement (Audit Commission School Survey LEA Q13)	Yasmin Wahab	2.57	2.02	1.39	1.58	1.40	Actual				1.47	1.60	1.60			
		2.00			1.75	1.60	Profile				1.60						
MIS4	The MIS team's support for pupil data collection exercises (Audit Commission School Survey LEA Q4)	Yasmin Wahab		1.75	1.49	1.46	1.42	Actual				1.37	1.60	1.60			Significant improvements in this area reflects service enhancements over the years.
		2.00			1.75	1.60	Profile				1.60						
MIS6	% of schools meeting deadlines for MIS data collection exercises included in the department's Data Calendar	Yasmin Wahab				85%	90%	Actual				91%	92%	93%			
		80%				82%	Profile				91%						
MIS 8	The quality of the information schools receive from your council about looked-after children in your school (Audit Commission School Survey Question 3.23)	Yasmin Wahab				2.50	2.41	Actual				2.29	1.90	1.80			Although this year's target has not been achieved there has been good improvements shown since 05/06. Work continues to improve in this area of information with schools.
		2.30					Profile				2.10						

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

**Section B: Budget**

<b><u>Management Information Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>269</b>	Employees	300
<u>Approved Changes:</u>		Premises	0
		Transport	5
		Supplies & Services	17
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>322</b>
		Less Income	53
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>269</b>	<b>Net Cost</b>	<b>269</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>269</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>



## Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2007 – 2008

**Service: Planning and Resources**  
**Service Manager: Maggie Tansley**

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

##### Being Healthy

- Menu improvements made by an increasingly locally sourced products and suppliers
- Marketing strategy to encourage more pupils to take a midday school meal and for higher take-up of free meal entitlements in place
- Training programme successfully implemented for the school meals catering workforce to enable them to create meals from a wider variety of fresh produce
- School kitchens needing improvement are prioritised within an overall 7-year maintenance cycle
- All schools now have a School Travel Plan, although these are being continually updated

##### Enjoy and Achieve

- Skills Centre has been delivered, York High, Manor and Joseph Rowntree schools are in construction
- Criteria for supporting the delivery of 14-19 agenda have been agreed
- Primary Strategy for Change, to replace the bidding round for capital works in the Primary Sector, drafted

##### Making a positive contribution

- All 8 Children's Centres either complete or scheduled for completion early 2008/09 and all have achieved designation

##### Supporting the Directorate

- Negotiated a new school meals price for the next 3 years of the catering contract
- Mutual understanding of roles and relationships between PFI provider and users developed

#### 2. Actions planned but not completed.

#### Commentary

##### Being Healthy

- Work with colleagues in Leisure to develop and support school projects in line with the Active York city-wide strategy
- Work in partnership with Neighbourhood Services to obtain improvements in cleaning standards in schools

Ongoing

Ongoing. Cleaning not up to standard, largely due to staffing issues we are working with Neighbourhood Services to address

##### Enjoy and Achieve

- Use the capital programme to make the best use of school buildings to serve the needs of their communities and taking the views of those communities, including children and young people, into account.

Ongoing  
Primary Strategy for Change will be widely consulted on early in 2008/09

##### Achieving Economic well-being

- Plan that school places are provided in the right numbers and correct locations

Updated annually, major reviews planned for 2009/10 of east and south of the City

##### Supporting the Directorate

- Represent LCCS in compiling a Corporate Information Governance strategy, including electronic Document Management and customer information
- Represent LCCS within the Corporate Accommodation project

Ongoing to be ready for move to Hungate, corporate strategy now approved

Ongoing

##### Staying Safe

- Improve the way in which the CYC website provides information about Children's Services

No current development programme on CYC website, but YorOK is promoting information for children and families

2007/08 Year End ~ Resources and Planning ~ Resources Management

Code	Description of PI	Service Manager	Historical Trend				07/08				08/09	09/10	06/07	PI appears as a Key PI	Reasons/Explanation as to why Year End target wasn't achieved or exceeded	
			03/04	04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term						3rd Mon Target (Whole Year)
CYP2.3 (P3)	% of pupils taking a school meal in primary schools	Maggie Tansley	38.1%	35.6%	37%	34.0%	actual	35.8%	31.4%	32.5%	35%					Regardless of the large price increase in October 2007, school meals take-up has recovered from a poor start earlier in the year.
			35%	38%	35%	33%	profile	32%	33%	34%	34%	35%	36%			
P8	Percentage of primary schools with 25% or more of their places unfilled	Maggie Tansley	22.2%	14.8%	12.9%	14.8%	actual				9.3%		12%	11%		Within the limits of good practice to allow for parental preference.
			18%	18%	16%	14%	profile				13.0%					
P9	Percentage of secondary schools with 25% or more of their places unfilled	Maggie Tansley	18.2%	9.1%	9.1%	18.2%	actual				10.0%		10.0%	1100.0%		This reflects popularity of some schools, we would seek to increase places where projections sustain demand and where neighbouring schools would not be adversely effected.
			9.1%	18.2%	9.1%	9.1%	profile				10.0%					
P10	Percentage of primary schools oversubscribed (@ PLASC)	Maggie Tansley	20.3%	18.5%	22.2%	14.8%	actual				24.0%		16%	15%		This reflects popularity of some schools, we would seek to increase places where projections sustain demand and where neighbouring schools would not be adversely effected.
						20.0%	profile				18%					
P11	Percentage of secondary schools oversubscribed (@ PLASC)	Maggie Tansley	18.1%	45.4%	36.3%	54%	actual				40%		20%	20%		Continuing to improve and working towards target with limited recourses.
						27%	profile				20%					
P12	Percentage of schools with an A rating recording the unsuitability to teach the curriculum (bi-annual survey)	Maggie Tansley			35.4%	N/A	actual				31.3%			20%		Allowable under DCSF rules of "excepted children".
							profile				25.0%					
P1	Percentage of primary classes with more than 30 children for Reception to Year 2 inc	Maggie Tansley	2.8%	3.9%	4.0%	1.0%	actual				1%		0%	0%		The continued staff training programme is reflected in this improvement.
			0%	0%	0%	0%	profile				0%					
P2	Number of recorded defaults raised during school meals monitoring	Maggie Tansley	8	2	0	0	actual	0	0	0	0		4	4		Recruitment of staff difficult and staff having to be cleared by CRB results in long delays from interview to start date, and staff find other jobs where they can start quicker and begin earning money.
			4	10	3	5	profile	1	2	3	4					
P4	Numbers of schools (in contract) not getting 95% pass rate for school cleaning	Maggie Tansley	16	24	27	23	actual	11	15	21	34		25	20		Urgent school condition problems are being resolved quickly.
			12	14	24	22	profile	12	22	30	30					
P5	Nos. of schools with a D rating recorded for any condition element	Maggie Tansley	4	14	3	1	actual	N/A	N/A	N/A	15		2	2		
			6	4	4	3	profile	3	3	3	3					

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority



## Section B: Budget

<b><u>Planning &amp; Resources</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>382</b>	Employees	453
<u>Approved Changes:</u>		Premises	17
		Transport	5
		Supplies & Services	135
		Miscellaneous:	
		Recharges	-124
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>487</b>
		Less Income	104
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>382</b>	<b>Net Cost</b>	<b>382</b>

<b>Significant Variations from the Approved Budget:</b>	
• The Business Support Service has made savings on directorate wide photocopying, postage and accommodation budgets.	- 36
• Net amount of all other minor variations in expenditure and income.	+ 1
<b>Projected Net Outturn Expenditure</b>	<b>347</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 35</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 9.2%</b>

**Annex 2**

# Joint area review

**City of York Children's Services Authority Area**

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Review of services for children and young people

Audit Commission  
Healthcare Commission  
HM Crown Prosecution Service Inspectorate  
HM Inspectorate of Constabulary  
HM Inspectorate of Prisons  
HM Inspectorate of Probation  
Ofsted

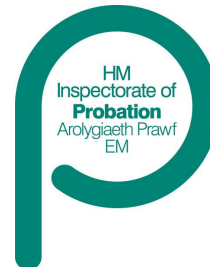
**Age group:** [Add]

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**Published:** [Add]

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**Reference no:** [Add]



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## Introduction

1. The most recent annual performance assessment (APA) for the City of York judged the council's children's services as outstanding and its capacity to improve as outstanding.
2. This report assesses the contribution of local services in ensuring the following for children and young people:
  - at risk, or requiring safeguarding are effectively cared for
  - who are looked after achieve the best possible outcomes
  - with learning difficulties and/or disabilities achieve the best possible outcomes.
3. There were no investigations in the joint area review beyond those outlined in paragraph 2 above.

## Context

4. The City of York is a nationally prominent city with a strong historical heritage. It is one of the UK's most visited tourist centres and has become an increasingly important centre of academic excellence. Geographically, the York local authority boundary covers some 105 square miles, comprising the urban centre of York and a number of small rural villages. The city is the largest urban conurbation across the sub-region and has the highest population density. The total population is estimated at 191,800 with 41,663 aged between 0 and 19. This represents an increase of over 5% since 2001. The percentage of Black and minority ethnic groups in York is small at approximately 6%. This is increasing year-on-year with an expected rise to 10% in 2010. The largest ethnic category (other than White British) continues to be 'White other', which includes people of Turkish, Kurdish, Eastern European and Traveller/Gypsy origin. The city is relatively affluent, although there are significant pockets of deprivation with one designated super output area ranking in the most deprived 10% in England and a further four within the most disadvantaged 5%.
5. Children's care services are provided through approximately 90 full-time foster carers (incorporating mainstream and professional schemes). There is one six-bedded residential home within the city and one respite residential children's home providing short breaks for children with learning difficulties and/or disabilities. There are three family centres, two of which have now been relocated into integrated children's centres and seven field social work teams. There are 63 children on the child protection register and 167 children and young people who are looked after.

6. Pre-16 education comprises five independent schools, two designated children's centres, one nursery school, 54 primary schools, 10 secondary schools, two special schools, one pupil referral unit and one 14–19 Skills Centre. Additional early years provision comprises 239 registered childminders, 41 private/voluntary day nurseries and 44 play groups.
7. Post-16 education and training is provided by four schools with sixth forms, one general further education college, one specialist agricultural college and the new 14–19 Skills Centre. There are two universities.
8. Entry to Employment (E2E) provision is commissioned by the local Learning and Skills Council and the main providers are York Training Centre, Yorkshire and Humber Training and Selby College (40 places in total). In addition to this, the 14–19 partnership supports a pre-E2E pilot for up to 20 learners.
9. Educational and recreational leisure time activities, including youth work and youth support services, are provided by the council's directorate of Learning, Culture and Children's Services. Connexions will form part of the newly integrated young people services from April 2008.
10. Adult and community learning, including family learning, is provided by Learning, Culture and Children's Services as part of the Learning City partnership.
11. Primary care is provided by the North Yorkshire and York Primary Care Trust and acute hospital services are provided by York Hospitals Trust. Mental health services in York are commissioned by North Yorkshire and York Primary Care Trust and based at the Limetrees Centre, which offers the full range of Child and Adolescent Mental Health Services (CAMHS) provision, including in-patient tier 4 provision and outreach provision.
12. Services to children and young people who are at risk of offending or have offended are provided through the City of York Youth Offending Team.

## **Main findings**

13. The main findings of this joint area review are as follows:
  - Safeguarding is outstanding. Children and young people live in a very safe environment. There are highly effective multi-agency partnership arrangements, with strong strategic leadership through a well-established Local Safeguarding Children Board (LSCB). Early identification, referral and assessment processes are rigorous and ensure that interventions are prompt and that appropriate support is provided for children and families in need.

- Support for looked after children is outstanding. Health, education and emotional needs are met through access to comprehensive and high quality services from the council and its many partners. The views of looked after children and young people are actively sought and used diligently to shape and develop services. The council has a strong record of ensuring that all young people leaving school enter further education, employment or training. There are effective arrangements in place to support those young people leaving care, including help with housing and financial assistance.
- Provision for children and young people with learning difficulties and/or disabilities is outstanding. Exemplary work is undertaken to ensure the early identification of need supported by a strong and inclusive range of provision across health, education and the voluntary sector. Pupils make good progress at school and there are excellent arrangements to support them through transition. Their voice and opinions are used frequently to inform the development and improvement of provision. There is good support to help young people's transition to adult life, particularly by encouraging independent travel and the provision of shared and independent housing.
- Service management is good with outstanding capacity to improve further. Strategic planning through the YorOK Board is strong and there is very clear commitment expressed through a transparent and realistic approach to social inclusion. Financial and performance management arrangements are good and management information is used effectively to monitor and review progress. Clear priorities are in place which focus strongly on closing the gap between the majority of children and the most vulnerable groups.

## Grades

**4: outstanding; 3: good; 2: adequate; 1: inadequate**

	<b>Local services overall</b>
<b>Safeguarding</b>	<b>4</b>
<b>Looked after children</b>	<b>4</b>
<b>Learning difficulties and/or disabilities</b>	<b>4</b>
<b>Service management</b>	<b>3</b>
<b>Capacity to improve</b>	<b>4</b>

## Recommendations

### For immediate action

The local partnership should:

- ensure that an appropriate way is found for the successful dissemination of the findings of this report to children and young people in the area
- ensure that agency representatives improve their attendance at child protection review conferences, particularly where de-registration is being considered.

### For action over the next six months

The council and its strategic partners should:

- identify capacity to develop and commence implementation of the embryonic integrated children's workforce development strategy.

## Equality and diversity

14. The local strategic partnership addresses equality and diversity issues effectively. Commitment to social inclusion by all partner agencies is robustly demonstrated through a rich and innovative tapestry of programmes and activities that sensitively target the most vulnerable children and their families. Very good attention is given to ensuring that Black and minority ethnic groups such as new arrivals from Eastern Europe and the Traveller community receive prompt and appropriate support to help them settle into mainstream life. A range of multi-agency services enable the most vulnerable children and young people to receive timely support through periods of transition and to engage in a wide range of activities that extend their interests. Increasingly these reflect cultural diversity. Consultation with these groups is used consistently well to inform, review and shape provision. The trend of improvement in educational attainment across all key stages demonstrates that the gap between the most vulnerable groups and their peers is narrowing. Progression into employment, education and training for vulnerable groups is good and improving.

## Safeguarding



15. **The contribution of local services to improving outcomes for children and young people at risk or requiring safeguarding is outstanding.**



<b>Major strengths</b>	<b>Important weaknesses</b>
<p>Strong and effective partnership working across the voluntary and statutory sectors to ensure children are well safeguarded.</p> <p>Very good support to children and young people to reduce incidents of bullying and road traffic accidents.</p> <p>Excellent support to children and families experiencing domestic violence.</p> <p>Highly effective referral and assessment service.</p> <p>The high quality and timely support from the CAMHS to children and young people to promote their emotional health and well-being.</p> <p>Excellent range of early prevention and family support services provided through children's centres, family support services and extended services.</p> <p>Excellent arrangements for safe recruitment and the management of allegations against staff.</p>	<p>Low attendance at child protection review conferences, particularly where de-registration is being considered.</p>

16. Safeguarding is highly prioritised within services. Excellent and comprehensive information and guidance for children and young people about keeping safe is very easily accessible through a wide range of contact points such as Twist magazine, aimed at young cyclists, and others that focus on keeping children safe from sex offenders. Adults understand issues that concern children and young people and services are highly responsive to their needs. As a result children and young people said they felt more aware and personally empowered.

17. Partnership working is outstanding and a particular strength is the work with the voluntary sector. There is very good understanding and commitment to sharing responsibilities for safeguarding children and young people. The 2007 APA judged safeguarding arrangements to be outstanding and that York had a good record in provision for staying safe and had further improved outcomes since the APA in 2006.

18. Most children in the City of York who responded to the Tellus Survey reported feeling safe both living in and going to school in the city. Children and young people receive excellent support and advice on keeping safe. The council's anti-bullying strategies are highly effective and regular annual surveys and monitoring reports by the council demonstrate improvements in relation to the reduction in the number of reported incidents from 7.5% in 2002 to 6.5% in 2005 to 5.2% in 2007. Prompt action is taken by teaching staff when bullying occurs and good support is provided for victims via a range of effective responses such as access to trained peer mentors. Children spoken to as part of the review made comments such as, 'friendships groups are good, if you are struggling to make friends' and 'I like circle time because I can talk about anything that is worrying me'. A good range of 'keeping safe' training is provided through schools, children's centres and other council settings. Safeguarding is included in all parenting skills training, enabling parents to feel more confident in their ability to keep their children safe.

19. The council has effectively targeted prevention work on road traffic accidents, which has successfully led to a reduction in the number of children killed or seriously injured from seven to four; 67% of schools have a travel plan, which is significantly better than the national target of 55% and which has been achieved well before the deadline.

20. Children and young people receive excellent support to promote their emotional well-being, including their mental health needs. Specialist CAMHS workers are attached to all schools and these arrangements are very effective in identifying children and young people who need help early and providing them with prompt and timely support. Castlegate young people's one stop shop is situated in the heart of the city and provides a wide range of information, advice and support services for the 16-25 age range. Connexions operates a full service of careers information and advice and other partner agencies, including sexual health services and CAMHS, provide important youth support services. Targeted services for more vulnerable young people are particularly well used. Teenagers who were accessing CAMHS provision, housing advice and debt counselling at the centre were effusive about the help they had received to navigate their way through particularly difficult and turbulent times: young people said that the support had 'turned my life around', 'made me feel like I was worth something', and that the 'timing was crucial'.

21. Very strong inter-agency commitment to early intervention and preventative work with families experiencing difficulties has contributed significantly to a reduction in the number of children subject to a plan or placed on the child protection register. Performance at 21.2 per 10,000 is significantly better than comparators (27.6) and the national average (30.1). Arrangements for the implementation of the Common Assessment Framework are developing well. Integrated children's centres provide a wide range of high quality multi-agency services that parents find easy to access and are of consistently high quality. These include individual and group social work, health visiting, child psychology, parenting classes and play development. An excellent range of parenting programmes are available, some based on the 'Strengthening

Families, Strengthening Communities' approach. For example, parents from the Traveller community who had successfully completed this programme had increased in confidence and self-esteem and learnt new skills to support their own families and their peers. Children's centres have quickly and successfully engaged with hard-to-reach families and especially those who are newly arrived from Eastern Europe. This includes using a rich variety of culturally aware approaches, for example drop-in sessions and after-school activities such as the Culture Club.

22. The LSCB is well established and provides very good strategic leadership. It is well linked to other strategic partnerships, including those in the region, and ensures that the wider safeguarding issues are dealt with coherently. This has resulted in key issues such as domestic violence, children at risk of harming others and safe recruitment practices receiving greater focus. The Board has good representation from all the key agencies. There is very good focus on key child protection responsibilities and the wider safeguarding agenda. The Board has clear priorities for developing and improving safeguarding services and the quality of practice based on national and local objectives.

23. Children and young people who have experienced domestic violence receive very good support and advice in order to keep themselves safe. Effective partnership working through the Multi-Agency Risk Assessment Conference and the 'virtual team' approach ensures that referrals of domestic abuse are responded to promptly. Excellent joint working between the police, health services and voluntary sector providers such as Women's Aid, the NSPCC and Home Start has resulted in children and their families benefiting from a wide range of good quality services including legal advice, sheltered housing and specialist counselling through individual and group work. Children and young people affected by sexual abuse also receive intensive support through therapeutic services.

24. The council has an excellent range of resources to reduce anti-social behaviour, offending and re-offending by children and young people and this has led to a slight reduction in incidents. A relatively small number of young people are involved in low-level crime. Successful preventative initiatives have been developed and target well the most vulnerable individuals and groups. These are generally provided through the youth service and a broad range of innovative voluntary and community sector projects, such as Inspired Youth Arts and Media Project, Playspace and the Chill Out Zone programmes. Police and local communities report that these projects are effectively reducing anti-social behaviour in some of the most deprived areas.

25. The child protection system works very effectively and arrangements are well understood by partner agencies. Agencies have a very good understanding of thresholds for referring concerns to social care. The assessment and referral service is very well managed. There is very good management oversight of case work and practitioners receive regular supervision of their practice. Referrals are responded to promptly and effective systems are in place for tracking referrals through to allocation and cases are closed appropriately. The

percentage of initial assessments completed on time has increased significantly from 53.5% to 66.5% and is now in line with the national average. The number of core assessments completed on time is 91%, which is significantly better than comparators and the national average. The quality of most assessments is generally good but case audits indicated that improvements could be made to ensure that all assessments are of a good quality. Risk assessments are comprehensive and of a good quality. Effective action taken by the council has successfully reduced the number of repeat referrals from 28.9% to 22.9% and this is now in line with the national average.

26. There is excellent partnership working between agencies such as the police, health and education in respect of child protection section 47 strategy meetings. All agencies have a designated lead officer for safeguarding, and agency staff, including those from the voluntary sector, have access to a good range of multi-agency training opportunities. Greater emphasis is now being placed on addressing issues of cultural diversity given the recent rise in Eastern European families wishing to live in York. Communication between professionals is excellent. The council has had only one serious case review in five years and has taken further action to ensure that lessons are learnt from reviews in the region and nationally.

27. The City of York has fewer children subject to a child protection plan than similar authorities and nationally due to the excellent arrangements that are in place for supporting families. Re-registrations are very low and are significantly better than similar authorities and the national average. No child or young person has been on the child protection register for over two years. All children on the child protection register are allocated to a qualified social worker and receive regular visits. Child protection plans are well constructed and are reviewed regularly at conferences and core groups. However, some child protection review conferences are not always well attended, particularly when concerns about a child or young person have reduced and there is inter-agency agreement that de-registration is appropriate. Children and young people receive good support to make their views known as part of child protection planning. The number of parents who attend child protection meetings is high due to the very good support they receive from case managers.

28. Effective arrangements are in place for tracking children and young people missing from care or from education, and there are very good arrangements in place for ensuring the safety of children and young people educated at home or in alternative provision. Good arrangements are in place to ensure that children privately fostered are well safeguarded. Recent regulatory inspection judged local arrangements to be good.

29. Multi-Agency Public Protection Meetings are well established and provide a very good contribution to protecting children from dangerous offenders.

30. The council has excellent arrangements to ensure safe recruitment of staff and volunteers. Schools have been particularly well supported to ensure their systems and processes are secure. There are also good arrangements in place to manage allegations against professionals. These have been further

strengthened recently by the appointment of designated staff in partner agencies of the LSCB and the Local Authority Designated Officer ('LADO') who ensure that responses to allegations are well coordinated and progress is monitored effectively.

## Looked after children and young people



### 31. The contribution of local services to improving outcomes for looked after children and young people is outstanding.

Major strengths	Important weaknesses
<p>The strong multi-agency commitment to the needs of looked after children.</p> <p>The council's commitment to and engagement in corporate parenting.</p> <p>Health needs of looked after children very well met through a good range of flexible services including excellent work by CAMHS.</p> <p>Looked after children and young people frequently involved in consultation and research which leads to service redesign and development.</p> <p>High investment in preventative services to stop children becoming looked after.</p> <p>Excellent range of education support services for looked after children who need additional support or who need to re-engage with learning.</p> <p>High numbers of children who contribute to their reviews.</p> <p>Care leavers needs are extremely well met through the very good range of services set up to support them.</p>	

32. High priority is given to looked after children and young people by the council and its partners. The City of York is firmly committed to permanence and maintaining older young people in care, which has contributed to better stability for them and has led to an increasing number of over-16s remaining in

care. The number of looked after children has increased but remains below the England average. Corporate parenting is a key strength. Councillors have a clear understanding of their responsibilities and actively engage with young people to ensure that services better meet their needs.

33. The majority of children and young people who are looked after are placed in foster care. They live in stable placements and have their reviews held on time. The council provides good support to children living with foster carers and makes good efforts to ensure that placements do not break down. The Enhanced Fostering Service ensures that very difficult to place and challenging young people have been successfully placed with York foster carers. Performance in relation to getting children adopted within good timescales is very good.

34. The council has also been very successful in increasing the range and number of foster carers available. The recent closure of a children's home has provided further investment in preventative services, which enables additional support to be provided to those children who are most at risk of entering care. An excellent range of intensive support services are available including family group conferencing and School Home Support. This has helped to reduce the overall numbers of young people entering care. Many children have been supported to live with their extended family through a variety of arrangements including the use of Residence and Guardianship Orders.

35. Young people are now experiencing improved placement stability and increasing numbers of them are choosing to remain with their foster carers beyond their 18th birthday. As a direct consequence of this there has been a slight increase in the number of young people looked after overall.

36. Looked after children and young people are safeguarded well. All children are allocated to a qualified social worker and receive regular visits from them which they value. Care plans are of a generally good standard demonstrating a strong focus on children's overall needs. Recent regulation inspections of fostering services, adoption services and children's homes judged these settings to be safe and good or outstanding overall.

37. Health needs for this group of young people are very well met. There is good access to a range of flexible services including CAMHS and this has resulted in very high numbers of children and young people engaging in health and dental checks. At 83% performance is banded very good and the trend is upwards. The support provided by the CAMHS is excellent. The flexible approach adopted by the professional staff and consistently good services provided have been highly commended by young people, carers, parents and social workers. Support from this service has enabled many children and young people with complex needs to be cared for locally resulting in fewer children and young people being placed out of area. Health services for looked after children and young people have been redesigned based on previous research conducted by children and young people. The findings of this research concluded that they felt well supported in staying healthy.

38. The council has high aspirations for the achievement of looked after children and young people, demonstrated by the wide range of effective educational support services available to them. Excellent data retrieval from schools and regular tracking of progress ensures that any concerns are swiftly identified and addressed. Young people receive good individual tutoring both in school, in their homes and other settings. This support continues into higher education with currently three care leavers supported at university.

39. Robust systems have been introduced to ensure the effective monitoring of the achievement and attendance of looked after children. All looked after children have Personal Education Plans to which they contribute. Very good collaboration exists between the educational psychology services, school improvement and behaviour support staff, education welfare and the education support worker for looked after children. Regular monitoring meetings are held to discuss individual progress and to review programmes to ensure the full potential of this cohort is being met. Tailored provision to address specific needs has also increased, which includes the new 14–19 Skills Centre at Danesgate where strong improvements regarding motivation, attainment and attendance of those on the centre's roll have been recorded.

40. The impact of improvements to the quality of support now in place is clear. Recent unvalidated data shows that there has been a significant increase in the percentage of young people leaving care with one or more GCSEs (71.4% so far), a 30% improvement from last year and the trend is upward. In 2007 one young person achieved three GCSE passes at grades A\*-C and five achieved one or more A\*-G grades. Numbers in this cohort are low, eight in total, with the significant proportion entering the care system during their mid-teens, and some with a long history of poor engagement with education. Two (25%) young people out of this group had statements. Younger children at Key Stages 1 and 2 who are in the care system do very well at school. This success is reducing the gap between the achievement of looked after children and the general population in York. All young people leaving school at 16 in 2007 entered education, employment or training and have sustained full engagement.

41. The council has taken effective action to reduce the number of looked after children missing 25 days or more from education. There is regular monitoring of attendance and early identification of those at risk of missing school. As a result of this, since September 2007 the attendance of looked after children has improved significantly from a poor baseline of 21.05% prior to September, with no young person missing from school for 25 days or more. An excellent range of support for young people who have previously disengaged from education is in place. Young people with a history of non-school attendance prior to being looked after are now engaging positively with learning through the excellent support they get from the Alternative Learning Project.

42. Looked after young people who engage in offending behaviour are well supported by good joint working arrangements between the youth offending team and the social care services. Very few are involved in re-offending and

offending behaviour and good preventative programmes such as the Youth Inclusion Support Programme (YISP) and targeted youth work are contributing well to sustaining these low numbers. Free access to leisure provision and city libraries and museums is available for looked after children and their families. Travel is subsidised and the council and partner agencies make sure that this group is given early notification of holiday projects, after school activities and special events to ensure that their participation is encouraged.

43. The views of looked after young people are actively sought and they have excellent opportunities to take part in decision-making and in planning and influencing the development of services. Media and the arts are used frequently to help them tell their stories, raise awareness and campaign for change. They know their rights and get good support to make their views known. High numbers of them take part in their reviews. The work of the 'Show Me That I Matter' looked after consultation group is highly commendable. In the last year looked after children and young people have achieved many improvements through the challenge they have provided to senior officers and councillors. A recent celebration event for looked after young people which the group organised has received excellent feedback from officers, invited guests and young people themselves. Young people described the event as 'brilliant' and 'the best ever'.

44. Care leavers receive excellent support from leaving care services. Strong partnership working between the leaving care services and housing services ensures priority is given to care leavers. There are very effective arrangements for preparing young people for independence; the pathway team in partnership with other agencies ensures that priority is given to preparing young people for independence. Young people have good opportunities to experiment, for example living on their own in a 'taster' flat before becoming independent. The council continues to support care leavers above and beyond the statutory requirements once they have become independent both practically and financially. They receive good support to manage their money, to eat well, to stay safe and to live as healthily as possible.

## Children and young people with learning difficulties and/or disabilities



**45. The contribution of local services to improving outcomes for children and young people with learning difficulties and/or disabilities is outstanding.**



<b>Major strengths</b>	<b>Important weaknesses</b>
<p>A high and positive profile for inclusion, which is well embedded in planning and practice.</p> <p>Very strong multi-agency work which demonstrates a keen sense of responsibility for inclusion across the agencies.</p> <p>Exemplary early identification, integration and intervention work.</p> <p>An excellent school improvement and inclusion service which promotes inclusive, independent institutions.</p> <p>Excellent use of data tracking for pupils with special educational needs.</p> <p>A very high quality and effective training programme – much of it accredited – available to all staff involved with children and young people with learning difficulties and/or disabilities.</p> <p>A highly skilled workforce.</p> <p>An extensive range of leisure and out-of-school activities for children and young people in both mainstream and specialist provision.</p> <p>A very wide range of consultation and participation in decision-making by children, young people and parents.</p>	

46. Children and young people with learning difficulties and/or disabilities in the City of York have a very high profile in the Children and Young People's Plan (CYPP) and a clear voice in the services and activities which support them. The concept of inclusion is well embedded in planning and practice and the necessary structures, which include health, the local authority social services and education, are in place to bring about further development. The new Head of Integrated Services for Disabled Children effectively links operational and strategic management for children aged 0–19 years with learning difficulties and/or disabilities and ensures the impetus to further improvement.

47. Excellent multi-agency work is undertaken within strong working relationships and demonstrates a keen sense of responsibility across the agencies with regard to inclusion. Parents and schools respect the council's

willingness to consult, discuss and be responsive to their concerns. This very effectively contributes to and underpins the health, learning and safeguarding of children and young people with learning difficulties and/or disabilities. Effective joint commissioning between the council and health partners has resulted in a reduction in the number of children and young people placed out of area. Training for child protection and anti-bullying has been of a high quality, schools feel well supported with appropriate procedures in place and parental surveys reflect increased satisfaction. There has been very good city-wide training in schools and settings to facilitate development of disability equality schemes.

48. Exemplary early identification, integration and intervention work is being implemented through very close multi-agency work and the sharing of posts. Young children and their parents are very well served by the Child Development Centre, Portage and the work of the Joint Panel for complex cases, and the Early Support programme helps those with moderate, severe and complex needs. Special educational needs coordinators (SENCOs) are in all early years settings. Trained key workers assist parents in the coordination of support and parents value them highly. A specialist social care team provides advice and assistance to children and families to enable them to access a range of care packages to meet complex needs; this includes respite care and access to sharing care services. The team works very well with the referral and assessment team to ensure that child protection concerns are responded to well. However, a staffing shortfall in the specialist social care team has meant that some longstanding children in need cases requiring reviews of care plans are not always completed on time.

49. Specialist early intervention, including that for autism, speech and language therapy or physiotherapy, and the increasing delegation of financial resources to schools without recourse to a statement of special educational need, has meant that many children have been enabled to attend their local early years setting or their local school. Transport provided is reliable. Health services work very effectively with children's centres, settings and schools. Parents have real choice, which has relieved parental anxiety and enabled many children and young people to become established in their local community. The Parent Partnership Service supports parents very effectively in making choices and decisions. Thresholds and criteria for statements of special educational need are clear. For children who need it, the statementing process is carried out very efficiently and the percentage of pupils with a statement of special educational need is significantly lower than the national average or statistical neighbours. Parents speak highly of the quality of provision and the role of the specialist Hob Moor Oaks primary and Applefields secondary schools in their children's lives.

50. A wide range of support programmes and family learning is available to parents through, for example, the Strengthening Families, Strengthening Communities initiative and the Lime Trees facility, the latter of which provides very good support for families and young people with autism or mental health difficulties. Very high quality respite care is available for parents through The

Glen residential children home and through the Sharing Care scheme. Families are very satisfied with the quality and level of support available to them. Direct payments and individualised budgets are promoted. A good and increasing number of families and young people are accessing care in this way. Consultation with parents is very good and the Childcare Sufficiency survey shows that 83% of parents with a child with learning difficulties and/or disabilities are happy with the quality of care that their child receives.

51. Information on services and organisations available to parents is provided through the very useful web-based *Guide to Services for Disabled Children and Young People in York*, which is also available in hard copy. Information on a range of topics, including holiday activities, the Parents' Forum, the 'Special Olympics', finance, housing etc is published through newsletters and newspapers such as *School's Out* and the Children's Information Service website. Each children's centre has an Information Champion. Parents are widely consulted and are represented on many strategic groups. In response to consultation and parents' request for a support network, a Parent's Forum has recently been set up. The local authority provided a very substantial level of officer support and funding for a part-time coordinator for this initiative, which is well underway.

52. The School Improvement and Inclusion Service provides excellent support and challenge to schools, and pupils with learning difficulties and/or disabilities make good progress. Data tracking across the key stages is excellent and close monitoring of progress is carried out. In addition, a wide range of programmes are provided in schools which successfully support emotional and social well-being. The majority of schools use the York Self-Review Framework very effectively to monitor their performance with regard to inclusion. A number have been accredited with the Inclusion Certificate and now work collaboratively with other partners as peer assessors. Permanent exclusions from special schools are below the national average and fixed-term exclusions have reduced for all pupils and are now below the national average. An excellent range of courses is available to all staff working with children and young people with learning difficulties and /or disabilities from early years onwards, with many of the courses being accredited. These, together with learning networks, conferences and dissemination of good practice workshops, develop staff confidence, knowledge, understanding and ability to meet the range of special educational needs. This has a very significant impact on the capacity of staff with regards to inclusion. Schools and early years settings feel very well supported by the authority and the work of the Educational Psychology Service is held in high regard.

53. Very effective consultation is carried out with and by children and young people with learning difficulties and/or disabilities with regard to the services and facilities they use and require. Their voice and opinions are highly valued and respected. They are involved in interviewing staff and have had considerable influence on the school environment and on leisure centres in meeting their access obligations under the Disability Discrimination Act. Their opinion on the accessibility of leaflets and other written information is also

frequently requested. Through 'The Heard' project, older young people have had a significant influence on CAMHS delivery with involvement on the strategic board and ongoing provision of a telephone support line and website for young people needing someone from their peer group with whom they can talk. Young people feel empowered and consider that they make a difference.

54. An extensive range of leisure and out-of-school activities is available in both inclusive and specialist provisions. These are very effectively supported by voluntary and independent organisations such as Special Needs Activities and Play Provision in York (SNAPPY) and student volunteers organised through the Children's Society's 'Participation, Advocacy, Consultancy and Training' (PACT) initiative, who very ably support individual young people to be integrated into mainstream and specialist activities. These activities cater for interests in personal development, social and interpersonal skills, performing arts and sports. The Disability Sports Coach provides impressive training for club leaders in working with young people with a disability, which increases choice and capacity around the authority. Children and young people enjoy living in York but find the cobbled streets in the city centre difficult when in a wheelchair.

55. Close attention and preparation is given to easing the path of transition for children and young people with learning difficulties and/or disabilities as they move through education and/or care. SENCOs work very closely with primary school SENCOs and Connexions workers are effectively involved from Year 9 onwards. The vast majority of young people contribute to their annual reviews and care plans, where necessary, through the use of photographs, sign type and supported writing. A multi-agency 'Moving into Adult Life' group works effectively to support progress into adult health and social services. Young people reported that they have been given good support overall.

56. The York Independent Living Skills initiative is very successful in providing supported independent travel training for young people and an increasing number of young people enjoy travelling independently. Different housing initiatives allow for young people to develop independent living skills through shared housing and independent accommodation, and young people were very positive about these opportunities. Waiting times for such accommodation are not unduly long and give time for planning and preparation. Connexions workers provide good support to young people wishing to continue in education or training. At post-16, young people have the opportunity to go onto college or to attend work-based learning. Young people enjoy these programmes but were less positive about the provision available for longer term training and employment prospects. The recently opened 14-19 Skills Centre at Danesgate has increased the number and range of vocational opportunities available and plans are in hand for developing further provision at the Archbishop Holgate's CE School. Pre-entry level courses are generally limited and work-based learning is of too short a duration. A strategic multi-agency group is in place and action is being taken to address the issue.

## Service management



## Capacity to improve



**57. The management of services for children and young people is good. Capacity to improve further is outstanding.**

Major strengths	Important weaknesses
<p>High level strategic planning based on clear priorities and an appropriate relationship to Local Area Agreement (LAA) targets.</p> <p>A strong focus on improvement in outcomes, early intervention, prevention and inclusion permeating all planning and activity.</p> <p>Partnership working, including with the voluntary and community sector, enhances capacity very effectively.</p> <p>Strong and effective leadership and management at both senior officer and middle manager levels.</p> <p>Sound financial management with a good focus on directing resources to priorities and achieving value for money.</p> <p>Good multi-agency training.</p>	<p>Lack of capacity to develop an overarching workforce development strategy.</p> <p>Lack of interim adjustment by the Partnership Board of medium-term targets.</p>

58. Ambition for children and young people in the City of York is outstanding. The CYPP 2007–10 is based on a longstanding vision, which is supported by Every Child Matters principles and underpinned by six appropriate and clear priorities, including closing the gap between the majority of children and young people and those in vulnerable or deprived groups. CYPP priorities are very effectively woven into the LAA priorities and targets. The Children and Young People's Strategic Partnership (known as the YorOK Board), which has

responsibility for the CYPP, is appropriately aligned to the Local Strategic Partnership and, through its membership, to other thematic partnerships, such as the Learning City Partnership. Consequently, ambitions sit within a high level framework which supports the effectiveness of their delivery.

59. The CYPP, and consequent service development and delivery, is based on very thorough and wide-ranging consultation with children, young people, parents, carers and partners. This focus on consultation is enshrined in the YorOK Involvement Strategy, which ensures that service users' views are integral rather than tokenistic. Needs analysis is undertaken well and ensures that those in greatest need are clearly identified. North Yorkshire and York PCT has an Equalities and Diversity Strategy and uses impact assessments. Although the overarching Equalities Strategy within the council is out-of-date and subject to renewed corporate focus for improvement, equalities issues have been mainstreamed within children's services, including through equalities statements in service plans, and there is clear evidence of good impact on outcomes for vulnerable groups.

60. Prioritisation is outstanding. There is a well articulated and realistic Inclusion Strategy which underpins the work of the council and its partners. Prevention is firmly embedded in principle in the CYPP and in practice. The council achieved Beacon Status for early intervention in 2006 and for school improvement in 2007. Recent restructuring has led to the creation of a new service arm of partnerships and early intervention within children's services, led by a new assistant director, which enables a better focus on vulnerable groups and integrated working. Where new groups of vulnerable people have emerged, such as Turkish refugees and asylum seekers, their needs are being identified and addressed despite not being identified as a specific group within the original CYPP. Good community cohesion guidance for schools to support them in undertaking their statutory duty has just been issued. All partners are aware of their roles in supporting the achievement of priorities.

61. Outstanding safeguarding arrangements are underwritten by a good LSCB Business Plan. Support for children and young people experiencing domestic violence or mental health issues is excellent. The focus on preventative services, such as children's centres, YISP and the Homelessness Strategy, ensures that vulnerable groups are well supported. The Young People's Survival Guide to York supports young people effectively in directing their own lives.

62. Value for money is very good overall. The council has the 20<sup>th</sup> lowest Direct Schools Grant overall, together with the second lowest council tax within unitary authorities, giving it the lowest resources per head of all multi-purpose councils. Aligned budgets are identified against CYPP priorities and there is good evidence of redirection of resources to priorities, for example the closure of a residential children's home and reinvestment in foster care and preventative services. There are robust systems in place to secure value for money in out-of-city placements; the Schools Finance Team provides good support to an effective Schools Forum; the schools funding formula supports priorities; and there is good management of the capital programme, including

the delivery of a successful PFI bid for three schools which has no ongoing revenue affordability gap. Together with its partners, the council achieves significant improvement overall across all five Every Child Matters outcomes.

63. The capacity of the council and its partners is very good. Partnership, including with the voluntary and community sector, is integral to success at all levels. Partners have been involved well in strategic planning and the YorOK Board has been strengthened with additional membership to ensure wide representation. It has a capable Chair, provided by the Primary Care Trust (PCT). Children's Trust arrangements, including the Children's Trust Unit, have been firmly established under the YorOK Board. Partnership has played a major part in delivering successful outcomes through integrated working in children's centres and, for example, for children and young people with learning difficulties and/or disabilities and in 14–19 developments.

64. The Executive Member for Children's Services is a significant asset to the council, using her knowledge, skills and understanding of the agenda to carry out her statutory responsibilities and beyond with great care. Corporate parenting is effective and recognised as a high priority. The new senior management team is very well regarded and capable, having gelled together and become highly effective in a short time. Middle managers are equally capable and committed to integrated working to improve outcomes. The quality of staff at all levels and the commitment demonstrated was consistently good. The workforce is stable, with low turnover and no significant recruitment problems. Staff have access to high quality and appropriate specialist training and there has been good development of e-access to multi-agency training on the YorOK website.

65. Good capacity building activities are taking place in the voluntary and community sector. Good use is also made of York University, for example, in providing research into areas of specific focus, such as the low but rising teenage pregnancy rate at 16+, and in building a relationship with undergraduates in social work to encourage them to consider a career with the council. All schools meet the extended schools core offer, well ahead of the national target of 2010. Children, young people, parents and carers are involved in service planning, for example, in children's centres, in services for those who are looked after or those with mental health needs.

66. Joint commissioning is undertaken well in a number of individual strands, such as CAMHS, teenage pregnancy and the Children's Fund, and plans have recently been put in place to develop an overarching joint commissioning strategy, which the council anticipates will bring greater cohesion to this area. The Common Assessment Framework has been launched but it is too early to identify its effectiveness; plans are rightly in place to support further development.

67. Although some useful individual workforce initiatives exist, most are at an early stage and the lack of sufficient capacity to take forward the development of an embryonic workforce planning strategy creates insufficient focus on the importance of this issue in ensuring sustainable delivery of the CYPP.

Corporately, sickness absence within the council was in the worst quartile nationally in 2006–07. In the Learning, Culture and Children's Services Directorate (LCCS), it was better than the corporate figure overall and, following sustained attention, it is now improving well.

68. Performance management is good overall. Regular monitoring of the CYPP scorecard and wider LAA indicators takes place at the YorOK Board, together with specific thematic agenda items on priorities such as services for children and young people with learning difficulties and/or disabilities and teenage pregnancy. Regular and substantial performance monitoring also takes place through elected member advisory panels, which bring together service plan progress, budget monitoring and performance indicators. Areas of underperformance are challenged, bringing about improvement, for example in the timeliness of core assessments. The clarity and usefulness of the scrutiny function, however, is a weakness overall in the council.

69. Good and widely accessible data is provided by the council's Management Information Service. Performance information is used well by managers, for example in safeguarding, to monitor practice and inform the LSCB and by the Youth Offending Team Board and operational managers, leading to improvement in overall performance since 2005. Generally, the relationship between individual performance development reviews, team plans and service plans in LCCS is sound. Almost all LCCS staff have performance reviews, thus enabling them to understand how their performance supports the achievement of priorities. Case tracking showed that multi-agency plans are regularly monitored through a review process, ensuring needs are met. The voice of children and young people is heard effectively in performance monitoring, for example at the Show Me That I Matter panel for those who are looked after.

70. There are, however, some areas for improvement. To date, whilst the relationship of the community strategy and corporate strategy to the CYPP and relevant service plans has been present in content, a coherent audit trail has not been clear. However, in April 2008, a new assistant director-level service plan will make a direct link between initiatives, actions and higher-level strategic plans, including the CYPP, LAA, national performance indicators and corporate priorities. High level strategic targets in the CYPP, initially set within a three-year context for 2007–08, have not been amended in the light of success in achieving outturns in 2006–07. Thus, in a few cases, they are now insufficiently challenging.

71. The capacity of the council and its partners to improve further is outstanding. There is a clear focus on the importance of a learning culture, where partners' willingness to listen to each other and to users, and to adapt as a consequence, plays a significant role in their ability to make progress. Despite lean financial circumstances, there is a real commitment to maximise the impact of resources. The PCT has plans in place to achieve financial stability in the medium term and is fully committed to further developing partnership activity, following their relatively recent major reorganisation. Improvement to date has been good in priority areas, for example in the percentage of young people



leaving care with one GCSE and in the reduction in the number of looked after children and young people missing 25 days or more of attendance at school. Targeted support for schools in deprived areas has led to a significantly greater increase in attainment of five or more GCSE grades at A\*–C in these schools than the average for the city. Overall improvement in performance is being sustained and outstanding outcomes for children and young people's services have been maintained over time.

## **Annex A**

### **MOST RECENTLY PUBLISHED ANNUAL PERFORMANCE ASSESSMENT OF SERVICES FOR CHILDREN AND YOUNG PEOPLE IN THE CITY OF YORK**

#### **Summary**

The council has sustained and further improved the quality of its services for children and young people, against a continuing background of low levels of funding. The outcomes for children and young people's services are outstanding in nearly all aspects. Standards in schools are above average and contribute considerably to the economic well-being of young people. There is a clear strategy for 14–19 curriculum development and strong partnership working. The council continuously strives for improvement in how well it provides for young people, especially the most vulnerable. It has improved the outcomes for children's safety and well-being, and for many aspects of their health.

The full annual performance assessment can be found at:

[http://www.ofsted.gov.uk/reports/pdf/?inspectionNumber=3113&providerCategoryID=0&fileName=\\APA\\apa\\_2007\\_816.pdf](http://www.ofsted.gov.uk/reports/pdf/?inspectionNumber=3113&providerCategoryID=0&fileName=\\APA\\apa_2007_816.pdf)

## Annex B

### CHILDREN AND YOUNG PEOPLE'S SECTION OF THE CORPORATE ASSESSMENT REPORT

1. Outcomes for children and young people in the City of York area are outstanding for enjoying and achieving, staying safe, making a positive contribution and achieving economic well-being and good, with some outstanding features, for being healthy. Those children and young people who are most vulnerable benefit from highly effective intervention and support services. The quality of CAMHS provision is exceptionally good with prompt access available for the most vulnerable groups, and particularly those who are looked after, those with special educational needs or learning difficulties and/or disabilities and those who are known to have offended. Looked after children make good progress in health and improving progress regarding educational outcomes. All those who left school in summer 2007 entered employment with training and are still fully engaged. Children and young people with learning difficulties and/or disabilities make good educational progress, receive good access to health services and are very well supported through transition in to adult services.

2. Service management in children and young people's services is good with outstanding capacity to improve. Senior officers within the council have specific, delegated responsibilities for key functions and perform at a consistently high level. The portfolio holder for children and young people provides exceptional support and engagement. The Children and young people's views are constantly sought and figure very highly in decision-making processes at all levels of the service. The CYPP demonstrates a strong social inclusion ethos that adds significant strength to the well-targeted preventative agenda. Partnership working has increased capacity to ensure delivery is of the highest standard across services and that the needs of the most vulnerable groups are constantly reviewed and refreshed. Resources, though at low levels, are targeted well and to maximum effect. Data systems have been enhanced so that the local authority, schools and providers can track individual and cohort progress effectively and take any necessary appropriate action to ensure continuous improvement.

3. The council's contribution towards improving health outcomes for children and young people is good, with some excellent features. Co-location of services and the excellent multi-disciplinary work within the new children's centres are providing a strong impetus for improving health outcomes. All schools are signed up to the Healthy Schools Award, with over two thirds of schools already achieving the standard. The CAMHS provides excellent support, particularly to the most vulnerable, for example those children and young people who are looked after and those who have offended. Teenage conception rates remain comparatively low against national comparators but are rising in the 16–18 age group. Research is currently underway in partnership with York University to gain better insight in to this particularly stubborn trend.

4. Children and young people appear to be safe and the safeguarding arrangements are very effective. The City of York Safeguarding Board takes a strong leadership role, encouraging excellent partnership working, particularly in relation to domestic violence and in the investigation and monitoring of allegations against professionals. It has been commended for its work in developing the coverage of clearances completed through the Criminal Records Bureau for staff in independent schools. Most children reported that they felt safe. Early identification, referral and assessment procedures are highly effective and interventions are both timely and well matched to meet needs. There are very few looked after children. The number is below the national average and, whilst the care population has increased, the number of admissions to care shows a significant reduction. Placement stability is good.

5. The impact of all local services in helping children and young people achieve well and enjoy their lives is outstanding. Standards in schools are above average and contribute considerably to the economic well-being of young people. There is a clear strategy for 14–19 curriculum development and strong partnership working. The council continuously strives for improvement in how well it provides for young people, especially the most vulnerable. The progress of children and young people with learning difficulties and/or disabilities is good. The achievement of looked after children and young people is satisfactory and improving. Parents and carers with the most needs receive excellent support in helping their children to enjoy school. The programme for developing children's centres and extended schools is ahead of regional and national comparators. Effective partnership working across a range of statutory, voluntary and community groups ensures that there are many excellent opportunities for children and young people to extend their interests and enjoy their leisure time.

6. The impact of all services in helping children and young people to contribute to society is outstanding. Consultation is at the heart of service development and delivery and there is an excellent range of activities and programmes used effectively to help young people gain confidence and take personal responsibility. Children and young people with disabilities are involved as fully as possible in decisions that affect their lives, such as accessibility to leisure facilities, support in transition into education, employment and training, and provision of services in children's centres. The Show Me That I Matter panel has been highly effective in engaging looked after young people in challenging council officers about decisions and planning. The youth service and other partner agencies work diligently with those young people who are 'hard to reach' and have achieved considerable success in getting reluctant learners back into mainstream schools.

7. The impact of services in helping children and young people achieve economic well-being is outstanding. Provision for family learning is outstanding. The proportion of young people in education or training is very good and much higher than average. Low levels of young people not involved can be attributed to improved guidance and tracking post-16 as well as the introduction of very successful personal development programmes which encourage and support

young people to move on to more formal learning. There is a clear strategy for 14–19 curriculum development and strong partnership working to extend the choice of both academic and vocational pathways. Looked after young people post-16 and those leaving care are very successful in finding and sustaining jobs with training. Provision for those young people with learning difficulties and/or disabilities is expanding but still remains insufficient to meet demand.

## Annex C

### **SUMMARY OF JOINT AREA REVIEW AND ANNUAL PERFORMANCE ASSESSMENT ARRANGEMENTS**

1. This joint area review was conducted using the arrangements required under section 20 of the Children Act 2004. It was carried out by a multi-disciplinary team of inspectors from Ofsted, the Healthcare Commission and the Audit Commission. The review was undertaken according to the requirements of the *Framework for the inspection of children's services*.

2. The review was linked to the contemporaneous corporate assessment of the local council by the Audit Commission and these findings plus aspects of the most recent annual performance assessment are represented in the relevant part of the corporate assessment report.

3. This review describes the outcomes achieved by children and young people growing up in the City of York and evaluates the way local services, taken together, contribute to their well-being. Together with the annual performance assessment of children's services, joint area reviews focus on the extent to which children and young people are healthy, safe, enjoy and achieve, make a positive contribution, and are well prepared to secure economic well-being. This review explores these issues by focusing on children with learning difficulties and/or disabilities, children who are looked after and children at risk or requiring safeguarding and a few additional investigations. It evaluates the collective contribution made by all relevant children's services to outcomes for these children and young people.

4. The review took place in two stages consisting of an analysis stage (where recorded evidence was scrutinised) and a two-week fieldwork stage (where inspectors met children and young people and those who deliver services for them).



**Executive Member for Children & Young People's Services and Advisory Panel**

**10 June 2008**

Report of the Director of Children's Services and the Director of Resources

**CAPITAL PROGRAMME OUTTURN 2007/08**

**Summary**

- 1 This report is to:
- inform Members of the final out-turn position of the 2007/08 Capital Programme.
  - advise Members of changes to existing schemes and reprofiling of expenditure to allow the more effective management and monitoring of the Capital Programme
  - inform Members of any slippage in budgets between financial years
  - inform Members of any new schemes and seek approval for their addition to the 2008/09 and 2010/11 Capital Programme.

**Background**

- 2 The original capital programme for the financial year 2007/08 was approved at Council on 21 February 2007. Since then, a number of amendments to the programme have been approved as part of the 2006/07 out-turn report, at the Urgency meeting of 3<sup>rd</sup> July 2007 and following the two monitoring reports. This results in a current approved Children's Services capital programme for 2007/08 which shows gross capital expenditure of £17.239m with £15.277m of other funding which gives a net capital programme cost to the authority of £1.962m.
- 3 The table below details the approved changes to the 2007/08 capital programme since the original programme was approved in February 2007.

**Table 1- Current Approved Children's Services Capital Programme 2007/08**

	Gross Spend £m	Other Funding £m	Net Spend £m
Original Capital Programme 2007/08	16.485	16.225	0.260
Slippage and Adjustments from the 2006/07 Outturn report	2.368	2.052	0.316
Amendment at Urgency Meeting	0.798	0.244	0.554
Monitor 1 Adjustments	0.488	0.109	0.379
Monitor 2 Adjustments	(2.900)	(3.353)	0.453
Current Approved Capital Programme 2007/08	<u>17.239</u>	<u>15.277</u>	<u>1.962</u>

## **Consultation**

- 4 Not applicable.

## **Options and Analysis**

- 5 The outturn of the 2007/08 Children's Services Capital Programme is £12.897m, financed from £11.370m of external funding, resulting in a net cost to the Council of £1.527m.
- 6 Budget slippage in to 2008/09 is £4.134m. This is comprised of £4.714m of slippage on schemes from 2007/08 to 2008/09, which is reduced by "reverse" slippage on schemes from 2008/09 to 2007/08 of £0.580m.
- 7 The schemes where there are significant variances between the current approved capital budget for 2007/08 and the final outturn are discussed in paragraphs 8 to 32 below.

### Devolved Capital

- 8 This scheme represents the devolved capital which has been allocated to schools in 2007/08, net of any contributions which the schools have agreed towards LA led schemes.

### Fulford Secondary Targeted Capital (Scheme Cost £3.489m)

- 9 This scheme is now complete with only the retention payment on Phase 1 outstanding. This is still being finalised but is expected to be within the remaining budget. The outstanding budget needs to be slipped into 2008/09.

### Huntington Secondary (Scheme Cost £5.674m)

- 10 The major scheme for the provision of new Teaching and Performing Arts blocks is complete with the new facilities in full use. As reported previously to EMAP, there has been an overspend on the overall scheme, which has been funded from corporate resources. Property Services are currently negotiating a final account and are pursuing some outstanding claims which may result in an improvement to the previously reported figures. Further details will be reported when the negotiations are concluded. The final retention has not yet been settled, therefore an amount of £105k is required to be slipped into 2008/09.

### Integrated Children's Centres (Overall Scheme Cost (£4.871m)

- 11 The schemes at the five new Children's Centres are progressing well, although there have been further minor delays at some of the sites, which, although they have not significantly altered final completion dates, have resulted in a reduction in expenditure prior to 31 March 2008 necessitating further slippage of £1,475k above that which was approved at Monitor 2.
- 12 The scheme at Carr is in progress with completion now scheduled for the end of June 2008.
- 13 Haxby Road Children's Centre is also progressing, with completion now expected in the autumn.



- 14 Construction work at New Earswick is substantially complete with the centre now open. Any minor outstanding work is scheduled to be completed by the end of the summer. The budget for New Earswick in the capital programme has been amended to reflect previously identified funding not currently shown against this scheme.
- 15 The first phase of work at St Lawrence's is complete with Phase 2 now in progress. The scheme is still on target for completion by the end of July 2008.
- 16 Tang Hall Children's Centre became operational in mid-February with only some minor outstanding issues. The whole school site is expected to be handed over shortly.

NDS Modernisation (Scheme Cost £17.053m)

- 17 This scheme addresses condition and suitability issues at a number of schools in the city. In order to maximise the resources available schools have been invited to bid for this funding and encouraged to contribute their devolved capital to projects.
- 18 The majority of previously reported schemes within the Modernisation programme are now complete or nearing completion, with the majority delivered on or close to budget.
- 19 The schemes which were successful in the bidding round for 2007/08 and 2008/09 which were reported to EMAP on 7 December 2006 have now mostly progressed through the tendering process and many have now either started or are just about to start on site. However a number of the larger schemes did not start prior to 31 March 2008, which has resulted in slippage of £1,369k required into 2008/09.
- 20 The most significant scheme which has been delayed is the Poppleton Road Primary access works which makes up £590k of the slippage. Logistically it has proved very difficult to configure a workable design to make this school accessible. Factors such as meeting the requirements of English Heritage, difficulties with the existing building design and the complication of resolving a number of separate but inter-related accessibility issues at once have all contributed to the delay. However, a contractor is now on site with a target completion date of October 2008.
- 21 In addition a number of schemes which were being designed and tendered for during 2007/08, have not been able to start on site as early as originally envisaged.

Neighbourhood Nurseries Initiative (Scheme Cost £3.545m)

- 22 This scheme is now complete. The final account has now been paid and, together with some small items of outstanding work, has resulted in a further overspend of £26k above what was reported at Monitor 2.

Robert Wilkinson Basic Need Phase 2 (Scheme Cost £0.443m)

- 23 This scheme is complete with a small overspend on the final contract payment.

Schools Access Initiative (Scheme cost £2.108m)

- 24 The majority of schemes in the 2007/08 programme have now been completed but a small amount of funding requires slipping into 2008/09 to cover some outstanding work. The programme for 2008/09 has now been developed with a total of 24

schemes being supported. The schemes range from extensive work to doors and ramps at Westfield Primary School to the provision of sound-proof partitions at Copmanthorpe Primary.

Skills Centre - Danesgate (Scheme Cost £2.740m)

- 25 The main construction work at the Skills Centre is complete. The building was handed over in mid January and is now fully operational. The work on the Walled Garden is now underway with completion expected during Summer 2008.
- 26 There has been a saving on the main scheme of £140k and this has been recycled back into the overall modernisation programme. An amount of £120k requires slipping into 2008/09 to fund retentions and the work to the walled garden.

Extended Schools Sure Start Projects (£1.060m)

- 27 A number of extended schools schemes are currently underway, however most have taken longer to get off the ground than originally envisaged, hence only £94k of this scheme has been spent in 2007/08, with the balance now requiring slipping into 2008/09. Approval was also given for those school bids which were unsuccessful in obtaining funding from the first tranche of funding to have further development in line with best practice and council policy so that they would be able to be reconsidered should further funding be made available by the DCSF. As reported in the budget proposals, the DCSF have made available a further £651k over the following three years, so these schemes are now in the process of being re-evaluated and it is expected the majority will be submitted to EMAP for approval later in 2008.

York High School (Scheme Cost £12.300m)

- 28 Work is currently progressing on site. The new building is in place, the steelwork for the covered atrium has been erected and the refurbishment is under way. As a result of poor ground conditions the buffer period within the programme has been used up, but the completed building is still expected to be handed over in December 2008 ready for an opening at the beginning of the spring term 2009.

Joseph Rowntree One School Pathfinder (Scheme Cost £29.435m)

- 29 The final business case is due to be submitted to Partnerships for Schools on 4 June 2008. A separate report on this agenda provides a detailed update on the progress of this scheme. The programme has been adjusted to reflect additional funding which has been secured to support this scheme from both the DCSF Carbon Free Schools Fund and the Project Faraday Science Fund, together some earmarked section 106 and a contribution from the school's own Devolved Capital.

- 30 Targeted Capital Fund – 14-19 Diploma, SEN and Access (Scheme Cost £8.015m)  
As reported as part of the capital budget proposals for 2008/09 – 2010/11 contained in the main revenue budget report to EMAP on 21 January 2008, the authority has been allocated £2m in 2009/10 and £6m in 2010/11 to facilitate the delivery of diplomas and to support special needs and access issues. A Project Board is considering how diplomas will be offered across the city and a provisional strategy is expected to be in place this summer. This will be used to develop proposals for use of the available capital funding, with the final plan being submitted to EMAP for approval in early 2009.

### **Scheme Additions**

- 31 There are a number of new schemes that require adding to the Capital Programme as part of this outturn report.
- 32 The DCSF have announced allocations for Sure Start Capital and Children's Centre schemes for the following three years - 2008/09 to 2010/11. The Sure Start capital allocation of £706k per year for three years has been made under the heading of Quality and Access for all young children and is intended to improve the quality of the learning environment in early years settings. There is an expectation that some of this funding is used to improve the quality of the environment in the Private, Voluntary and Independent (PVI) sector. A framework and bidding criteria that will enable the local authority to comply with financial regulations, ensure best value and meet the scheme objectives is currently being prepared and will be submitted for approval shortly. It is unlikely that any of this funding will be spent in 2008/09, therefore it has been added into the 2009/10 and 2010/11 programmes.
- 33 The allocation of funding for Children's Centres for the next three years totals £1,196k. This funding has been allocated for the provision of a further four small-scale centres. The local authority is currently investigating the most appropriate locations and recommendations will be brought forward for consideration in summer 2008. Again, it is unlikely that any of this funding will be spent in 2008/09, therefore it has been added into the 2009/10 and 2010/11 programmes.
- 34 During 2007/08 the local authority was successful in obtaining funding under the 14-19 Diploma initiative for the capital costs of setting up two diploma lines. Although the funding has been allocated, and orders placed for the provision of equipment for these two diplomas, no spend occurred in 2007/08, therefore the whole of this new funding needs to be allocated to 2008/09.
- 35 As part of the merger of the Youth Service with the former Connexions Service which was previously delivered by Guidance Enterprises, a number of staff have transferred to the local authority. This has required improvements and adaptations to some of the existing Youth Service premises to accommodate these staff and deliver the new integrated service. As part of the transfer, Connexions have provided some capital funding to contribute towards the cost of these works. In addition, it is proposed that the remaining budget on Oaken Grove Community Centre be vired to support these works as it has been established that there will be no further expenditure on this scheme.

### **Financial Implications**

- 36 Annex A provides a scheme-by-scheme update to the 2007/11 programme, detailing predicted variances and the resulting amendments to the capital programme.
- 37 The effect of adding the new schemes in paragraphs 31-35 into the capital programme is to increase the 2008/09 programme by £0.578m, the 2009/10 programme by £1.657m, and the 2010/11 programme by £1.657m.
- 38 The effect of the items of slippage reported above is overall net slippage of £4.134m from 2007/08 to 2008/09, £16.468m from 2008/09 to 2009/10 and £0.800m from 2009/10 to 2010/11.

- 39 The changes to the capital programme for 2008/09 to 2010/11 are summarised in the table below.

**Table 2 - Summary of Amendments to the 2008/11 Capital Programme**

<b>Gross Education Capital Programme</b>	2008/09	2009/10	2010/11	Total
	£m	£m	£m	£m
Current Approved Capital Programme	45.103	13.845	17.122	76.070
<u>Adjustments: -</u>				
Scheme Slippage and Reprofilling	(12.334)	15.668	0.800	4.134
Scheme Addition	0.578	2.157	2.731	5.466
<b>Revised Capital Programme 2008/11</b>	<b>33.347</b>	<b>31.670</b>	<b>20.653</b>	<b>85.670</b>

### Other Implications

40

- **Human Resources:** not applicable
- **Equalities:** not applicable
- **Legal:** not applicable
- **Crime and Disorder:** not applicable
- **Information Technology:** not applicable
- **Property:** not applicable

### Risk management

- 41 There is always a degree of risk associated with operating a capital programme as schemes are developed and implemented. The key to minimising this risk is the effective operation of monitoring and control processes. This report is part of that process, where updated figures and corrective actions are proposed. There are no specific risks arising from the recommendations in this report.

### Recommendations

- 42 The Advisory Panel advise the Executive Member to:
- note the capital programme outturn for 2007/08 as shown in Annex A
  - approve the additions and amendments to the capital programme reported above and summarised in Annex A
  - approve the scheme reprofiling and slippage reported above and summarised in Annex A
  - agree the revised capital programme as shown at Annex A, subject to the approval of the Executive

Reason: to enable the effective management and monitoring of the capital programme.

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**Chief Officer Responsible for the report:**

**Pete Dwyer**  
Director of Learning, Culture and Children's Services

**Report  
Approved**



**Date** 28 May 2008

**Simon Wiles**  
Director of Resources

**Specialist Implications Officer(s)**

Financial:  
Mike Barugh  
Principal Accountant  
01904 554573

**Wards Affected:** *List wards or tick box to indicate all*

**All**

**For further information please contact the author of the report**

**Background Papers**

2007/08 Capital Programme Estimate and Monitoring Files  
2007/08 Capital Programme Final Accounts File

**Annex**

Annex A - Approved Capital Programme and Projected Outturn

**Glossary**

DCSF	Department for Children, Schools & Families
LSC	Learning and Skills Council
MUGA	Multi-Use Games Area
NDS	New Deal for Schools
NMOD	New Deal for School Modernisation Scheme
NNI	Neighbourhood Nursery Initiative
NOF	New Opportunities Fund
PFI	Private Finance Initiative
PRU	Pupil Referral Unit
TCF	Targeted Capital Fund

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**CHILDREN'S SERVICES CAPITAL PROGRAMME 2007/08 -2010/11**  
**At 2007/08 Outturn**

SCHEME	Expenditure pre 2007/08 (£000's)	Approved 2007/08 Capital Programme (£000's)	Outturn (£000's)	Variance (£000's)	Outturn Adjustments and New Schemes (£000's)	Outturn Slippage (£000's)	Revised 2007/08 Capital Programme (£000's)	2008/09 Approved Capital Programme (£000's)	Outturn Adjustments and New Schemes (£000's)	Outturn Slippage (£000's)	2008/09 Revised Capital Programme (£000's)	2009/10 Approved Capital Programme (£000's)	Outturn Adjustments and New Schemes (£000's)	Outturn Slippage (£000's)	2009/10 Revised Capital Programme (£000's)	2010/11 Approved Capital Programme (£000's)	Outturn Adjustments and New Schemes (£000's)	Outturn Slippage (£000's)	2010/11 Capital Programme (£000's)	Total Revised Gross Capital Programme (£000's)
NDS - DEVOLVED CAPITAL	9,502	2,591	2,008	-583	-583		2,008	2,948			2,948	2,898			2,898	2,898			2,898	20,254
- DCSF Devolved Capital Grant	9,502	2,591	2,008	-583	-583		2,008	2,948			2,948	2,898			2,898	2,898			2,898	20,254
- cost to the city	0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
FULFORD SECONDARY TARGETED CAPITAL PHASE 1	2,614	10	0	-10	-10	-10	0	0	0	10	10	0	0	0	0	0	0	0	0	2,624
- DIES Targeted Capital Fund	2,548	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,548
- NDS Modernisation	66	10	0	-10	-10	-10	0	0	0	10	10	0	0	0	0	0	0	0	0	76
- Section 106	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FULFORD SECONDARY TARGETED CAPITAL PHASE 2	825	40	40	0	0	0	40	0	0	0	0	0	0	0	0	0	0	0	0	865
- DIES Targeted Capital Fund	483	7	0	-7	-7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	483
- NDS Modernisation	262	33	40	7	7	0	40	0	0	0	0	0	0	0	0	0	0	0	0	302
- DCSF Devolved Capital Grant	80	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	80
- Section 106	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HUNTINGTON SCHOOL IMPROVEMENTS (TCF)	4,552	1,122	1,017	-105	-105	-105	1,017	0	0	105	105	0	0	0	0	0	0	0	0	5,674
- NDS Modernisation	562	19	19	0	0	0	19	0	0	0	0	0	0	0	0	0	0	0	0	581
- DIES Targeted Capital Fund	2,633	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,633
- Schools Access Initiative	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100
- SEED Capital Grant	26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26
- Insurance Income	0	31	0	-31	-31	-31	0	0	0	31	31	0	0	0	0	0	0	0	0	31
- Section 106	0	24	25	1	1	0	25	0	0	0	0	0	0	0	0	0	0	0	0	25
- School Contribution	650	124	100	-24	-1	-23	100	0	0	23	23	0	0	0	0	0	0	0	0	773
- cost to the city	581	924	873	-51	0	-51	873	0	0	51	51	0	0	0	0	0	0	0	0	1,505
ST LAWRENCE'S INTEGRATED CHILDREN'S CENTRE	79	677	426	-251	-251	-251	426	350	0	251	601	0	0	0	0	0	0	0	0	1,106
- DIES ICC grant	79	241	241	0	0	0	241	0	0	0	0	0	0	0	0	0	0	0	0	320
- Sure Start Capital Grant	0	63	185	122	122	0	185	0	0	0	0	0	0	0	0	0	0	0	0	185
- DoH Safeguard Grant	0	100	0	-100	-100	-100	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- DCSF Devolved Capital Grant	0	45	0	-45	-22	-22	0	0	0	23	23	0	0	0	0	0	0	0	0	23
- Section 106	0	228	0	-228	-228	-228	0	337	0	228	565	0	0	0	0	0	0	0	0	565
- NDS Modernisation	0	0	0	0	0	0	0	7	0	7	7	0	0	0	0	0	0	0	0	7
- cost to the city	0	0	0	0	0	0	0	6	0	6	6	0	0	0	0	0	0	0	0	6
NEW EARSWICK INTEGRATED CHILDRENS CENTRE	34	236	301	65	143	-78	301	0	0	78	78	0	0	0	0	0	0	0	0	413
- DIES ICC grant	34	116	116	0	0	0	116	0	0	0	0	0	0	0	0	0	0	0	0	150
- Sure Start Capital Grant	0	30	185	155	155	0	185	0	0	0	0	0	0	0	0	0	0	0	0	185
- DoH Safeguard Grant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- DCSF Devolved Capital Grant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Schools Access Initiative	0	0	0	0	22	-22	0	0	0	22	22	0	0	0	0	0	0	0	0	22
- NDS Modernisation	0	90	0	-90	-34	-56	0	0	0	56	56	0	0	0	0	0	0	0	0	56
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HAXBY ROAD INTEGRATED CHILDRENS CENTRE	25	583	40	-543	-543	-543	40	250	0	543	793	0	0	0	0	0	0	0	0	858
- DIES ICC grant	25	245	40	-205	-205	-205	40	0	0	0	0	0	0	0	0	0	0	0	0	65
- Sure Start Capital Grant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- DoH Safeguard Grant	0	50	0	-50	100	-150	0	0	0	150	150	0	0	0	0	0	0	0	0	150
- DCSF Devolved Capital Grant	0	0	0	0	22	-22	0	27	0	22	49	0	0	0	0	0	0	0	0	49
- Schools Access Initiative	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- NDS Modernisation	0	0	0	0	0	0	0	182	0	182	182	0	0	0	0	0	0	0	0	182
- cost to the city	0	288	0	-288	83	-371	0	41	0	371	412	0	0	0	0	0	0	0	0	412
CARR INTEGRATED CHILDRENS CENTRE	5	671	443	-228	-228	-228	443	0	0	228	228	0	0	0	0	0	0	0	0	676
- DIES ICC grant	5	310	310	0	0	0	310	0	0	0	0	0	0	0	0	0	0	0	0	315
- Sure Start Capital Grant	0	116	133	17	17	0	133	0	0	0	0	0	0	0	0	0	0	0	0	133
- DoH Safeguard Grant	0	100	0	-100	100	-100	0	0	0	100	100	0	0	0	0	0	0	0	0	100
- DCSF Devolved Capital Grant	0	50	0	-50	50	-50	0	0	0	50	50	0	0	0	0	0	0	0	0	50
- NDS Modernisation	0	69	0	-69	69	-69	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- cost to the city	0	26	0	-26	52	-78	0	0	0	78	78	0	0	0	0	0	0	0	0	78
TANG HALL INTEGRATED CHILDRENS CENTRE	5	1,813	1,472	-341	-341	-341	1,472	0	0	341	341	0	0	0	0	0	0	0	0	1,818
- DIES ICC grant	5	364	569	205	205	0	569	0	0	0	0	0	0	0	0	0	0	0	0	574
- Sure Start Capital Grant	0	207	889	682	682	0	889	0	0	0	0	0	0	0	0	0	0	0	0	889
- DoH Safeguard Grant	0	250	14	-236	14	-236	0	0	0	236	236	0	0	0	0	0	0	0	0	250
- DCSF Devolved Capital Grant	0	50	0	-50	50	-50	0	0	0	50	50	0	0	0	0	0	0	0	0	50
- NDS Modernisation	0	749	0	-749	749	-749	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- cost to the city	0	193	0	-193	138	-55	0	0	0	55	55	0	0	0	0	0	0	0	0	55
NDS - MODERNISATION	8,384	2,598	1,360	-1,238	305	-1,543	1,360	1,685	0	143	1,828	1,893	0	0	600	2,493	1,893	0	800	16,758
- NDS Modernisation	6,454	2,483	1,066	-1,417	-30	-1,387	1,066	1,685	0	-13	1,672	1,893	0	0	600	2,493	1,893	0	800	14,378
- DIES Condition Grant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Clifton Review	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Schools Access Initiative	186	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	186
- Revenue Contribution	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- School Contribution	7	56	0	-56	56	-56	0	0	0	56	56	0	0	0	0	0	0	0	0	63
- DIES grant	0	100	0	-100	100	-100	0	0	0	100	100	0	0	0	0	0	0	0	0	100
- Section 106	41	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	41
- DCSF Devolved Capital Grant	1,338	-41	294	335																

**CHILDREN'S SERVICES CAPITAL PROGRAMME 2007/08 -2010/11**  
**At 2007/08 Outturn**

SCHEME	Expenditure pre 2007/08 (£000's)	Approved 2007/08 Capital Programme (£000's)	Outturn (£000's)	Variance (£000's)	Outturn Adjustments and New Schemes (£000's)	Outturn Slippage (£000's)	Revised 2007/08 Capital Programme (£000's)	2008/09 Approved Capital Programme (£000's)	Outturn Adjustments and New Schemes (£000's)	Outturn Slippage (£000's)	2008/09 Revised Capital Programme (£000's)	2009/10 Approved Capital Programme (£000's)	Outturn Adjustments and New Schemes (£000's)	Outturn Slippage (£000's)	2009/10 Revised Capital Programme (£000's)	2010/11 Approved Capital Programme (£000's)	Outturn Adjustments and New Schemes (£000's)	Outturn Slippage (£000's)	2010/11 Capital Programme (£000's)	Total Revised Gross Capital Programme (£000's)
NEIGHBOURHOOD NURSERIES INITIATIVE	3,498	21	47	26	26		47	0			0	0			0	0			0	3,545
- DIES Grant	571	0	0	0			0	0			0	0			0	0			0	571
- NHS Grant Improving Working Lives	357	0	0	0			0	0			0	0			0	0			0	357
- NDS Modernisation	896	21	47	26	26		47	0			0	0			0	0			0	943
- SEED Capital Grant	19	0	0	0			0	0			0	0			0	0			0	19
- DIES Condition Grant	53	0	0	0			0	0			0	0			0	0			0	53
- DIES ICC Grant	265	0	0	0			0	0			0	0			0	0			0	265
- Sure Start Capital Grant	850	0	0	0			0	0			0	0			0	0			0	850
- External Grant	22	0	0	0			0	0			0	0			0	0			0	22
- Revenue Contribution	0	0	0	0			0	0			0	0			0	0			0	0
- Schools Access Initiative	30	0	0	0			0	0			0	0			0	0			0	30
- DCSF Devolved Capital Grant	78	0	0	0			0	0			0	0			0	0			0	78
- Section 106	15	0	0	0			0	0			0	0			0	0			0	15
- Nursery Operator Contribution	200	0	0	0			0	0			0	0			0	0			0	200
- cost to the city	142	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	142
ROBERT WILKINSON BASIC NEED	416	22	27	5	5		27	0			0	0			0	0			0	443
- Basic Need	185	22	0	-22	-22		0	0			0	0			0	0			0	185
- Schools Access Initiative	15	0	0	0			0	0			0	0			0	0			0	15
- NDS Modernisation	216	0	27	27	27		27	0			0	0			0	0			0	243
- DCSF Devolved Capital Grant	0	0	0	0			0	0			0	0			0	0			0	0
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SCHOOLS ACCESS INITIATIVE	1,034	318	139	-179	-108	-71	139	288	71	359	288	288	288	288	288	288			288	2,108
- Schools Access Initiative	952	318	125	-193	-122	-71	125	288	71	359	288	288	288	288	288	288			288	2,012
- DCSF Devolved Capital Grant	30	0	14	14	14		14	0			0	0			0	0			0	44
- LSC Grant	52	0	0	0			0	0			0	0			0	0			0	52
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
THE SKILLS CENTRE	772	2,108	1,848	-260	-140	-120	1,848		120	120	0	0			0	0			0	2,740
- DIES Targeted Capital Fund	722	1,678	1,679	1	1		1,679				0	0			0	0			0	2,401
- DCSF Devolved Capital Grant	50	0	0	0			0	0			0	0			0	0			0	50
- NDS Modernisation	0	430	169	-261	-141	-120	169		120	120	0	0			0	0			0	289
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SURE START, EXTENDED SCHOOLS AND CHILDCARE GRANT	237	1,060	94	-966	-966	-966	94	0	816	816	0	1,657	150	1,807	1,059	1,657			1,657	4,611
- Sure Start Capital Grant	225	1,060	94	-966	-966	-966	94	0			0	1,059	598	1,657	1,059	1,059			1,059	2,437
- DIES ICC Grant	0	0	0	0			0	0			0	0			0	0			0	598
- NDS Modernisation	0	0	0	0	963	-963	0	0	816	816	0	0	150	150	0	0			0	966
- Revenue Contribution	12	0	0	0			0	0			0	0			0	0			0	12
- cost to the city	0	0	0	0	3	-3	0	0	0	0	0	0	0	0	598	0	0	0	0	598
EXTENDED SCHOOLS	0	0	0	0	0	0	0	250	0	0	250	265	265	265	265	137			137	652
- DCSF Extended Schools Capital Grant	0	0	0	0			0	250			250	265	265	265	265	137			137	652
- NDS Modernisation	0	0	0	0			0	0			0	0			0	0			0	0
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PRIMARY CAPITAL PROGRAMME	0	0	0	0	0	0	0	0	0	0	0	3,000	0	0	3,000	5,378			5,378	8,378
- DCSF Primary Capital Programme Grant	0	0	0	0			0	0			0	3,000	0	0	3,000	5,378			5,378	8,378
- NDS Modernisation	0	0	0	0			0	0			0	0			0	0			0	0
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TARGETED CAPITAL FUND 14-19 DIPLOMAS	0	0	0	0	0	0	0	0	515	515	2,000	2,000	0	0	2,000	6,000	-500		5,500	8,015
- DCSF TCF 14-19 Capital Grant	0	0	0	0			0	0	515	515	2,000	2,000	0	0	2,000	6,000	-500		5,500	8,015
- NDS Modernisation	0	0	0	0			0	0			0	0			0	0			0	0
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HARNESSING TECHNOLOGY	0	0	0	0	0	0	0	535	0	0	535	523	523	523	523	528			528	1,586
- DCSF Harnessing Technology Capital Grant	0	0	0	0			0	535			535	523	523	523	523	528			528	1,586
- NDS Modernisation	0	0	0	0			0	0			0	0			0	0			0	0
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
YORK HIGH SCHOOL	359	2,300	2,448	148	100	48	2,448	9,291	-448	8,843	550	0	0	400	950	0			0	12,600
- Government Grant	359	2,300	2,448	148	100	48	2,448	5,341	-148	5,193	0	0	0	0	0	0			0	8,000
- NDS Modernisation	0	0	0	0			0	650		650	250	0	0	0	250	0			0	900
- Schools Access Initiative	0	0	0	0	100	-100	0	0		100	0	0	0	0	0	0			0	100
- Prudential Borrowing	0	0	0	0			0	1,300		-400	900	0	0	400	400	0			0	1,300
- Revenue Contribution	0	0	0	0			0	0		0	0	0	0	0	0	0			0	0
- cost to the city	0	0	0	0	0	0	0	2,000	0	2,000	300	0	0	300	0	0	0	0	0	2,300
MANOR SCHOOL	7	0	532	532	0	532	532	3,493	-532	2,961	0	0	0	0	0	0			0	3,500
- Government Grant	0	0	0	0			0	0		0	0	0	0	0	0	0			0	0
- Revenue Contribution	0	0	0	0			0	0		0	0	0	0	0	0	0			0	0
- cost to the city	7	0	532	532	0	532	532	3,493	-532	2,961	0	0	0	0	0	0			0	3,500
FULFORD SCHOOL SCIENCE LABS AND CLASSROOMS	0	0	0	0	0	0	0	1,000	0	0	1,000	266	266	266	266	0			0	1,266
- Prudential Borrowing	0	0	0	0			0	341		341	261	0	0	0	266	0			0	607
- DCSF Extended Schools Capital Grant	0	0	0	0			0	454		454	0	0	0	0	0	0			0	454
- School Contribution	0	0	0	0			0	205		205	0	0	0	0	0	0			0	205
- cost to the city	0	0	0	0	0	0	0	0	0	0	5	0	0	0	0	0	0	0	0	0
JOSEPH ROWNTREE ONE SCHOOL PATHFINDER	0	450	432	-18	-18	-18	432	24,750	-14,500	10,250	2,162	500	14,518	17,180	0	1,574			1,574	29,436
- DCSF One School Pathfinder Grant	0	450	432	-18	-18	-18	432	24,750	-14,500	10,250	2,162	500	14,518	16,680	0	0			0	27,362
- DCSF Devolved Capital Grant	0	0	0	0			0	0		0	0	0	0	0	0	0			230	230
- DCSF Carbon Free Schools Fund	0	0	0	0			0	0		0	0	0	0	0	0	0			676	676
- DCSF Project Faraday Grant	0	0	0	0			0	0		0	0	0	500	500	0	0			0	



**CHILDREN'S SERVICES CAPITAL PROGRAMME 2007/08 -2010/11  
At 2007/08 Outturn**

SCHEME	Expenditure pre 2007/08 (£000's)	Approved 2007/08 Capital Programme (£000's)	Outturn (£000's)	Variance (£000's)	Outturn Adjustments and New Schemes (£000's)	Outturn Slippage (£000's)	Revised 2007/08 Capital Programme (£000's)	2008/09 Approved Capital Programme (£000's)	Outturn Adjustments and New Schemes (£000's)	Outturn Slippage (£000's)	2008/09 Revised Capital Programme (£000's)	2009/10 Approved Capital Programme (£000's)	Outturn Adjustments and New Schemes (£000's)	Outturn Slippage (£000's)	2009/10 Revised Capital Programme (£000's)	2010/11 Approved Capital Programme (£000's)	Outturn Adjustments and New Schemes (£000's)	Outturn Slippage (£000's)	2010/11 Capital Programme (£000's)	Total Revised Gross Capital Programme (£000's)	
YOUTH ONE STOP SHOP	276	24	36	12	12	0	36	0	0	0	0	0	0	0	0	0	0	0	0	0	312
- External Grant	276	24	36	12	12	0	36	0	0	0	0	0	0	0	0	0	0	0	0	0	312
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OAKEN GROVE COMMUNITY CENTRE	236	31	0	-31	-31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	236
- Section 106	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- cost to the city	236	31	0	-31	-31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	236
CONNEXIONS BUILDING WORKS	0	0	7	7	7	-31	7	0	63	31	94	0	0	0	0	0	0	0	0	0	101
- External Grant	0	0	7	7	7	7	7	0	63	31	63	0	0	0	0	0	0	0	0	0	70
- cost to the city	0	0	0	0	0	-31	0	0	0	31	31	0	0	0	0	0	0	0	0	0	31
INTEGRATED CHILDREN'S SYSTEM	68	64	38	-26	-1	-25	38	0	25	25	25	0	0	0	0	0	0	0	0	0	131
- External Grant	68	64	38	-26	-1	-25	38	0	25	25	25	0	0	0	0	0	0	0	0	0	131
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ICT MOBILE TECHNOLOGY FOR CHILDRENS SOCIAL WORKE	0	0	20	20	26	-6	20	0	6	6	6	0	0	0	0	0	0	0	0	0	26
- External Grant	0	0	20	20	26	-6	20	0	6	6	6	0	0	0	0	0	0	0	0	0	26
- cost to the city	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>FUNDING FROM EXTERNAL SOURCES</b>	<b>31,962</b>	<b>15,277</b>	<b>11,370</b>	<b>-3,907</b>	<b>-208</b>	<b>-3,699</b>	<b>11,370</b>	<b>39,300</b>	<b>578</b>	<b>-12,766</b>	<b>27,112</b>	<b>13,540</b>	<b>2,157</b>	<b>15,668</b>	<b>30,772</b>	<b>17,122</b>	<b>2,731</b>	<b>800</b>	<b>20,653</b>	<b>121,869</b>	
<b>NET COST TO CITY</b>	<b>966</b>	<b>1,962</b>	<b>1,527</b>	<b>-435</b>	<b>0</b>	<b>-435</b>	<b>1,527</b>	<b>5,803</b>	<b>0</b>	<b>432</b>	<b>6,235</b>	<b>305</b>	<b>0</b>	<b>0</b>	<b>898</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,626</b>	
<b>TOTAL GROSS EXPENDITURE</b>	<b>32,928</b>	<b>17,239</b>	<b>12,897</b>	<b>-4,342</b>	<b>-208</b>	<b>-4,134</b>	<b>12,897</b>	<b>45,103</b>	<b>578</b>	<b>-12,334</b>	<b>33,347</b>	<b>13,845</b>	<b>2,157</b>	<b>15,668</b>	<b>31,670</b>	<b>17,122</b>	<b>2,731</b>	<b>800</b>	<b>20,653</b>	<b>131,495</b>	

Funding Summary	Expenditure pre 2007/08 (£000's)	Approved 2007/08 Capital Programme (£000's)	Outturn (£000's)	Variance (£000's)	Outturn Adjustments and New Schemes (£000's)	Outturn Slippage (£000's)	Revised 2007/08 Capital Programme (£000's)	2008/09 Approved Capital Programme (£000's)	Outturn Adjustments and New Schemes (£000's)	Outturn Slippage (£000's)	2008/09 Revised Capital Programme (£000's)	2009/10 Approved Capital Programme (£000's)	Outturn Adjustments and New Schemes (£000's)	Outturn Slippage (£000's)	2009/10 Revised Capital Programme (£000's)	2010/11 Approved Capital Programme (£000's)	Outturn Adjustments and New Schemes (£000's)	Outturn Slippage (£000's)	2010/11 Capital Programme (£000's)	Total Revised Gross Capital Programme (£000's)	
- DIES Condition Grant	53	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	53
- DIES Grant	571	100	0	-100	0	-100	0	0	100	100	0	0	0	0	0	0	0	0	0	0	671
- DCSF Devolved Capital Grant	11,078	2,695	2,316	-379	-234	-145	2,316	2,975	145	3,120	2,898	0	2,898	2,898	2,898	230	0	0	3,128	22,540	
- DIES ICC Grant	413	1,276	1,276	0	0	0	1,276	0	0	0	0	598	0	0	0	598	0	0	0	598	2,287
- SEED Capital Grant	122	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	122
- NDS Modernisation	8,456	3,904	1,368	-2,536	0	-2,536	1,368	2,524	989	3,513	2,143	0	750	2,893	1,893	0	800	2,693	18,923	18,923	
- Schools Access Initiative	1,283	318	125	-193	0	-193	125	288	193	481	288	0	288	288	288	0	0	0	288	2,465	
- Clifton Review	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
- DIES Targeted Capital Fund	6,386	1,685	1,679	-6	-6	0	1,679	0	0	0	0	0	0	0	0	0	0	0	0	0	8,065
- DoH Safeguard Grant	0	500	14	-486	0	-486	14	0	486	486	0	0	0	0	0	0	0	0	0	0	500
- LSC Grant	59	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	59
- Basic Need	185	22	0	-22	-22	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	185
- Sure Start Capital Grant	1,127	1,476	1,486	10	10	0	1,486	0	0	0	0	1,059	1,059	0	1,059	0	1,059	0	1,059	4,731	
- Nusery Operator Contribution	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	200
- NHS Grant Improving Working Lives	357	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	357
- Section 106	56	252	25	-227	1	-228	25	337	228	565	0	0	0	0	0	168	0	0	168	814	
- School Contribution	657	180	100	-80	-1	-79	100	205	79	284	0	0	0	0	0	0	0	0	0	0	1,041
- Revenue Contribution	12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12
- Venture Fund	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Buildings Fund	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- External Grant	588	88	101	13	44	-31	101	63	31	94	0	0	0	0	0	0	0	0	0	0	783
- DCSF Extended Schools Capital Grant	0	0	0	0	0	0	0	704	0	704	265	0	0	265	137	0	0	0	137	1,106	
- DCSF One School Pathfinder Grant	0	450	432	-18	0	-18	432	24,750	-14,500	10,250	2,162	14,518	16,680	0	0	0	0	0	0	0	27,362
- DCSF Carbon Free Schools Fund	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	676	0	0	676	676	
- DCSF Project Faraday Grant	0	0	0	0	0	0	0	0	0	0	0	500	500	0	0	0	0	0	0	500	
- DCSF TCF 14-19 Capital Grant	0	0	0	0	0	0	0	0	515	515	2,000	0	2,000	6,000	0	0	0	0	6,000	8,515	
- DCSF Primary Capital Programme Grant	0	0	0	0	0	0	0	0	0	0	3,000	0	3,000	5,378	0	0	0	0	5,378	8,378	
- DCSF Harnessing Technology Capital Grant	0	0	0	0	0	0	0	535	0	535	523	0	523	528	0	0	0	0	528	1,586	
- Government Grant	359	2,300	2,448	149	0	148	2,448	5,341	-148	5,193	0	0	0	0	0	0	0	0	0	0	8,000
- Insurance Income	0	31	0	-31	0	-31	0	0	31	31	0	0	0	0	0	0	0	0	0	0	31
- Prudential Borrowing	0	0	0	0	0	0	0	1,641	-400	1,241	261	0	400	666	0	0	0	0	0	0	1,907
- cost to the city	966	1,962	1,527	-435	0	-435	1,527	5,803	432	6,235	305	0	898	0	0	0	0	0	0	9,626	
<b>Total Funding Available</b>	<b>32,928</b>	<b>17,239</b>	<b>12,897</b>	<b>-4,342</b>	<b>-208</b>	<b>-4,134</b>	<b>12,897</b>	<b>45,103</b>	<b>578</b>	<b>-12,334</b>	<b>33,347</b>	<b>13,845</b>	<b>2,157</b>	<b>15,668</b>	<b>31,670</b>	<b>17,122</b>	<b>2,731</b>	<b>800</b>	<b>20,653</b>	<b>131,495</b>	

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## Meeting of Executive Member for Children & 10 June 2008 Young People's Services and Advisory Panel

Report of the Director of Learning, Culture and Children's Services

### Primary Strategy for Change

#### Summary

1. This report details the background to the Government's capital programme of investment in primary schools, identifies the proposed initial local priorities for investment and seeks approval for the submission of the Primary Strategy for Change to the DCSF on June 16<sup>th</sup>.

#### Background

2. The "Primary Strategy for Change" provides a real opportunity for the local authority to use capital investment to support wider educational transformation. The Strategy is not merely about new buildings, but is an exciting opportunity to make a difference to pupils, schools and communities and to meet the needs of learners in a rapidly changing world. It will build upon existing improvement strategies and be viewed as catalyst to significantly improve both achievement and building outcomes.
3. The Government's Primary Strategy for Change aims to rebuild or refurbish at least half of all primary school buildings in the country by 2022. The expectation is that a small proportion of schools need to be rebuilt completely or taken out of action but that up to half need substantial improvement work. The intention is to create primary schools that are equipped for 21st century teaching and learning, and are at the heart of their communities with children's services in reach of every family.
4. The Government expects Local Authorities (LAs) to target deprivation, closing the gap in educational achievement for children from disadvantaged communities. York is expected to receive up to £37m for the programme for 2008-22 with around £8m in the first four years. To obtain this funding, our initial proposals (based on this report) need to be submitted to the Department for Children, Schools and Families (DCSF) by June 16<sup>th</sup> and achieve their approval.
5. Given this, it is important to reflect that the basic methodology for prioritising the Primary Strategy for Change in York has been consulted upon previously and was agreed in principle by EMAP in January 2007. This approach has now been developed and refined in the light of new national guidance issued by the DCSF in December 2007 and in a more recent letter dated March 2008, which is attached at Annex A.

## Analysis

### Investment In York Schools

6. The Local Authority intends to develop a programme of investment, in line with national guidance, that supports the long-term development and improvement of a range of schools in both urban and village settings.
7. There are 56 primary phase schools in York. These include Infant, Junior and Primary Schools, one Special School and one Nursery School. The funding for 2009 -11, which is to be welcomed, will nevertheless be extremely limited and is only expected to cover a few significant projects.
8. Schools that are not directly engaged in the early phases of the programme will continue to receive their own Devolved Capital, and LA Formula Capital will be available to assist with major capital repairs.

### How have our priorities been determined?

9. The DCSF states that *“strategic capital investment should support national and local priorities, deliver the Children’s Plan, drive up standards, enable parents to choose between a diverse range of effective primary schools, and cement the role of the primary school at the heart of the community it serves”*.
10. The LA will use the programme to support the priorities set out in national guidance and the local priorities described in our corporate strategy and the Children and Young People’s Plan 2007-2010. The DCSF expects the LA to ensure that proposals for development *“bring together all the capital investment in primary schools”* and to integrate appropriate funding streams.
11. The Primary Strategy for Change is a 14-year programme. It is clear that priorities will change over time as the needs and circumstances of schools and the LA change. The programme will need to be flexible and adaptable to take into account policy developments and also changes in the demand for school places. The programme will need to be planned carefully by the LA so that delivery is ambitious yet realistic and sustainable.
12. The LA will give a high priority to schools involved in reorganisation proposals that will remove significant surplus places or provide additional spaces to meet unmet local demand. This may involve the federation, merger or closure of individual schools depending upon local circumstances. DCSF expect LAs to *“ensure that no school has more than 25% surplus places”* and that LAs should *“reduce overall surplus places to less than 10% across the LA area”*.
13. The LA will wish to support proposals for integrated services (for example Children’s Centres) or where proposals for special educational needs or learning support are being developed in partnership with the local authority. We must take the opportunity to enhance the level of locally available integrated services.

14. The LA will also wish to consider ways in which the programme can address issues of wider community need, through stronger community links and partnerships with “extended schools”, through the development of the Library Service and through the provision of additional facilities for young people. The LA has previously for example, taken the opportunity to provide a new Library Learning Centre in New Earswick within the primary school, and also a new Library facility at St Oswald’s School in Fulford. The LA will wish to consider further opportunities in planning for the replacement or upgrading of the other centres. New primary school developments may provide the opportunity to enter into new arrangements for community level delivery where suitable partnerships can be established.
15. The LA will also support proposals that assist schools needing to replace temporary buildings with permanent accommodation. A high quality education system benefits from high quality teaching facilities, facilities less likely to be available in temporary accommodation.
16. In order to inform our priorities we have updated the previously approved prioritisation methodology (EMAP - 22 January 2007), adding the additional requirements described in the national guidance. This provides an initial base-line assessment that ranks schools on a points scoring system. The initial ranking, and a brief summary of the methodology used, is included at Annex B (i) and (ii).
17. The assessment takes into account:
  - various building issues including size, condition, suitability, access and carbon emissions
  - sufficiency issues i.e. whether schools are oversubscribed or holding surplus places
  - the extent to which schools meet the “core extended offer”
  - the levels of deprivation in the communities served by schools (methodology determined by DCSF)
  - OFSTED judgements of school performance
  - plans for federations leading to mergers of schools
18. It is recognised that the ranking is based on measures and judgements and is not, of itself, a precise or scientific measure of investment need. This assessment provides only a snapshot in time and will be revised every two years through discussion with individual schools.
19. In accordance with the DCSF guidance, schools that have been replaced in the last ten years, or have been significantly remodelled, will not normally be considered for significant investment unless there are exceptional circumstances.

### **Working with Schools to develop proposals for investment**

20. The DCSF anticipates that priorities will be “*emerging*” from local strategic plans and from “*school’s premises development plans and local consultation*”. The Department “*will expect local authorities to have taken the opportunity to think long term and strategically about the transformation of teaching and learning in the primary sector. This is a unique chance to be bold, innovative and consider radical options, with the opportunity of careful implementation over up to 14 years*”.

21. The baseline analysis will, therefore, be used to inform our discussions with schools and elected members in developing proposals for investment. The ranking (Annex B) provides only an indication of the relative position of individual schools.
22. Proposals for investment will take into account wider considerations including; strategic priorities, long-term demographic trends and demand for school places and the ability to deliver investment proposals.
23. The LA will work with schools to develop their vision for high quality educational transformation. These individual visions will be incorporated in School Improvement Plans and will form the framework for all capital investment.
24. As individual schools are identified and prioritised for development, it will be necessary to assess the extent of investment needed and the following framework broadly outlines the process to be worked through in partnership with the individual school:
  - a. **Challenge** Is the school viable? Consider long-term projections to determine surplus places/capacity issues.
  - b. **Vision** Does the school vision for educational transformation reflect local priorities? Is it realistic and achievable? Is it innovative and inspirational? Is there evidence of stakeholder involvement?
  - c. **Needs** What are the specific needs of the school to achieve their vision for effective learning and teaching to take place, motivating and engaging learners to achieve their full potential? What are the needs of the community and what are the opportunities to involve the community?
  - d. **Building** How can these needs be supported by the building? What needs to change? Can the vision be achieved by refurbishment? Is there a need for new build and, if so, what is the extent of the build?
  - e. **Objectives** What are the specific objectives of the vision in terms of educational standards, learning and teaching, achievement opportunities, building, school management, change management, ICT?
  - f. **Targets** Compile a list of agreed measurable targets both in terms of long-term achievements in educational standards and of specific targets for the proposed project. These targets will form the framework of the PID (project initiation document) and, in turn, the outline business case for procurement.
  - g. **Evaluation** Complete evaluation of project in meeting educational outcomes.

### **Initial Investments - Phase 1**

25. As its immediate priority the LA will bring forward proposals to provide a new school building to replace those used by the federation of Rawcliffe Infant and Clifton Junior Schools. The proposal assumes a merger of the Infant and Junior schools on a site adjacent to the existing Rawcliffe Infant School. Both schools are highly ranked in the base-line assessment (3<sup>rd</sup> and =7<sup>th</sup> respectively).
26. EMAP supported the federation of these schools at its meeting of February 2005. This was seen as a first step to merger. Indeed, at that time, the Governing Body stressed their ultimate ambition to establish one school on a single site, once the necessary capital could be identified. The LA believes that a new building on one site will support a merger of the existing schools, improve the use of resources, meet local demand and greatly improve the school environment for all pupils, staff and the community.
27. If this proposal is approved and funding secured from DCSF, it is anticipated that work on the new school would start in 2009, with completion in early 2011.
28. As its second priority, the LA will seek to support a merger of Our Lady's VA RC and English Martyrs' VA RC Primary Schools, which are currently federated. EMAP supported this federation, with the longer term aimed amalgamation, at their meeting on 21<sup>st</sup> March 2006. The LA will support the diocese in bringing forward proposals for a new school that will be located on the existing site of English martyrs' VA RC school. A feasibility study will determine whether this would be a new build or a major refurbishment and extension of the existing building.
29. Both schools appear as =7<sup>th</sup> in the base-line assessment. Our Lady's VA RC school carries a significant number of surplus places although there is significant fluctuation in the demand for places at Our Lady's VA RC school in recent years, partly due to an increase in the number of children of families from Poland and other eastern European countries. Discussions are underway with the Governing Body and the Diocese to consider the capacity of any merged school. Subject to the necessary planning permissions, it is possible that the diocese will generate a capital receipt, from the sale of the Our Lady's VA RC school site, which may contribute to the overall investment that will be needed.

### **Phase 2**

30. During 2008/09 the LA will complete a strategic review of primary provision in key areas of the city in response to current and anticipated changes in demand for school places. The review will consider changing population patterns within the city and will consider the number of primary school places needed in the light of latest and projected birth rates, parental preferences, current levels of surplus places and the major building developments that are underway or planned for the city. The initial focus will be on the east and south of the city. The review will consider the impact of the planned

Derwenthorpe, Germany Beck, and University developments on local primary schools.

31. The LA expects to consult on the findings of this review during 2009. Investment proposals arising from the review will take into account the priorities described above and will seek to ensure that primary school provision continues to meet local demand for school places. Wherever possible, it should also take the opportunity to address other local community needs. It is recognised that local choices will not be simple or easy and that difficult decisions will need to be made to ensure that investment helps the communities and children that need it most.
32. Once the outcome of the review is known, the LA will need to consult fully on any changes that may be proposed to school organisation. The LA will then need to select construction partners through a procurement process, complete design works and secure any planning approvals needed in order to commence works in early 2012.

### **Phase 3**

33. The next phase of the LA's review will consider primary provision provided by schools in the centre, north and west of the city. This review will commence in 2009/10 and will also need to take into account the potential impact of the York Northwest development. This is a major area for regeneration and development over the next fifteen years and includes two large Brownfield sites (York Central and British Sugar) that may include significant residential development. The City Council is currently developing detailed proposals for the development of the sites that will be published during 2009.

### **Consultation**

34. The LA has consulted with stakeholders during this term, both through a key issue paper for Governing bodies and through the Council's internet site. At the time of writing the LA had received 37 separate submissions. 30 Governing bodies had responded and in addition various responses from individual governors and others were also received. Responses for each question are summarised at Annex C. Views of young people were also sought through facilitated discussion with several School Councils. Any responses received will be reported verbally to the meeting.
35. The responses included a wide range of views concerning both the LA's proposals and the objectives of the Strategy as determined by DCSF.
36. Annex C indicates that the majority of Governing Bodies supported the methodology for prioritising schemes, with comments describing the approach as "*a sensible, thought out approach to the criteria and ranking*" and "*a reasonable way forward*". Several schools raised concerns regarding the accuracy of building condition surveys. Some schools felt that deprivation should not be used as a ranking measure and that this could penalise particularly smaller, rural and successful schools. Alternatively, other schools considered that deprivation should carry a heavier weighting.
37. Interestingly, some schools considered that the strategy did not weight building related issues highly enough, arguing, for example, that "*the so called lower priority schools should have a higher weighting since they are related to*



*buildings and structures*". Other schools, conversely, suggested that the criteria was *"heavily based upon the state of the building, rather than ways of raising standards. Ofsted inspection outcomes and standards should have more weighting in this strategy for change"*.

38. The majority of respondents did not wish to suggest an alternative approach. A small number of respondents suggested that investment should be prioritised towards high performing schools. One respondent suggested *"the better strategy is to invest in high performance where success is robustly founded ...each school should firstly be ranked by performance and then assessed as a potential focus for the objectives of this programme"*.
39. The majority of respondents agreed that the ranking should be revised every two years. A few respondents suggested an annual review to reflect schools' changing circumstances, whilst another suggested a three year cycle would be more appropriate.
40. Again, the majority of schools agreed that the LA should give a high priority to schools engaged in re-organisation proposals. One school noted *"in principle, yes, as this gives wider scope for offering pupils a better education through improved facilities. However, schools ought to be central to the local community..."*. Several schools felt that this approach may not be appropriate for rural schools and one school suggested that *"hasty action to remove surplus places could well be counter productive"* given the expected population increase in the greater York area.
41. Most schools supported the priority given to integrated services. Several schools voiced concerns that small schools may be overlooked and others suggested the need to protect *"the core mission of effective education"*. One respondent suggested *"money designed for primary school re-building/refurbishment should not be diverted to the provision of children's centres under any circumstances"*.
42. The majority of respondents agreed that schools that have been replaced in the last ten years or who have been significantly remodelled would not normally be considered for further investment unless there were exceptional circumstances. Several schools have asked for a definition of *"significantly remodelled"* and one respondent considered that their school had been remodelled as a children's centre but *"this had not been to the advantage of learning in the school"*.
43. Schools and other respondents accepted the need for a strategic review of primary provision in key areas of the city, given changing population patterns and the impact of planned developments. Many schools felt that they would be affected by these issues and listed various developments in their responses. Three respondents disagreed with this approach. One commented *"areas do not exist, except in planning, and this programme is to review plans and planning"* and *"an area approach could tend to ghettoise deprivation as an area into which more and more resources are sunk ...."*
44. All Governing Bodies that responded highlighted specific issues regarding their vision for the school and priorities for investment. This information will be used in our on-going dialogue with individual schools about their local needs which may be met through this programme, or through devolved capital or the LA's on-going repair and maintenance programme.

45. Respondents made several general comments about the proposals. One Governing Body was concerned that *“larger schemes/flagship projects may have a higher priority than smaller initiatives albeit just as valuable to the school community. We question the relevance of deprivation as a criteria”*. Another Governing Body noted *“relatively small amounts of carefully targeted capital investment can make a huge impact on teaching and learning outcomes”*.
46. A further Governing Body observed that *“as a listed Victorian building, we are very disappointed that neither the DCSF nor the LA have made any reference in the documentation so far to schools in listed buildings. It would seem to us that our building will struggle to meet the needs of a flexible 21st century education system.”*

## **Options**

47. The proposals set out in the report reflect the criteria determined previously by EMAP (January 2007). Members have the option to reconsider the criteria and to request Officers to develop alternative proposals.

## **Corporate Priorities**

48. The Primary Strategy for Change makes a significant contribution to the following corporate priorities:
- Increase people’s skills and knowledge to improve future employment prospects.
  - Improve the life chances of the most disadvantaged and disaffected children, young people and families in the city.
  - Reduce the environmental impact of council activities and encourage, empower and promote others to do the same.

## **Implications**

### ***Financial***

49. The resources available to support the Primary Strategy for Change are described above. More detailed reports will be brought as the programme develops and individual projects are progressed.

### ***Human Resources (HR)***

50. There are no HR implications.

### ***Equalities***

51. There are no specific implications for equalities at this stage but detailed school developments will address this issue.

### ***Legal***

52. There are no legal implications.

***Crime and Disorder***

53. There are no crime and disorder implications at this stage, but detailed school developments incorporate the principles of 'Safer by Design'.

***Information Technology (IT)***

54. There are no IT implications at this stage, however, consideration of it will be a key feature of the strategy.

***Property***

55. The programme will have a range of property implications and officers in LCCS will be working closely with the corporate landlord.

***Other***

56. There are no implications.

**Risk Management**

57. The key risk at this stage concerns the strategy not being approved by the DCSF. If the strategy is approved, and funding made available, the principles of risk management will be applied to individual schemes as they progress.

**Recommendation**

The Advisory Panel advise the Executive Member to:

- a) note the development of the Primary Strategy described in this report.
- b) consider the responses received during the consultation process, as summarised in this report and Annex C.
- c) approve the initial priorities for investment as set out in the report (paragraphs 25-33 above).
- d) confirm submission of the initial priorities and strategy to the DCSF for approval.

Reason: to progress the Primary Strategy for Change.

**Contact Details**

**Authors:**

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Head of Planning & Resources

Kevin Hall  
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Management

**Chief Officer Responsible for the report:**

Peter Dwyer  
Director of Learning, Culture and Children's Services

**Report Approved**  **Date**

**Specialist Implications Officer(s)** *None*

**Wards Affected:** *List wards or tick box to indicate all*

**All**

**For further information please contact the author of the report**

**Background Papers:**

- EMAP Report Building Schools for the Future – Prioritising January 2007
- EMAP Report Federation of Rawcliffe Infant and Clifton Without Junior Schools: Consultation (February 2005)
- EMAP Report Federation of Our Lady's Catholic Primary School and English Martyrs' Catholic Primary School
- DCFS National Guidance Primary Capital Programme December 2007
- The Children and Young People's Plan 2007 – 2010 (December 2007 update)

**Annexes:**

- Annex A: Guidance December 2007/Letter from DCSF March 2008
- Annex B: School Ranking and Methodology
- Annex C: Summary of Consultation Responses

**Annex A**



department for  
**children, schools and families**

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To Nominated Local Authority  
Primary Capital Programme Leads

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31 March 2008

**PRIMARY CAPITAL PROGRAMME: NOTIFICATION OF ISSUES/CONCERNS TO BE ADDRESSED IN PRIMARY STRATEGY FOR CHANGE.**

We said in the 6 December guidance on the delivery of the Primary Capital Programme that we would notify local authorities in advance where we had specific concerns about standards or surplus places. Since then we have received enquiries from a number of local authorities about the proposed handling of this commitment and we have concluded that the most helpful approach is to write to all local authorities to clarify expectations.

On **standards**, we expect **all** local authorities to show clearly in their strategy for change how overall capital investment will support wider local strategies to strengthen school performance and deliver better outcomes for children. It is important that local authorities appreciate that this investment is not simply a school building programme; it also needs to drive improvements in educational performance.

In particular, working with the Office of the Schools Commissioner and the National Strategies, we will continue to challenge and support local authorities to improve performance where:

- a) the combined percentage of pupils achieving level 4+ at KS2 for English and mathematics places them in the bottom 25% of local authorities nationally; or
- b) there are concerns about the number of schools in intervention or overall capacity to improve standards,

Local authorities should have regard to the latest information on the progress of primary schools in prioritising investment through the primary capital programme. Detailed information used by the DCSF and the National Strategies has been made available in the National Strategies e-room for each Authority. If you are not already aware of the Integrated Data Set for Standards and the National Strategies

RAG ratings for your LA you will be able to obtain the password to gain access to the LA e-room for your authority through your Head of School Improvement who is the designated contact .

With regard to **surplus places**, and in the light of recent misleading press reports, I should make clear that there has been no change in existing safeguards to protect rural schools; as Jim Knight's letter of 31 January to Directors of Children's Services made clear (copy attached for ease of reference). The guidance acknowledges that in order to preserve access for young children, there may be a need for more surplus places in rural schools - particularly where these are popular with local parents and there is no alternative school within a reasonable travel distance.

That said, it is important to recognise that too many surplus places can represent a poor use of resources. In some urban areas, it may also be an indication that a school is unpopular – perhaps because parents are concerned about standards. As birth rates fall and rise in different areas, local authorities have a responsibility as service commissioners to consider whether schools are delivering what parents want and in the right places. Against this background, it is clearly right that **all** local authorities look critically at strategies for securing an appropriate balance between supply and demand.

We said in the guidance that local authorities should work towards reducing overall surplus to under 10% with no school having more than 25%. However, we recognise that circumstances will vary from area to area and that the scale and difficulty of bringing supply and demand of school places into balance varies substantially from area to area. In looking at strategies for change, therefore, we will be looking primarily at whether local authorities have looked at how to make effective use of capital investment to support local place planning over the life of the programme, with early and decisive action to tackle surpluses in unpopular schools given a high initial priority.

I should remind local authorities that reducing surplus places does not necessarily mean that the schools affected should close. It may be possible to achieve significant reductions in surplus places by removing temporary accommodation by rationalising school space and/or to to achieve equivalent efficiencies through federation and co-location of services. The Primary Capital Programme provides opportunities to look strategically at whether surplus accommodation can be adapted for alternative use, broadening the services their schools offer in line with the likely future pattern of children's services and the needs of local communities. I attach the latest available data on surplus places in the primary sector which shows the general distribution of surplus places.

Finally, a reminder that we are developing a template to capture electronically key data on your initial investment priorities. We will circulate this within the next few weeks.

**Peter Connell**  
**Primary Capital Programme (Planning)**



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## Annex B (ii)

## Scoring Element Summary

## Principles used in the ranking process for inclusion in the PCP

In order to equalise different scoring methods and to make the scoring as simple and transparent as possible, scores for each element have been placed in a quartile and given a score between 0–3.

These scores have then been weighted with National and local priorities (marked \*) being given a higher weighting.

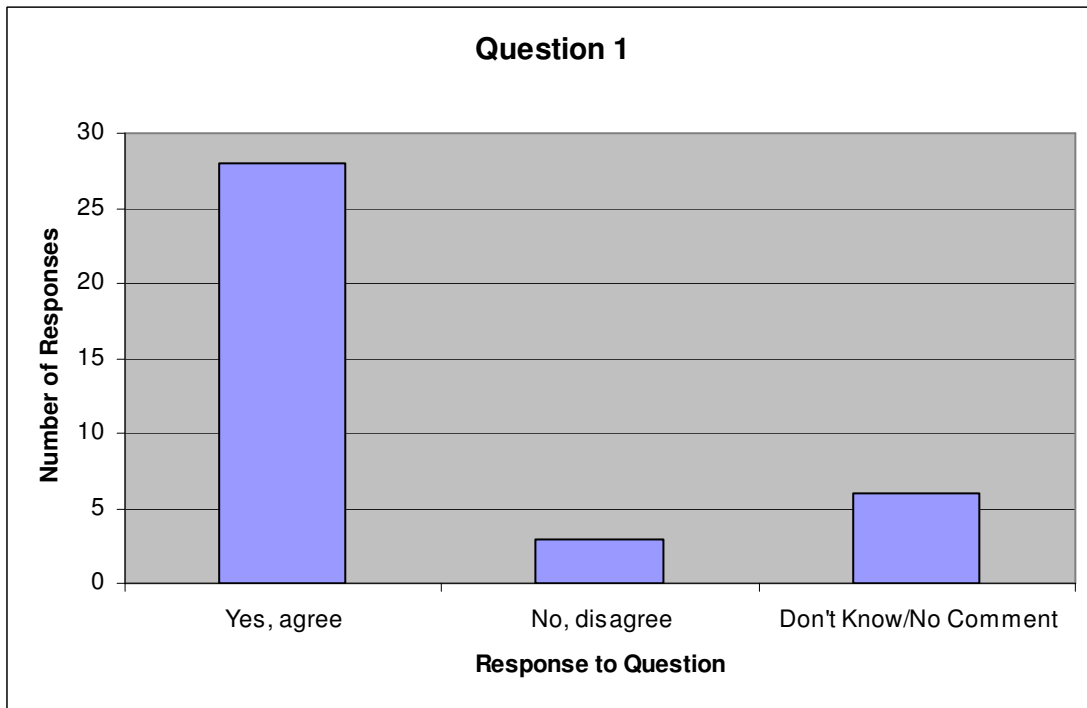
Schools where capital projects are currently either planned or underway have been scored as though the new facilities are complete.

Element	Source	Value boundary	Score
AMP Condition: 5 year (short term).	Condition surveys (cost of all work of priority 1 to 3)	> £750,000	3
		£250,000 - £749,999	2
		£0 – £249,999	1
		PFI schools	0
AMP Condition: 15 year (long term)	Condition surveys (cost of all work of priority 4)	£100,000 - £250,000	2
		£0 - £99,999	1
		PFI	0
AMP Small-school factor	Floor area	< 1000 m <sup>2</sup>	1
		> 1000 m <sup>2</sup>	0
AMP Suitability	Suitability surveys	Worst 1/3	3
		Middle 1/3	2
		Best 1/3	1
		PFI schools	0
Accessibility	Access audits	Poor accessibility	3
		Medium accessibility	2
		Good accessibility	1
Extended services	'Core offer' assessment	Doesn't meet any of the core offer	3
			2
			1
		Meets full core offer	0
CO <sub>2</sub> emissions	Corporate energy efficiency data	Highest 1/3	3
		Middle 1/3	2
		Lowest 1/3	1
*Federation	Time federated	Longest	3
			2
		Shortest	1
		Not federated	0
*AMP Sufficiency	Surplus space and TCU usage	Building not of suitable size	3
			2
		Building of suitable size	1
*Standards	OFSTED judgement	Inadequate	3
		Satisfactory	2
		Good	1
		Outstanding	0
*Deprivation	Supplied by DCSF, based on information relating to pupils on roll	Most deprived	3
			2
			1
		Least deprived	0

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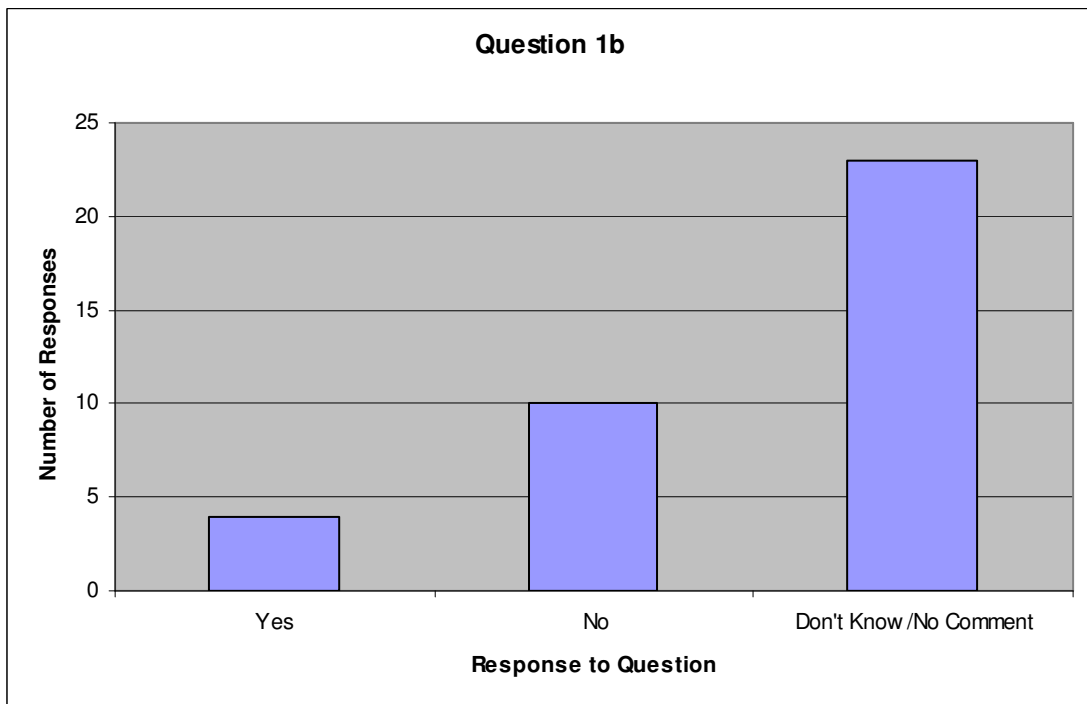
**Annex C  
Primary Strategy for Change –  
Summary of Consultation Responses - 20 May 2008**

**Question 1 - The LA has established a ranked list of primary schools using a points scoring system in order to provide a base-line assessment that will inform the development of priority schemes. Do you agree with this approach?**



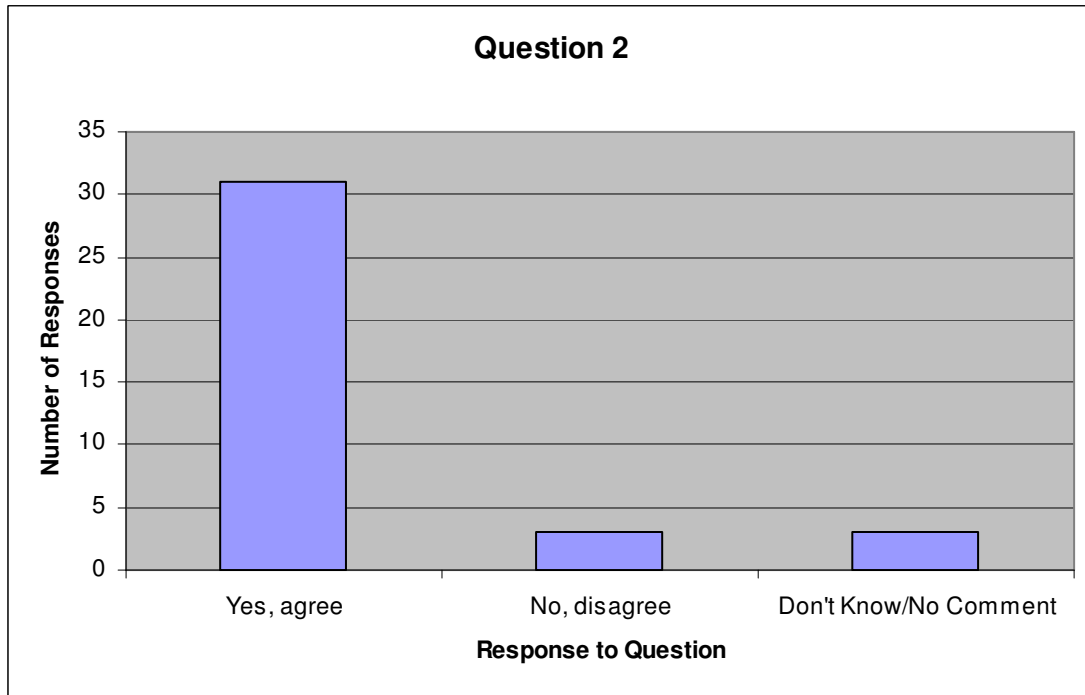
Indicative comments: Small, successful schools are being penalised; Condition Surveys need to be accurate; Deprivation should not be a criteria.

**Question 1b - Do you wish to suggest any alternative approach?**



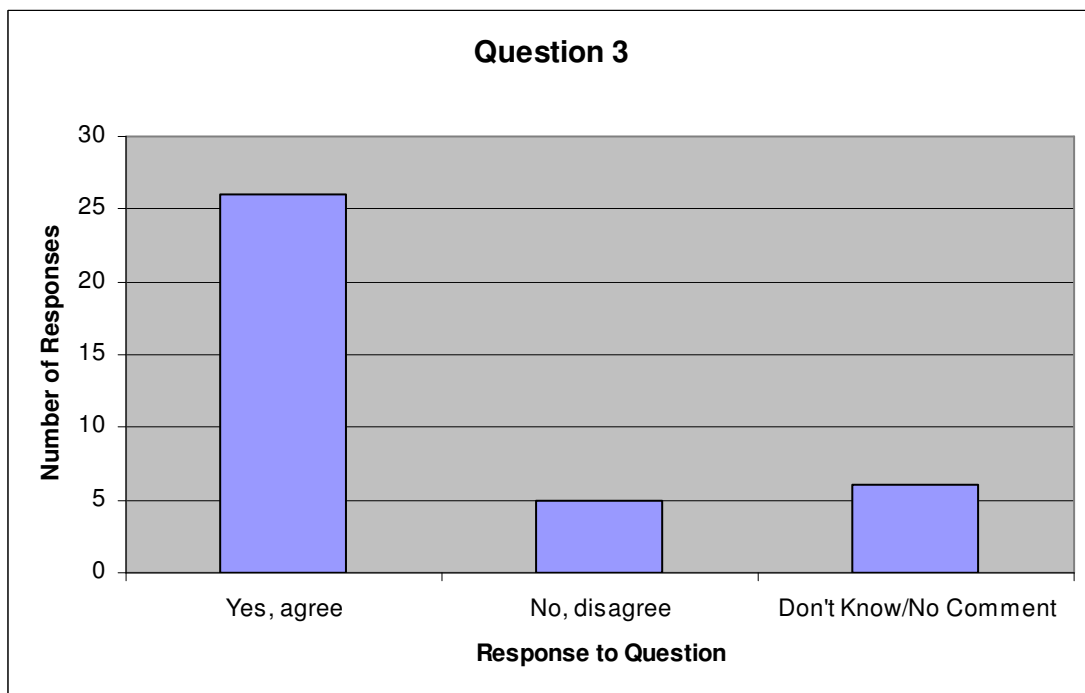
Indicative comments: Investment should be in high performing schools; schools should be ranked by pupil performance and then the objectives of the PSfC programme; the formula should include the suitability of the current building, ie an assessment of useable space per child, the availability of non-teaching space, and the ability to offer wrap around care.

**Question 2 - The LA proposes to revise this ranking every two years. Do you agree with this proposal?**



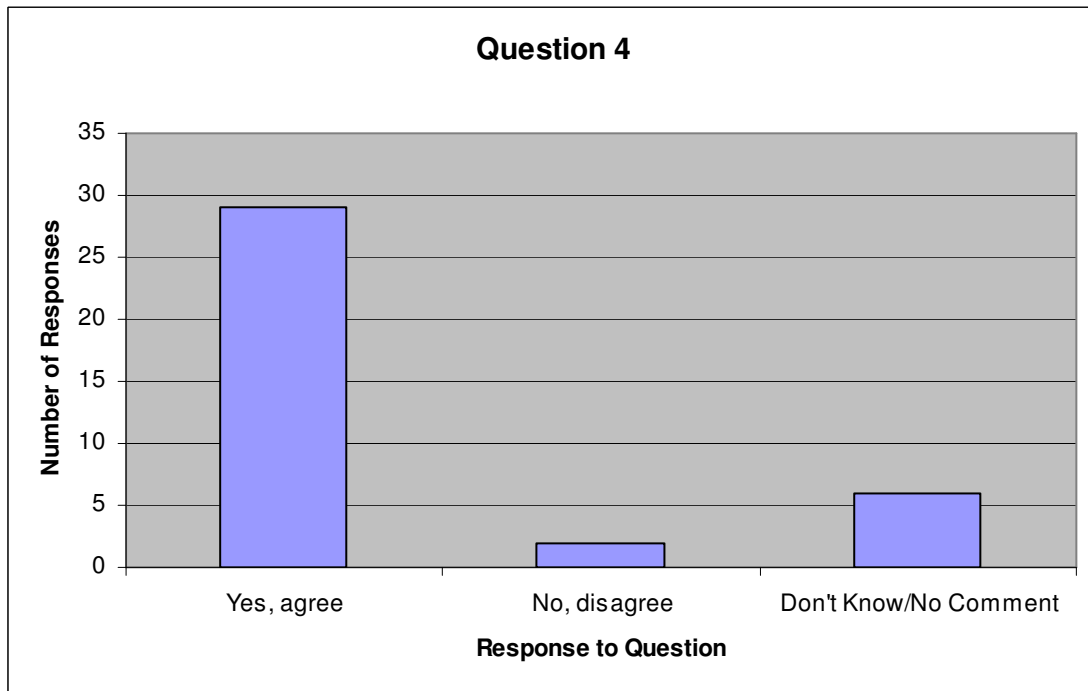
Indicative comments: Revision of the ranking should be annually to reflect schools' changing circumstances; the review should take place every three years which is more appropriate for a 14 year programme; the review should be site based rather than desk based.

**Question 3 - The Local Authority proposes to give a high priority to schools engaging in reorganisation proposals that will remove significant surplus places or provide additional spaces to meet unmet local demand. This may involve the federation, merger or closure of some individual schools. Do you agree with this approach?**



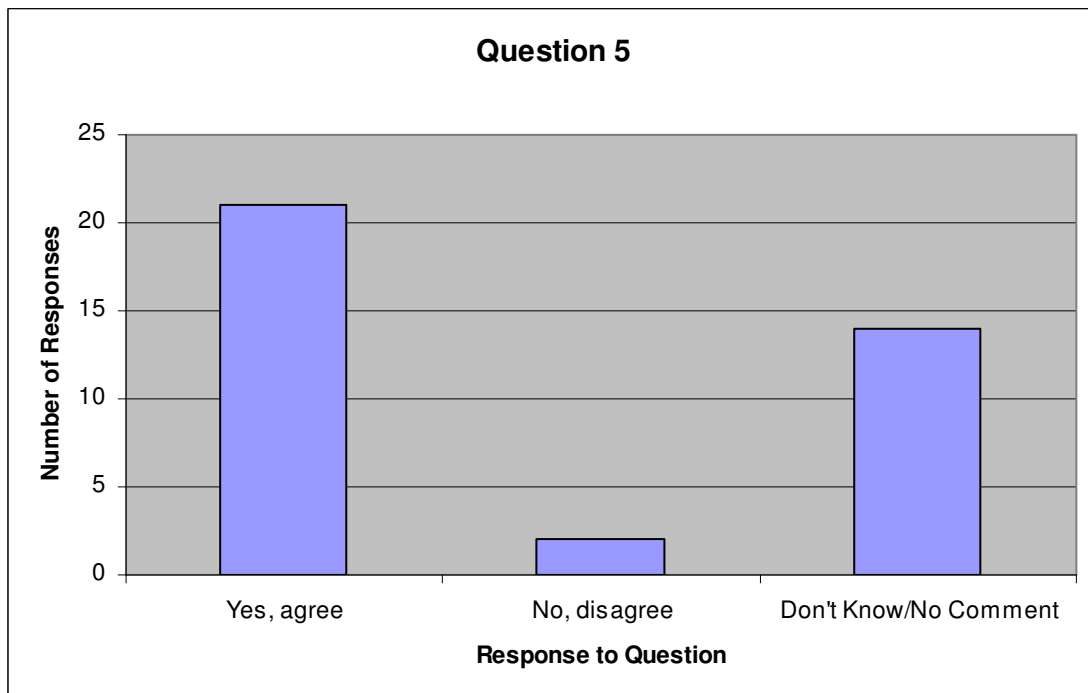
Indicative comments: It is not appropriate to close schools in rural areas as this will impact on pupil travel times; do not penalise small schools which may have surplus places; closeness to the community it serves and family feeling is all important to a junior age school; hasty action to remove surplus places could be counter-productive.

**Question 4 - The LA will wish to support proposals for integrated services (for example the further development of Children’s Centres and Extended Schools) or where proposals for special educational needs or learning support are being developed in partnership with the local authority. Do you agree with this approach?**



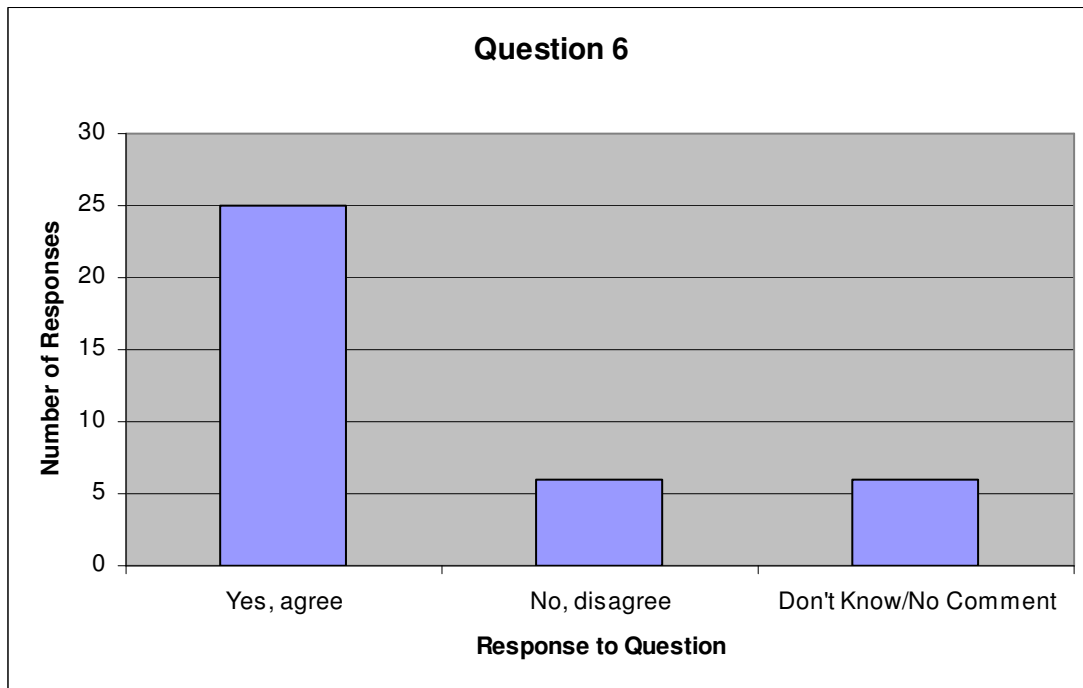
Indicative comments: The needs of smaller schools must be met; PSfC money should not be diverted to building children’s centres.

**Question 5 - The LA will wish to support proposals that assist schools needing to replace temporary buildings with permanent accommodation. Do you agree with this proposal?**



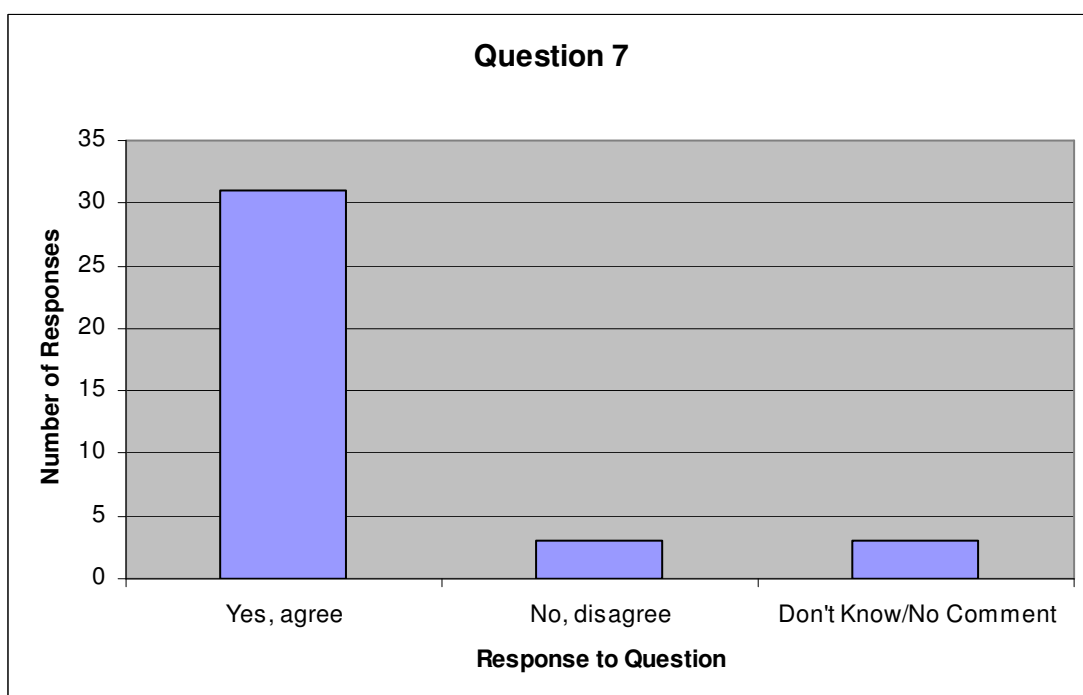
Indicative comments: Temporary buildings should be considered for refurbishment; if temporary buildings are adequate PSfC money should be used to assist schools with inadequate permanent buildings.

**Question 6 - In accordance with the DCSF guidance, the LA is proposing that schools that have been replaced in the last ten years, or have been significantly remodelled, will not normally be considered for significant investment unless there are very exceptional circumstances. Do you agree with this proposal?**



Indicative comments: What is the definition of “significantly remodelled”? Where a school has a new children’s centre this should not prevent the school accessing PSfC money.

**Question 7 - During 2008/09 the LA will complete a strategic review of primary provision in key areas of the city in response to current and anticipated changes in demand for school places. The review will consider changing population patterns within the city and will consider the number of primary school places in the light of latest and projected birth rates, parental preferences and the major building developments that are underway or planned for the city. The initial focus will be on the east and south of the city. The review will consider the impact of the planned Derwenthorpe, Germany Beck, and University developments on local primary schools. During 2009/10 the LA will review primary provision in the rest of the city, taking into account the potential impact of the York northwest development. Do you agree with this approach?**



Indicative comments: There are other planned areas for housing developing in the city not mentioned in this consultation document; how can the LA operate two methods of approach simultaneously. i.e. ranking priority and geographical priority; planned development has a huge impact on provision of skills. The programme reflects the general order of planned major development around the City.

**Question 8a - Do you wish to highlight any specific issues regarding: your Governing Body's vision for the school and priorities for investment?**

**Question 8b - Do you wish to highlight any specific issues regarding the impact of demographic change, parental preference or planned housing development on the future demand for places at your school?**

**Question 9 - Please include any other general comments you wish to make on the proposals for the Primary Capital Strategy.**

Governing bodies submitted a range of detailed and comprehensive responses to questions 8 and 9. These will be used to inform discussions between the LA and individual schools.

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## Meeting of Executive Member for Children & Young People's Services and Advisory Panel 10 June 2008

Report of the Director of Learning, Culture and Children's Services

### Joseph Rowntree New School – Final Business Case

#### Summary

1. This report outlines the details of the Local Competition carried out, the affordability of the final solution and the arrangements in place for contract administration and monitoring, and seeks to gain Member approval to proceed with contract award of the Design and Build contract and the delivery of the new Joseph Rowntree School.

#### Background

2. Joseph Rowntree School is a Voluntary Controlled 11-18 specialist Technology College supported by the Joseph Rowntree Housing Trust.
3. The major objectives of the project are to transform education at Joseph Rowntree School by:
  - The replacement of Joseph Rowntree School on the existing school site.
  - Retaining the current net capacity of 1320.
  - Creating a DCSF demonstration school for Science that reflects the vision for science developed in participation with Project Faraday.
  - Including provision for a 20 place Autism Unit.
  - Achieve a BREEAM (Building Research Establishment Environmental Assessment) rating of 'very good'.
  - Achieve at least a 60% target for carbon reduction, sufficient for Zero Carbon School funding from DCSF, with the longer term aspiration for a carbon zero school.
  - Provide a specialist teaching space for the 14-16 Hair and Beauty Diploma.
  - Support the school to deliver, in the long term, their chosen 14-19 Diploma subjects.
4. The project is a Phase Two One School Pathfinder Project for the Building Schools for the Future programme. The scheme comprises a total new build to replace the Joseph Rowntree School on the existing school site.

5. Joseph Rowntree School is an 11-18 specialist Technology College with a net capacity of 1320. The opening date for the new school building is 01<sup>st</sup> March 2010.

### **ANALYSIS**

6. This section of the report describes the details of the Local Competition carried out.
7. The Scheme is a Single School Project and includes a design and construction project for the new build project for Joseph Rowntree School.
8. The report demonstrates that the process followed to appoint a Design and Build contractor:
  - was in compliance with the standard procedures and processes established by Partnership for Schools (PfS) for the National Framework;
  - allowed for a sufficiently robust analysis of the proposed solutions of the two bidders; and
  - was well resourced and CYC's costs of the procurement process have been minimised and documented.

### **Short-listing Two Bidders**

9. The Preliminary Invitation to Tender (PITT) was sent out to all Partnership for Schools Framework Panel Members on 20<sup>th</sup> July 2007.
10. Two Panel Members returned a PITT submission, these were:
  - Carillion
  - Willmott Dixon
11. The principal supply chain members for the two short listed bidders were:

Carillion:

Architect and Design Coordinator – Bond Bryan  
Consulting Engineers and Environmental Advisers – Buro Happold  
Landscape Architects – Anthony Walker and Partners

Willmott Dixon:

Architect and Design Coordinator – Aedas  
Consulting Engineers and Environmental Advisers – Waterman Structures  
M&E Consultants - Operon
12. Both bids were scored by an evaluation team. The Partnership for Schools Framework had originally procured the six Framework Panel

Members on a 60:40 Cost:Quality basis. The PITT responses were evaluated in accordance with the following weightings in order to focus the emphasis on the ability of the design team to meet the Vision for Educational Transformation :

Category	Overall Weighting (%)
Design	60
Works	20
Handover	10
Pricing	10
<b>Total</b>	<b>100</b>

13. Subsequent to the scoring, both bidders were invited to present to a full evaluation panel. The Project Technical Advisers, Mott MacDonald, advised the evaluation panel.
14. The bidders were required to include the following representatives in their presentation team: Project Director, Contract Manager, Site Manager, Lead Designer, and senior members of the contract and design delivery team.

The bidders were asked to present as follows:

1. Introduction (including details of the Panel Member and their supply chain members).
2. An explanation as to why the school should choose the Panel Member to deliver the scheme including a summary of the key aspects of their written responses to the PITT Questions A, B, C and D.
3. Supplementary questions from the evaluation panel.

#### **ITT to Selected Panel Member**

##### **General overview**

15. The Invitation to Tender (ITT) stage followed strictly the prescriptive process set out by the framework. The two bidders were required to respond to all questions in Volume 7 of the ITT document.
16. At this stage in the process the emphasis was focussed on the ability of the Design and Build contractor to deliver the contract works. The bids were assessed and scored to the following overall weightings:

Category	Overall Weighting (%)
Design	40
Works	25

Handover	15
Pricing	20
<b>Total</b>	<b>100</b>

17. There were 3 main evaluation teams:

- Technical team
- Design team
- Delivery team

There were two further subsidiary teams covering specific areas of the bids:

- Procurement
- Legal and contract issues.

18. Each team was responsible for evaluating only the questions that were specific to their area. The evaluation process for each team was in the form of a half-day workshop. There was a ten-day public consultation prior to any of the team evaluation workshops.

### **Evaluation Programme**

19. An overview of the programme is listed below:

1. Receive tender returns
2. Load bids onto website
3. Technical team initial evaluation
4. Public display in school library and Folk Hall
5. DQI workshop
6. Bidders presentation to all evaluation teams
7. Evaluation team workshops
8. Collate evaluation team scores
9. Independent peer review
10. Respond to review

### **Scoring Criteria**

20. The scoring range was 1 – 5 on a range of Fail to Excellent.

The chair of each evaluation team was responsible for ensuring that the evaluation procedure was followed correctly. Each evaluation workshop commenced with a brief overview of the procedure that needed to be followed:

- General discussion of element that is being evaluated;
- Work through each question assessing both bidders answers;
- Consider any feedback from public/DQI group particular to question;
- Incorporate technical and consultants advice;

- Discuss and agree team score for each answer.

### **Public Consultation**

21. There were two design exhibition displays for the public to be able to view the two bids. These displays took place from 30<sup>th</sup> October to 16<sup>th</sup> November 2007. The locations were the school library and the New Earswick Folk Hall. A feedback form was available at these sites. The feedback form asked for comments on issues that related to specific questions within the bid document. The intention was to make the feedback meaningful and allow for public opinion to be properly considered within the scoring process.

### **DQI Workshop**

22. A DQI (Design Quality Indicator) workshop was held between 30<sup>th</sup> October and 8<sup>th</sup> November. The Client Design Adviser facilitated the workshop. The DQI group was asked to review both designs against the original DQI FAVE (Fundamental, Added Value, Exceptional) ratings. The output of this workshop was fed into the Design Evaluation team workshop.

### **Technical Evaluation**

23. The evaluation was carried out by the full Mott MacDonald technical team. This evaluation commenced directly following the bid submissions, as the output was essential to advise both the Design and the Delivery evaluation teams. The evaluation was carried out prior to the bidders presentation. The team were required to adjust their response, if necessary, in response to the presentations and the final report was submitted to the project office on 13<sup>th</sup> November 2007, in readiness for the commencement of the Design Evaluation workshop

### **Bidders Presentation**

24. The bidders were required to present their designs to all members of the evaluation teams.

### **Design Evaluation**

- The Client Design Adviser chaired the evaluation team.
25. The team was advised by the project technical advisers (Mott MacDonald) and the project education consultants (Edunova).

### **Delivery Evaluation Team**

26. The One School Pathfinder (OSP) Project Director chaired the delivery evaluation team. The team were advised by the project technical advisers (Mott MacDonald).

### **Procurement Evaluation Team**

27. The CYC Head of Procurement chaired the procurement evaluation team. The team were advised by the project ICT procurement consultants (Edunova).

### **Contract Assessment**

28. Walker Morris provided legal assessment of the overall bid responses and of the responses to the Volume 5 Summary of Amendments document provided by City of York Council.

### **Independent Peer Review/ Process Audit**

29. Following the evaluation team workshops, the Project Office collated all scores. On completion of this task an independent review and audit of the selection process was carried out by CYC Assistant Director of City Development and Transport. This senior CYC officer was previously the Project Director for the three schools Private Finance Initiative (PFI) project in York.

### **Project Board**

30. Finally, after making any responses and adjustments required by the review process a report was presented to the Project Board. The report reviewed the scoring and rationale and recommended the preferred bidder to the board for approval.

The Selected Panel Member was chosen on the basis that their bid scored the highest in the evaluation process. The successful bid was lower in cost, lower in risk, particularly in terms of securing planning approval and demonstrated a superior understanding of the treatment of the new building within the landscape.

The unsuccessful bidder was debriefed immediately and offered the opportunity for a full debrief workshop, which was declined.

### **Selected Panel Member to Contract Award**

31. The dates indicated below are targets for completion, based on the estimated date of financial close on the 04<sup>th</sup> July 2008:

28 April 2008	Agree Draft schedule of Reviewable Design Data
02 May 2008	Notification of Preferred Bidder signed by Carillion
02 May 2008	Carillion circulate Legal Deliverables and CP Deliverables schedule.
03 June 2008	Agree draft contract sum
03 June 2008	Agree draft of the D&B contract conditions.
03 June 2008	Agree draft schedules to the D&B contract.
03 June 2008	Agree the form of Interface agreement

04 June 2008	Submit draft contract to Partnership for Schools
04 June 2008	Submit Final Business Case to Partnership for Schools
10 June 2008	CYC Member Cabinet approval of Final Business Case
18 June 2008	Agree license agreement between CYC and the Joseph Rowntree Housing Trust
27 June 2008	Finalise the designs
27 June 2008	Finalise the construction programme
27 June 2008	Finalise contract sum
27 June 2008	Finalise contract reviewable design data

### Procurement Costs

32. A summary of the procurement costs are shown in the table below:

	Work category	Provider	Costs
<b>Internal Costs</b>			
1	Project Management	City of York Council	£54,000
2	Stakeholder consultation	City of York Council	Incl. above
3	Internal advisers	City of York Council	£2,200
<b>External Costs</b>			
4	Site investigations/surveys	various	£80,000
5	Ecology Adviser	M Hammond	£1,300
6	Technical Adviser	Mott MacDonald	£143,000
7	Client Design Adviser	DSP Architects	£54,000
8	Educational Consultants	Edunova	£34,000
9	ICT Consultants	Edunova	£80,000
10	Legal Consultants	Walker Morris	£40,000

### Carbon Reduction

33. The design at Final Business Case (FBC) achieves a carbon reduction of 60.44%.

The following table shows a breakdown of the results showing the effect of each element of sustainable design:

Sustainable design element	Carbon reduction %	Total Carbon reduction %
Gross floor area m2	16.84	16.84
Site orientation consideration	2.00	18.84
Air conditioning/cooling % floor area	0.92	19.76
Biomass annual heating demand	19.01	38.77
Lighting controls throughout school	3.98	42.75
Daylight dimming in daylight areas	7.84	50.59
Efficient lighting throughout school	5.27	55.86
Low energy computers	4.58	60.44

The initial 16.84% carbon reduction is the result of a standard building regulation compliant school compared against baseline emissions. The largest single contributor to carbon reduction is the provision of a bio mass boiler. Lighting is the second largest contributor due to a mixture of controls, daylight dimming and efficient fittings.

### Summary

34. The Local Competition was carried out in accordance with the agreed procedures. Two Panel Members returned PITT submissions, and the LA short-listed Carillion and Willmott Dixon.

Carillion was appointed Selected Panel Member on 26 November 2007.

Contract Award is programmed to occur on 04 July 2008.

The Selected Panel Member has prepared a design that will achieve a minimum of 60% Carbon Reduction that is required by the DCSF.

### ICT Procurement

35. The NCC Group were engaged to assist in the procurement of the ICT Package for the new Joseph Rowntree School. The procurement process has followed the BECTA Infrastructure Services Framework process. The ITT was sent out directly to all 16 suppliers. Eight of the companies expressed an interest in bidding for the work, 4 companies rejected the invitation due to workload on their bid departments and the remaining four companies never responded to any email inquiries.

36. The responses from the 16 companies were as follows:

Company	Response	Company	Response
Azzurri Communications Ltd	Interested in bidding	Linetex Computers Ltd	Declined
Centerprise International Ltd	Declined	Northgate Information Solutions	No response



Computer Systems in Education Ltd (CSE)	Interested in bidding	Ramesys	Interested in bidding
Egton Education	No response	RM Education plc	Interested in bidding
Ergo Computing Ltd	No response	Serco Ltd	Interested in bidding
European Electronique Ltd	Interested in bidding	Stone Computers Ltd	Interested in bidding
Gaia Technologies Plc	Interested in bidding	VT Four S	No response
HBS Business Services Group Ltd	Declined	XMA Ltd	Declined

The full ITT was sent out to all the companies on 4<sup>th</sup> February 2008 with a response deadline of noon on the 7<sup>th</sup> March 2008.

37. On the 7<sup>th</sup> March an opening panel was convened at City of York Council (CYC) and the five bids received were duly recorded and opened. One further bid was received approximately 2 hours after the deadline but in accordance with Official Journal of the European Union (OJEU) and CYC rules this bid was declined – Serco were informed of the decision to reject their bid.
38. ITT responses were received from:

**Company**

CSE  
European Electronique  
Gaia  
Ramesys  
RM

39. The bids were assessed and scored to the overall weightings below. These weightings are in line with Building Schools for the Future (BSF) and CYC Financial Regulations:

Category	Overall Weighting (%)
Compliance with Specification and Proven Ability	30
Technical Merit	15
Quality Control and Assurance	5
Value for Money	40
Partnership and Cultural Fit	10
Total	100

40. A separate team evaluated each category. The membership of the evaluation teams was made up from representatives of the ICT working group. On 20<sup>th</sup> March, the evaluation panel considered a consolidated

report detailing the overall scores allocated by the panel. The overall scores were discussed and accepted without change and four short listed contractors were duly invited to the presentations.

41. The four bidders presented to the evaluation panel on the 8<sup>th</sup> April 2008. After the presentations, the final evaluation score showed that RM offered the best solution for the school and was within budget. This decision was agreeable to the panel and duly approved by the Project Board and by Members.

### **ICT Procurement Summary**

42. The Local Authority has procured the ICT provision through RM.

BECTA has reviewed the delivery approach for the ICT provision and confirmed that it is acceptable.

A detailed risk register for the ICT project been developed and a clear strategy to manage/mitigate ICT risks has also been put in place.

### **AFFORDABILITY**

43. The Project Board has been extremely careful to ensure the Selected Panel Member costs are within secured funding without compromise to the objectives set for the project.
44. To improve the risk profile of the project, the preferred bidder stage of procurement was extended by 8 weeks, allowing the Selected Panel Member more time to develop their Contractors Proposals and provide opportunity for achieving an enhanced level of consultation with the school.
45. The increased level of design development has reduced the chance or need for change and minimised risk. However, a project contingency has also been allocated within CYC budgets allowing the Project a prudent sum with which to manage the delivery of this project within the total secured funding. The Project Board has taken an enhanced approach to ensuring project goals remain within affordability.
46. During this process, the Project Board has secured additional funding through meeting criteria for DCSF Zero Carbon Schools funding and Project Faraday funding. The Authorities Requirements and Contractors Proposals have been enhanced in line with the funding criteria; cost and funding details are shown in the **Confidential Annex A** which shows that total project costs are affordable within the available project budget. LCCS has also provided funding to this project for 14-19 Diploma enhancements with the addition of a specialist Hair and Beauty teaching space and a Social Health and Development dedicated teaching space.

## **Consultation**

47. The Department for Children, Schools and Families (DCSF) are the main funders of this project. The DCSF were consulted at the start of the procurement process and recommended the Partnership for Schools framework for the procurement of the Design and Build contract.
48. BECTA (British Educational, Communications and Technology Agency) were consulted for advice during the early phase of the ICT procurement process.
49. CYC Legal Services and Procurement Team were consulted on the selection of the procurement route. CYC's legal framework partners Walker Morris gave independent advice on the options available for procurement and on the requirements for the ICT interface agreement.
50. Stakeholder consultation has taken place throughout the procurement process. The range of stakeholders consulted includes students, parents, staff, governors and community users of Joseph Rowntree School; local community, CYC Children's Services advisers, CYC Property Services, external public sector partners.
51. The Joseph Rowntree New School Project Board has appraised and approved the procurement process at set milestones.

## **Options**

52. This section covers the options available to Members:
53. Option 1 – Approve the decision to proceed with award of the Design and Build contract to Carillion to deliver the new Joseph Rowntree School.
54. Option 2 – Refuse the appointment of Carillion to deliver the new Joseph Rowntree School.

## **Analysis**

55. The contract award to Carillion will ensure that the new Joseph Rowntree School is delivered to meet the national government agenda, Council Corporate Strategy and the strategic objectives of the project.
56. At this stage not appointing Carillion to deliver the New Joseph Rowntree School will fail to meet national government agenda, Council Corporate Strategy and the strategic objectives of the project. Delay to the overall programme will result in increased procurement and construction costs beyond the available project budget. Failure to deliver the project could ultimately result in DCSF funding being withdrawn and could cause delay to CYC entering the full Building Schools for the Future programme.

## Corporate Priorities

57. *Priority – Increase people’s skills and knowledge to improve future employment prospects.* The Joseph Rowntree New School project aims to meet this corporate priority by transforming education to ultimately provide an environment that supports all learners. The school will provide the students, the local community and the city of York with a diverse range of learning opportunities that enables everyone to achieve their best.
58. *Priority – Increase the life chances of the most disadvantaged and disaffected children, young people and families in the city.* The new Joseph Rowntree School will provide a dedicated unit for students with Autism Spectrum Disorder (ASD). This unit will provide an integrated and inclusive education for this cohort. The school is located within one of the most deprived wards of the city. The project has benefited greatly from the support and advice of the Joseph Rowntree Housing Trust to develop a resource for the benefit of the whole community.

## Implications

- **Financial** LCCS Finance Manager has been consulted and supports the recommendation within this report. The total project costs are affordable within the available project budget.
- **Human Resources (HR)** There are no HR implications.
- **Equalities** There are no equalities implications.
- **Legal** There are no legal implications.
- **Crime and Disorder** There are no crime and disorder implications.
- **Information Technology (IT)** There are no IT implications.
- **Property** There are no property implications.
- **Procurement** There are no procurement implications.

## Risk Management

59. Project risk has been considered throughout the procurement process. A risk register was developed at project initiation and has been updated at set milestones. The design and build contractor will take ownership of the risk register and continue to update it in consultation with the CYC Project Team, at monthly intervals, for the duration of the project.

## Recommendations

60. The Advisory Panel advise the Executive Member to appoint:

- 1) Carillion as the Design and Build contractor for the Joseph Rowntree New School project

Reason: To successfully deliver the project.

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Pete Dwyer  
Director, LCCS

**Report Approved**

**Date** 23.05.08.

**Specialist Implications Officer(s)** *List information for all*

Implication: Financial  
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Title Finance Manager, LCCS  
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**Wards Affected:** *List wards or tick box to indicate all*

**All**

**For further information please contact the author of the report**

**Background Papers**

Children's Services EMAP reports:  
December 2006 – Capital Programme Proposals 2007/08 and 2008/09  
March 2007 – Progress Report on Major Capital Schemes in York Secondary Schools  
October 2007 – Development of Autism Specific Provision at Joseph Rowntree School

**Annexes**

Annex A **CONFIDENTIAL** Financial Summary

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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